



City of Lytle **P O L I C E D E P T .**



Chief's Monthly Report - December 2009

To: Mayor, Council and City Secretary
Submitted by: Chief Richey Priest at the
regular City Council meeting on Monday
January 11, 2010

Calls for Service	201
Traffic Citations issued	135

Adult Arrests

- 1 D.W.I. (Class A)
- 1 Bexar Co. Warrant, Probation Viol. on a D.W.I.
- 1 Lytle PD Warrant, Assault causing Bodily Injury
- 1 Comal County Warrant, Theft >\$20 but <\$500
- 2 Possession of Drug Paraphernalia, (Both class C)
- 1 Public Intoxication (Class C)
- 1 Int. w/Duties of a Public Servant (Class B)
- 1 Poss. of Controlled Substance (1 person, 2 charges)

Juvenile Charges - None

Alarm Responses - 10

- Business / Commercial - 8
- Residential - 2

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Fire Marshal Division:

- Issued 2 burn permits
- Provided plans review for US Renal Care addition and found issues with fire lanes / fire truck access. Contacted architect and had parking lot redesigned to meet our code.
- Provided several phone consultations in regard to Best Western project.
- Conducted 7 business fire inspections.

Lytle Police Dept. plans for 2010:

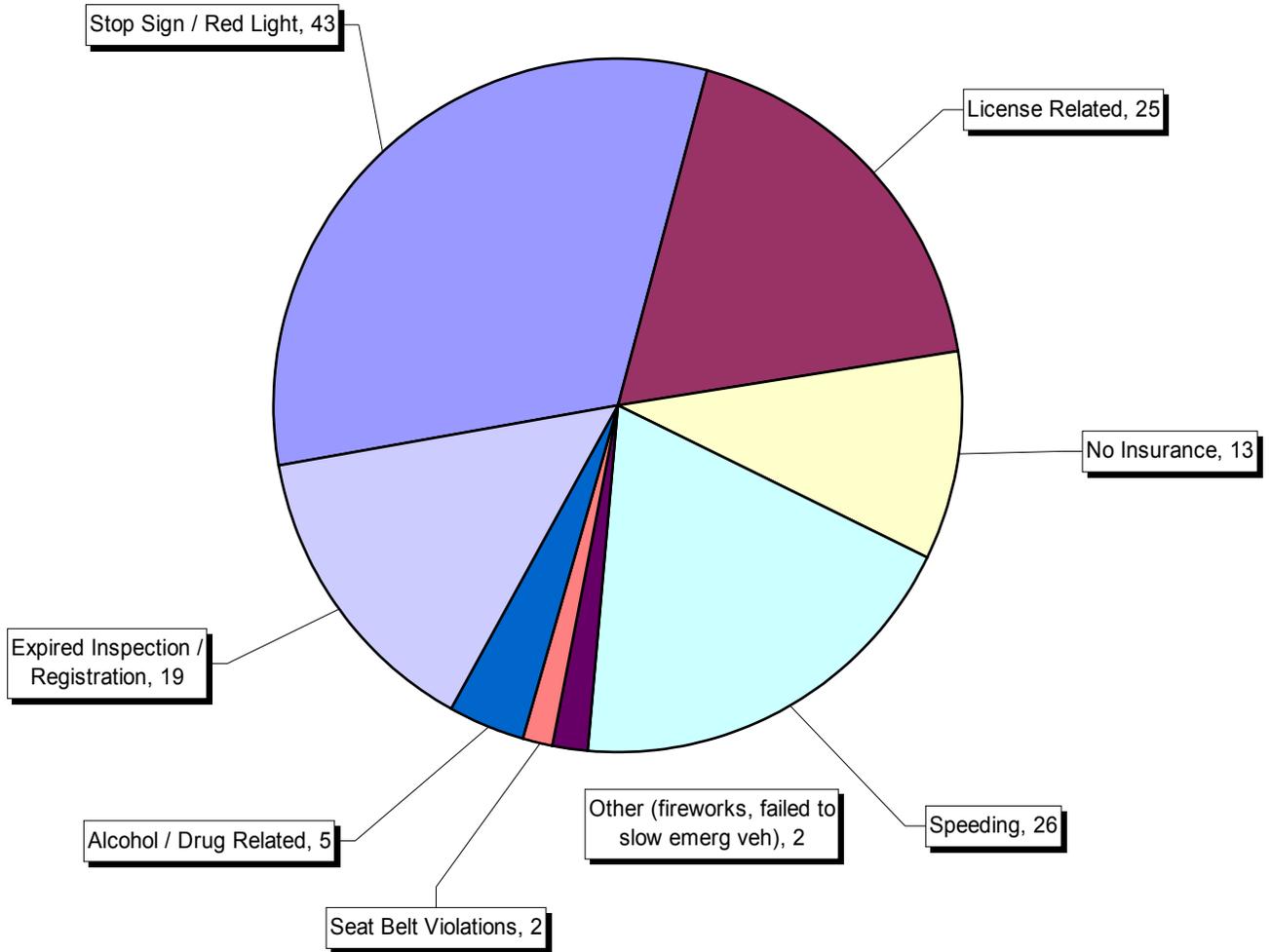
- Work on a new policy and procedure manual for the PD, I have talked about this in the past. I am going to make it a priority this year. The current policy manual we have was adopted by city council in 1996. A lot has changed.
- Work to keep the website current and add more information and forms.
- Train new staff members and deploy them to provide increased coverage. (Could take 90 - 180 days for full implementation)
- Continue advanced training of staff; including working on getting another firearms and TASER instructor.
- Upgrade desktop computer(s) and work on technology in general including; keeping more records electronically.
- Fire Marshal -
 1. Work towards inspecting 100% of businesses in the city by the end of the year.
 2. Develop a routine inspection process and plans review process.
- Animal Control -
 1. Continue work on policies and procedures for the ACO and the shelter.
 2. Monitor and evaluate the overall operation.
- Civilian Auxiliary
 - We have a great group but we will be working to recruit more members so we don't over work the volunteers we have.
- Look into forming a Police Explorer program; I have already met with the Boy Scouts representative. It will just depend on how the first part of the year goes.
- Planned Purchases - TASERs, we currently only have 4.

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Traffic Enforcement Data

Total Class C Citations Issued - 135



RACE	NUMBER	PERCENT
BLACK	1	1%
HISPANIC	79	72%
WHITE	29	26%
OTHER	1	1%

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LPD Civilian Auxiliary
Monthly Report



Tables and Data provided by Harry Rice, LPDCA Coordinator

Patrol	Admin Support	Bailiff	Other Events
16 patrols conducted	4 events (reports)	1 court session	4.75 hours training
85.5 patrol hours	7.5 hours	4.5 court hours	
738 miles			

Activity	Hours
Patrol	85.5
Admin	8.5
Bailiff	4.5
Other	4.75
Total	103.25

No problems reported. The organization was still able to provide solid support through the busy Holiday season. Santa even patrolled on Christmas Eve!

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Animal Care and Control

- The grand opening of the new animal control facility is set for Saturday January 30 at 2 pm.
- ACO Bill Dixon attended a one day class in Giddings that trained him officer safety and bite prevention. I will be bringing a policy to the council next month in regard to the use of pepper spray and a bite stick.
- ACO Bill Dixon was able to take a few holidays off along with some vacation time. This was made possible by many hours of service by dedicated volunteers who provided care and cleaning of the animals at the new facility.
- A fence has been erected at the facility and we are waiting on phone lines and internet service. The facility is very close to being 100% operational.
- Approx. 125 hours of time was volunteered to the shelter during the month of December. I am sure that the true number is even higher considering everything that was going on.
- The adoption process is fully in place and we are seeing more adoptions and interest in the program.
- I cannot put into words what is going on at the shelter, lots of activity and energy.
- Data from December includes:
 - 151 service call numbers assigned
 - 17 dogs picked up
 - 4 cats picked up
 - 5 reports of animals on the roadway
 - 4 dogs euthanized
 - 2 animals died in custody