



Lytle Police Department Monthly Report to City Council

Richey Priest, Chief of Police / Fire Marshal

Chief's Report for the month of March, 2011

Submitted at the regular City Council Meeting on Monday April 11, 2011



➤ **Calls for Service 207**

➤ **Traffic / Class C Citations Issued 165**

➤ **Adult Arrest**

- Warrant Svc. – Bexar Co. MTR-Resisting Arrest (1)
- DWI (1st Offense) (2) / DWI (3rd Offense) (1)
- 1 citation for Assault by Contact / 1 citation for Leash Law Violation

➤ **Juvenile Arrest – None**

➤ **Motor Vehicle Collisions Investigated - 14**

- Private Property – 8
- Public Roadway – 6

➤ **Alarm Calls - 10**

- Business / Commercial – 4
- Residential – 6

➤ **Criminal Mischief & Graffiti**

- Vehicle Window scratched on N. Benton
- Vehicle “egged” on Creek
- Vehicle “egged” on Hester
- Stop Sign damaged on N. Somerset

➤ **Thefts & Lost Property**

- | | |
|--|--------|
| • Blockbuster – Theft of DVD’s | \$75 |
| • 15100 Main – Theft of Key | N/A |
| • Public Library – Theft of DVD’s | \$60 |
| • HEB – Theft of Fuel | \$54 |
| • H.E.B. – Theft of Wallet | N/A |
| • Exxon – Theft of Beer | \$1.50 |
| • Family Dollar – Theft of Shelves | \$800 |
| • John Lott Park – Theft of Bicycle | \$80 |
| • HEB – Theft of Cell Phone | \$200 |
| • Family Dollar – Theft of Credit Card | N/A |



➤ **Burglaries and Attempted Burglaries**

- 14900 Lytle-Somerset – Burg. of Bldg. (tools) \$1,310

➤ **Financial / Fraud / Identity Theft Related**

- McDonalds - Counterfeit Money
- H.E.B. – Checks Cashed w/o authorization of account holder
- Chevron - Counterfeit Money

➤ **Robbery / Aggravated Robbery - None**



Lytle Police Department Civilian Auxiliary

- 8 Patrols / 31.5 Patrol Hours / 58.5 Man hours / 272 Patrol miles
- 1 Court Date / 3 Court Hours / 6 Man hours
- 1 Admin Date / 2 Admin Hours / 4 Man hours
- 68.5 Total Volunteer Hours



Animal Care and Control Division

Data Provided by ACO Bill Dixon & Volunteer Coordinator Betty Kroeger

- Approx. 35 Volunteers worked a total of 721 hours (includes yard sale)
- 6 dogs and 4 cats were euthanized
- The “Spring Yard Sale” raised just over \$2,500.00!
- 44 animals were adopted in February!

(Austin 1, Devine 12, Lytle (City) 5, La Coste 4, Somerset 1, Natalia 7, Lytle (not in city) 7, Jourdanton 1, Lakehills 1, Laredo 2, Castroville 1, Arizona 1, San Antonio 1)



Fire Marshal Division

Some of our activities for March included:

- 5 Fire Inspections
- HEB – Emails and Site Visits
- Lytle ISD – Emails regarding Plan Submittal & Fire Code
- Best Western – Site Visits checking Sprinkler System Installation
- Natalia – Conducted a pre-inspection on a Mobile Kitchen that wanted to relocate



Traffic Enforcement & Other Class C Data

165 Class C Citations Issued

Breakdown of Citations

Stop Sign / Red Light	31	No Insurance	24	City Ordinance	2
Driver's License Related	30	Speeding	53	Other	11
M.V.R. / M.V.I.	14	Alcohol / Drug related	0		

Racial Composition: African 2% / Caucasian 27% / Hispanic 72%



Plans, Projects, Goals, and Ideas Five Year Plan Progress Report For FY 2010 / 2011 Key Points

Task	Status
Prepare New Policy Manual for PD	In Progress (60 days out) <u>Delayed</u> 📌
Community Feedback / Customer Service Tool	Reviewing info. from various agencies 📌
NIMS Training for Staff	In Progress (5% Complete)
Update Data Terminals for Vehicle / Elec. Citations	Awaiting Equipment /New MOU 📌
ACO Euthanasia Program	<u>On Hold</u> 📌
Partial replacement of Glock Duty handguns	Goal Achieved (4 purchased) 👍
Purchase of additional TASERS	No action at this point
Working w/Lytle ISD (school programs)	Goal Achieved (4 events scheduled) 👍
Polygraph Examinations for new hire sworn staff	Goal Achieved
Fill 7 th F/T Police Officer Position	Goal Achieved
Slide in cage / bed for ACO truck	Goal Achieved (2 box slide in on order) 👍
Reorganize Rank Structure	June Council Meeting 📌
LPD Civilian Auxiliary – Update SOP – Reorganize	In Progress - <u>Delayed</u> 📌
Animal Shelter Volunteers – Update SOP	No action at this point

👍 Items completed this month

📌 Items updated this month

Special Events / Investigations / Activities / Department News

- **Funeral for Fallen SAPD Officer** – Officer Guzman and Cpl. Gamez attend the funeral of Officer Stephanie Brown. Brown, a 27 year old mother of 1, was killed by a drunk driver while on duty.
- **Training Update**
 - I failed to report last month that Bill Dixon attended a Texas Federation of Animal Care Societies conference in San Antonio. The conference was held on Feb. 13-15 and he took 8 different classes for a total of 12 DSHS approved C.E. hours.

- **Animal Control Box Purchase** - We have ordered a two stall slide in unit from Jones Trailers (Woodson, TX) We looked at several models and initially were looking to purchase a full size slide in unit. After review and discussion we settled on a 2 stall slide in unit. If needed it could be moved to another vehicle and we were able to get some options that would not have been possible with the full size slide in. The cost, including delivery, is right at \$2,000. We are expecting delivery in within a week or so. This purchase was anticipated and sufficient funds were included in the current budget. I have included a sample photo of the product.



- **Glock Handgun Purchase** - We purchased 4 new Glock Model 22 (Gen 4) .40 cal Glock handguns. Prior to this purchase we had 13 older versions, most of them are over 10 years old and all of them are currently issued out to officers (7 full-time and 6 non-paid). Our plan this year included a partial replacement. The new guns will be issued out to officers and the four others will be placed in reserve. We might purchase more later on this year depending on how the budget looks. The cost was \$429 per gun which included night sights.
- **Frenchie Burke Festival** – We are in the planning phases for this annual event. From the information given it will be a much larger event than the previous years. We anticipate the use of overtime to properly cover this event.
- **C.I.D.** – Sgt. Reyes has several active cases; he has made a couple trips to pawn shops in San Antonio recovering stolen property. He also attended a meeting at the Medina Co. D.A.'s Office for a new Multidisciplinary Team on violent acts against women. Overall our case load is moderate at this time.

Human Resource Allocations

I plan to start including the information from the animal control and the non-paid officers next month. I have included the following background information in this report since this is a new item.

- The Chief of Police is paid a straight salary (exempt position)
- All other full-time **Peace Officers** are paid bases on working up to 171 hours in a 28 day period
 - There are 13 28 day work periods in a year
 - Overtime is paid for hours worked over 171 hours
- Civilian Staff such as; animal control officers, etc. are paid based on a 40 hour work week. The 7 day work week starts on Wednesday and ends on Tuesday.
- Non-Paid (Reserve) Peace Officers are now scheduled for 16 hour each 28 day work period. We are flexible with their hours.
- Three non-paid officers were assisting in a part-time capacity until 2/24/11, this ended when Ofc. Guzman started work.

Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hours	Total Hours Worked	OT Hours	Vac. Days	Sick Time	Other
9/23/10 – 10/20/10	1,047.5	1,006.5	5.5	3 days	17 hrs.	-----
10/21/10 – 11/17/10	1,061	1,037	2	2 days	8 hrs.	-----
11/18/10 – 12/15/10	1,034.5	1,010.5	-----	3 days	-----	-----
12/16/10 – 1/12/11	1,040.5	928.5	-----	12 days	-----	16 hol.
1/13/11 – 2/9/11	1,032.25	1,032.25	2	-----	-----	-----
2/10/11 – 3/9/11	1,162.25	1,154.25	-----	-----	8 hrs.	-----
3/10/11 – 4/6/11	1,184.25	1,036.25	-----	16 days	10 hrs.	10 hrs. P.L.
4/7/11 – 5/4/11						
5/5/11 – 6/1/11						
6/2/11 - 6/29/11						
6/30/11 -7/27/11						
7/28/11 – 8/25/11						
8/26/11 – 9/22/11						
Totals for Fiscal Year	7,562.25	7,205.25	9.5 hrs	36 days	43 hrs	26 hrs