



Lytle Police Department Monthly Report to City Council

Richey Priest, Chief of Police / Fire Marshal

Chief's Report for the month of July, 2011

Submitted at the regular City Council Meeting on Monday August 8, 2011



➤ **Calls for Service 187**

➤ **Traffic / Class C Citations Issued 213**

➤ **Adult Arrest**

- Public Intoxication (2)
- DWI (1st Offense) (1)
- DWI (Child Passenger Felony) (1)
- Possession of Marijuana <2oz. (1)
- Evading Arrest w/Motor Vehicle (1)
- Warrant Service (3) Bexar Co. – MTR/Poss. CS PG1 & Prob. Viol. DWI
Atascosa Co.-Theft by Check

➤ **Juvenile Arrest**

- Possession of Marijuana

➤ **Motor Vehicle Collisions Investigated - 10**

- Private Property –2
- Public Roadway – 8

➤ **Alarm Calls - 11**

- Business / Commercial – 8
- Residential – 3

➤ **Criminal Mischief & Graffiti– None**

➤ **Thefts & Lost Property**

- | | |
|--|----------|
| • 18600 N. Benton - Att. Theft of Vehicle | N/A |
| • Park & Ride - Theft of Motor Vehicle (Recovered by ACSO) | \$10,000 |
| • HEB – Att. Theft of Motor Vehicle | N/A |
| • Lytle Jr. High – Theft of Clarinet (Recovered by LPD) | \$1,000 |
| • HEB – Lost/Stolen Wallet | N/A |
| • Library/Veterans' Park/911 Memorial – Theft of Flags | \$100 |
| • El Bufalo Pawn – Theft of Merchandise (Employee Related) | \$234 |
| • Hurleys – Theft of Flags | \$125 |
| • Kellum Medical – Theft of Flags | \$130 |
| • 14900 Starcross – Theft of Flags | \$50 |
| • Gathering Church – Theft of Flags | \$50 |



- 15000 Mesquite – Theft of Flags \$13
- City Yard – Theft of Meter Box \$5
- Days Inn – Theft of Handgun \$700
- Florence St. – Theft of Bicycle \$25
- City Yard – Theft of Copper Wire \$250

➤ **Burglaries and Attempted Burglaries**

- John Lott Park (Concession Stand) – Burglary of a Building N/A

➤ **Financial / Fraud / Identity Theft Related**

- KD’s Burger – Forgery (No Charges Pursued)
- Devine – ID Theft

➤ **Robbery / Aggravated Robbery – None**



Lytle Police Department Civilian Auxiliary

- 5 Patrols / 18.5 Patrol Hours / 37 Man hours / 271 Patrol miles
- 3 Court Date / 5.5 Court Hours / 10.5 Man hours
- 47.5 Total Volunteer Hours
- 2 New Members!



Animal Care and Control Division

Data Provided by ACO Bill Dixon & Volunteer Coordinator Betty Kroeger

- Approx. 25 Volunteers worked a total of 533 hours @ shelter
- Approx. 29 Volunteers worked a total of 167 hours @ PAWS of Summer (Over \$12,000 was raised! A huge success)
- 15 dogs and 24 cats were euthanized
- 16 animals were adopted in July

(Lytle-3, Lytle Outside City-4, Natalia-2, San Antonio-2, Devine-2, Castroville-1, Von Ormy-1, Castle Rock, Washington-1)



Fire Marshal Division

- Lytle Jr. High – Met with company installing sprinkler system.
- 19600 blk. Benton City Rd. – Issued burn permit.
- Lytle Jr. High – Met with General Contractor about Knox System.
- Best Western – Contractor failed to pick-up permit/permit voided
- Best Western – Reissued permit to CSI for alarm system installation
- Conducted 5 routine business fire inspections.



Traffic Enforcement & Other Class C Data

213 Class C Citations Issued

Breakdown of Citations

Stop Sign / Red Light	26	No Insurance	27	City Ordinance	7
Driver's License Related	37	Speeding	59	Other	10
M.V.R. / M.V.I.	43	Alcohol / Drug related	4		

Racial Composition: Caucasian 24% / Hispanic 74% / African 2%



Plans, Projects, Goals, and Ideas Five Year Plan Progress Report For FY 2010 / 2011 Key Points

Task	Status
Prepare New Policy Manual for PD	January 2012?_
Community Feedback / Customer Service Tool	Business side in action 🖱
NIMS Training for Staff	In Progress (60% Complete) 🖱
Update Data Terminals for Vehicle / Elec. Citations	Goal Achieved
ACO Euthanasia Program	Goal Achieved
Partial replacement of Glock Duty handguns	Goal Achieved
Purchase of additional TASERS	No action at this point
Working w/Lytle ISD (school programs)	Goal Achieved
Polygraph Examinations for new hire sworn staff	Goal Achieved
Fill 7 th F/T Police Officer Position	Goal Achieved
Slide in cage / bed for ACO truck	Goal Achieved
Reorganize Rank Structure	Goal Achieved
LPD Civilian Auxiliary – Update SOP – Reorganize	Target date of 9/30/2011 🖱
Animal Shelter Volunteers – Update SOP	Target date of 9/30/2011 🖱

- 👉 Items completed this month
- 🖱 Items updated this month

Special Events / Investigations / Activities / Department News

➤ Training Update

- On July 12 Chief Priest and Lt. Dear attended a 3.5 hour training class in Boerne. It was Chief / Program Manager training for the Texas Police Chief's Agency Recognition Program. We can take this training and further evaluate our ability to enter into the recognition program and complete it within the 24 month time period.
- On July 13 & 14 Capt. Reyes, Lt. Dear, Sgt. Gamez, Officer Guzman and Officer Petrash attended the annual Texas I.S.D. Police Chief's Association Conference in San Antonio. (Sgt. Gamez attended both days and the others attended one day). They brought in two nationally known speakers.

➤ Auction

- On July 16th we were able to dispose of some of our surplus property at the city auction. Our items brought in around \$250.

➤ National Night Out

- We are planning our National Night Out event. The date will be Tuesday Oct. 4, 2011 and we be hosting the event in the parking lot of City Hall.

Crime Prevention / Community Relations

➤ Business Survey

- We developed a short survey that we have started using to contact our local businesses. Captain Reyes, Sgt. Gamez and Ofc. Petrash contacted a total of 24 businesses in July. Our contact information was explained to them (24 hour dispatch number, office number, email, website, etc.). We asked for both positive and negative feedback and if there was anything the LPD could do to assist them such as; crime prevention programs or extra patrols. We received a lot of useful information and I will make a full report to council once we have contacted more businesses and get a more complete picture.

HUMAN RESOURCE ALLOCATIONS

Sworn Officers (Full-Time) Current Fiscal Year						
Work Period	Total Hours	Total Hours Worked	OT Hours	Vac. Days	Sick Time	Other
9/23/10 – 10/20/10	1,047.5	1,006.5	5.5	3 days	17 hrs.	-----
10/21/10 – 11/17/10	1,061	1,037	2	2 days	8 hrs.	-----
11/18/10 – 12/15/10	1,034.5	1,010.5	-----	3 days	-----	-----
12/16/10 – 1/12/11	1,040.5	928.5	-----	12 days	-----	16 hol.
1/13/11 – 2/9/11	1,032.25	1,032.25	2	-----	-----	-----
2/10/11 – 3/9/11	1,162.25	1,154.25	-----	-----	8 hrs.	-----
3/10/11 – 4/6/11	1,184.25	1,036.25	-----	16 days	10 hrs.	10 hrs. P.L.
4/7/11 – 5/4/11	1,208.5	1,169.5	-----	3 days	-----	7 hrs. P.L./8 hol.
5/5/11 – 6/1/11	1,244.75	1,188.75	42.5	7 days	-----	-----
6/2/11 - 6/29/11	1,204.25	1,050.25	.75	6 days	-----	10 hrs. P.L. 12 days Military
6/30/11 -7/27/11	1,200.25	1,125.5	-----	9 days	3 hrs.	-----
7/28/11 – 8/25/11						
8/26/11 – 9/22/11						
Totals for Fiscal Year	12,420	11,739.25	52.75 hrs	61 days	46 hrs	147 hrs