



Lytle Police Dept. Monthly Report



Month of January 2012

Provided to the Mayor and City Council on February 13, 2012
Submitted by Richey Priest, Chief of Police / Fire Marshal

Calls for Service – 206

Motor Vehicle Collisions Investigated – 6

Private Property – 2
Public Roadway – 4

Alarm Calls – 7

Business / Commercial – 6
Residential - 1

Traffic Enforcement & Other Class C Data

209 Class C Citations Issued



Stop Sign / Red Light	30	No Insurance	24
Driver's License Related	43	Speeding	70
M.V.R. / M.V.I.	29	Alcohol / Drug related	5
Seatbelt Related	3	City Ord. Violations	2
Other	3		

Racial Composition: African 1% / Asian 1% / Caucasian 31% / Hispanic 66% / Middle Eastern 1%

Adult Arrest



Driving While Intoxicated – First Offense	5
Driving While Intoxicated – First Offense Enhanced	3
Driving While Intoxicated – With Child Passenger	1
Disorderly Conduct – Display Firearm	1
Possession of Marijuana less than 2oz.	1
Possession of Drug Paraphernalia	2
Violation of City Ordinance – Loose Dogs	1
Warrant Arrest	1



Juvenile Arrest

None	
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Criminal Mischief & Graffiti

1/09	Dollar General	Criminal Mischief	Vehicle Damaged
1/11	Bruce Street	Criminal Mischief	Damaged Front Door
1/22	Lytle Apartments	Criminal Mischief	Vehicle Scratched
1/26	Cabinet Creations	Graffiti	Dumpster

Financial / Fraud / Identity Theft Related

1/25	N. Benton Street	Credit Card Abuse
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Thefts & Lost Property

1/01	HEB Pump	Drive Off	Fuel	\$35.94
1/04	HEB	Lost/Stolen	Ring	\$5,000
1/04	Subway	Theft	Bank Deposits	\$300 & \$170
1/11	Valero	Theft	No Charges Filed	N/A
1/13	LISD Bus Barn	Theft	Cell Phone	\$300
1/15	HEB Pump	Drive Off	Fuel	\$30
1/16	N. Prairie Street	Stolen	Utility Trailer	\$800
1/22	HEB Pump	Drive Off	Fuel	\$20.01
1/24	High School	Theft	Tennis Bag w/Items	\$795
1/26	Morales Feed	Theft	Bank Deposit Bags	????
1/27	Main Street	Stolen	Trailer	\$3,500
1/30	HEB Plus	Theft	Wallet	\$40
1/31	Hester	Theft	Vehicle	\$22,910.01
1/31	St. Andrews Church	Attempted Theft	Trailer	N/A

Burglaries

1/26	Magnolia Street	Burg. Hab.	Jewelry	????
1/26	HEB P-Lot	Burg. Veh.	Stereo / Speakers	\$290



Lytle Police Department Civilian Auxiliary

- 7 Patrols / 27.75 Patrol Hours / 55.5 Man Hours / 271 Patrol Miles
- 3 Court Date / 11 Man Hours
- 66.5 Total Volunteer Hours**

Animal Care & Control Division

Data Provided by ACO Bill Dixon & Volunteer Coordinator Betty Kroeger

Approx. 16 Volunteers worked a total of 442 hours

7 dogs & 1 cat were euthanized

24 animals were adopted in January



Lytle (City) - 4	Devine - 3	Jourdanton - 1	-----
Lytle (out of City) - 3	Hondo - 1	Natalia - 4	-----
Atascosa - 1	San Antonio - 3	Maricopa, AZ - 4	-----

Average Daily Animal Count in the Facility

Dogs - 23 / Cats - 10

January Special Events

- January 14th, 2012 - Saturday morning Puppy Adoption Event, two puppies adopted.



Fire Marshal Division

- Lytle ISD Middle School (new const.) – Site Visit 2 hrs., 3 minor violations noted and corrected
- HEB C-Store – Plans Review 3 hrs.
- Propane Tank Complaint 1/2 hr.
- Structure Fire on Third St. (CR 681) (Undetermined Cause, not suspicious in nature)



Plans, Projects, Goals, & Ideas Five Year Plan Progress Report

FY 2010 – 2011 Goals not Completed

TASK	STATUS
Prepare New Policy Manual for PD	Pending – Early 2012
Community Feedback / Customer Service Tool	Mail Out Survey – Report early March
NIMS Training for Staff	In Progress (90% Complete)

FY 2011 – 2012 Key Points

(In our 5 year plan years 2 and 3 were put placed in on 24 month period (Oct. 2011 – Sept. 2013))

TASK	STATUS
Hire Administrative Assistant	Completed 👍
Expand Staffing of Non-Paid Peace Officers	Completed 👍
Electronic Ticket Writers	Completed last Fiscal Year 👍
Traffic Congestion & Related Issues	Area of the Lytle Elem. Is under review (hoping new Jr. High will solve problem)
Crime Prevention/Community Relations	Mail Out Survey –Early March
Automated External Defibrillators	Will Have Update in April 2012
Police Vehicles	Will Have Update in April 2012 👉
Evaluate/Increase Sworn Staffing Levels	Will Have Update in April 2012
Grant Resources	Will Have Update in April 2012
Equipment Purchases	No major purchases under review
Shift Differential & Special Assignment Pay	Budget Workshops this July
Animal Control Staffing	Budget Workshops this July
Current Facility	Minor renovations being planned
Improvements to Firing Range	Will plan work in the spring
Portable Radio Issue (lack of radio coverage) (moved up from years 4-5 due to current and anticipated problems)	Reviewing solutions and looking at options at this time
Items moved to 2012 / 2013 – Not a priority for addressing in this current fiscal year	
Create Minimum Staffing Guidelines	
Patrol Districts	
Lytle ISD Campus Based Law Enforcement	
New Facility	

Special Events / Investigations / Activities / Department News

New Administrative Assistant

Paola is in place and moving along very well. She is picking up various assignments very quickly. We can already see how this position will help improve the overall efficiency and operation of our department.

Training

January 26, 2012 – Sgt. Daniel Gamez, Sr. Ofc. Gordon Hanson and Officer Guzman attended a one day (8 hour) DWI school in Hondo. The class was free of charge and was sponsored by the Texas District and County Attorney's Association (www.tdcaa.com).

Crime Prevention / Community Relations

- In January Ofc. Petrash met with the staff at the High School and the counselor at the Lytle Elem. He is currently working on a "Shattered Dreams" program at the high school. A drug education / awareness program is the planning stages for the 5th grade level.
- We are still on target for a community survey / annual report that we plan on mailing out in early March.

Human Resource Allocations

Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/22/11-10/19/11	1,194	1,151	-----	3 days	-----	11 hrs P.L. 8 hrs. Jury Duty
10/20/11-11/16/11	1,203.50	1,187.50	5	1 day	-----	8 hrs. P.L.
11/17/11-12/14/11	1,201.50	1,142	-----	4 days	-----	27.5 hrs P.L.
12/15/11 - 1/11/12	1,195.25	1,173.25	-----	2 days	-----	6 hrs. P.L.
1/12/12 - 2/8/12	1,197.50	1,139	-----	2 days	10.5	32 P.L. /8 Hol.
2/9/12 – 3/7/12						
3/8/12 – 4/4/12						
4/5/12 – 5/2/12						
5/3/12 – 5/30/12						
5/31/12 – 6/27/12						
6/28/12 – 7/25/12						
7/26/12 – 8/22/12						
8/23/12 – 9/19/12						
Totals for Fiscal Year	5,991.75	5,792.75	5	12 days	10.5	100.5 hrs.

Non-Paid Reserve Officer Hours

Target Hours is 16hrs per Officer per Work Period
(Time includes training and meetings)

Work Period	Target Hours	Actual Hours
9/22/11-10/19/11	80	67.50
10/20/11-11/16/11	80	96
11/17/11-12/14/11	80	76
12/15/11 - 1/11/12	96	80.50
1/12/12 - 2/8/12		
2/9/12 – 3/7/12		
3/8/12 – 4/4/12		
4/5/12 – 5/2/12		
5/3/12 – 5/30/12		
5/31/12 – 6/27/12		
126/28/12 – 7/25/12		
7/26/12 – 8/22/12		
8/23/12 – 9/19/12		
Totals for Fiscal Year	336	320

Animal Care and Control Division

Target Hours are 80hrs Full-Time & 40hrs Part-Time per Pay Period

Work Period	Hours (FT) (Target 80)	Hours (PT) (Target 40)	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/5/11-10/18/11	81.5	49	130.5	123.5	1.5	-----	7	-----
10/19/11-11/1/11	81	40	121	121	1	-----	-----	-----
11/2/11 – 11/15/11	80	45.5	125.5	124	-----	-----	-----	1.5 PL
11/16/11 – 11/29/11	80	40	120	102	-----	-----	-----	2 PL/ 16 HOL.
11/30/11 – 12/13/11	80	58	138	131.50	-----	-----	6.5	-----
12/14/11 – 12/27/11	81	40.5	121.5	105.50	1	-----	-----	16 HOL.
12/28/11 – 1/10/12	80.5	40	120.5	110.5	-----	-----	-----	2 PL/ 8 HOL.
1/11/12 – 1/24/12	84.25	42.75	127	119	3.25	-----	-----	8 HOL.
1/25/12 – 2/7/12	82	36	118	118	2	-----	-----	-----
Totals for Fiscal Year	730.25	391.75	1,122	1,055	8.75	-----	13.50	53.50

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
1/25/12 – 2/7/12	40	32	-----	-----	-----	8 PL
Totals for Fiscal Year	40	32	-----	-----	-----	8 PL