



# Lytle Police Dept. Monthly Report



## Month of June 2012

Provided to the Mayor and City Council on July 9, 2012  
 Submitted by Richey Priest, Chief of Police / Fire Marshal

### Calls for Service – 215

Motor Vehicle Collisions 11		Alarm Calls 13	
Private Property	7	Business / Commercial	10
Public Roadway	4	Residential	3



### Class C Citation Data

194 Class C Citations Issued

Stop Sign / Red Light	18	No Insurance	39
Driver's License Related	49	Speeding	45
M.V.R. / M.V.I.	29	Alcohol / Drug Related	3
Seatbelt Related	5	City Ordinance Viol.	1
Window Tint	2	Other	3
Racial Composition: African 1% / Caucasian 32% / Hispanic 67%			



### Adult Arrest

Assault Fam. Viol. & Interference w/Emergency Call	1
Driving While Intoxicated – 1st	4
Driving While Intoxicated - Enhanced	1
Driving While Intoxicated – 2nd	1
Driving While Intoxicated – with Child Passenger	1
Minor in Consumption	1
Lytle PD Warrant – Possession of Controlled Substance	1
Warrant Arrest Class B – Misdemeanor (other agency)	6



<b>Juvenile Arrest</b>	
Possession of Marijuana <2oz.	3

<b>Robbery / Aggravated Robbery -None</b>
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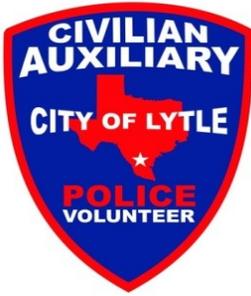
<b>Criminal Mischief &amp; Graffiti</b>			
6/01	Cottage Street	Criminal Mischief	Broken Windshield
	Lytle Elementary	Graffiti	Spray Paint

<b>Financial / Fraud / Identity Theft Related</b>		
6/23	HEB Plus	Medication

<b>Thefts &amp; Lost Property</b>				
6/04	HEB Plus	Attempted Theft	Consumables	\$872
6/06	Lytle Nursing Home	Theft	Wallet	-----
6/06	Dollar General	Theft	Various Items	\$10
6/07	Lytle Comm. Cemetery	Stolen	Headstone	\$1,400
6/07	Lytle Laundry Mat	Theft	DVD Player	\$38
6/08	Flexi Compras	Stolen	Play Station	\$249
6/11	Lytle Nursing Home	Theft	Lottery Ticket	\$500
6/11	Starcross Trail	Theft	Pistol	\$250
6/14	HEB Plus	Lost	Wallet	-----
6/20	HEB Plus	Stolen/Lost	Cell Phone	\$400

<b>Burglaries</b>				
6/07	Mesquite Street	Burg. Of Hab.	Various Items	\$1,726
6/18	Main Street (Lynda's Apts)	Burg. Of Hab.	Several Items	\$279

## Lytle Police Department Civilian Auxiliary



Patrol Miles	476	Patrol Hrs.	51.25
Patrols	13	Man Hrs.	86.5
Court Dates	1	Man Hrs.	1.5
Ride-Out w/Officer	1	Man Hrs.	4.5
<b>Total Volunteer Hours</b>			<b>92.5</b>

## Animal Care & Control Division

Data Provided by ACO Bill Dixon & Volunteer Coordinator Betty Kroeger

Volunteer Hrs: Approx. 25 Volunteers worked a total of 662 hrs.  
 530 of those hours were provided by the following 4 volunteers :  
 Betty Kroeger - 191 hours  
 Maurissa Herrera - 186 hours  
 Sandy Fuchs- 96 hours  
 Debbie Tuton - 57 hours



Animals Euthanized	Dogs – 7	Cats – 31
Average Daily Animal Count	Dogs – 19	Cats – 18

## 20 Animals were adopted in June

Lytle (City) – 3	Von Ormy – 1	Hondo – 1	-----
Lytle (out of City) – 3	Castroville – 1	Devine – 2	-----
Poteet – 2	Natalia – 4	Diamond Dachshund Rescue - 2	

## Animal Control - June Special Events

- June 16th - Adoption Event at Tractor Supply in Castroville (2 dogs adopted)

## Fire Marshal Division



- Pre-inspection visit to a Barbacoa place on Main St.
- Rosita's Barbacoa Certificate of Occupancy Inspection
- One permit issued (removal of two underground fuel tanks)
- Whataburger Certificate of Occupancy Inspection
- Site visit to new Lytle Middle School
- Visit to Ark-La-Tex (Old Long & Assoc. Building)



**Plans, Projects, Goals, & Ideas  
Five Year Plan Progress Report**

<b>FY 2010 – 2011 Goals not Completed</b>	
TASK	STATUS
New Policy Manual for PD	No Progress in the last 30 days
NIMS Training for Staff	Classroom Training scheduled for this fall (4 - 8 hr days)

<b>FY 2011 – 2012 Key Points</b>	
In our 5 year plan years 2 and 3 were put placed in on 24 month period (Oct. 2011 – Sept. 2013)	
TASK	STATUS
Hire Administrative Assistant	Completed
Expand Staffing of Non-Paid Peace Officers	Completed
Electronic Ticket Writers	Completed last Fiscal Year
Traffic Congestion & Related Issues	Spoke with City Engineer on plan review for proposed Elem. Remodel – Ref. Traffic issues.
Crime Prevention/Community Relations	Mail Out Survey –Delayed
Automated External Defibrillators	Delayed
Police Vehicles	Updated provided at April meeting
Evaluate/Increase Sworn Staffing Levels	Action taken at the April Meeting
Grant Resources	Training Completed – No action yet
Equipment Purchases	We will be replacing a vehicle radio
Shift Differential & Special Assignment Pay	Budget Workshops this July?
Animal Control Staffing / Organization	Budget Workshops this July?
Current Facility	Waiting on new budget year
Improvements to Firing Range	Will plan work in the Summer – Not yet
Portable Radio Issue (lack of radio coverage) (moved up from years 4-5 due to current and anticipated problems)	Final solution most likely will not be developed until after the new Atascosa Co. Sheriff takes office
Items moved to 2012 / 2013 – Not a priority for addressing in this current fiscal year	
Create Minimum Staffing Guidelines	Reviewing options at this time
Patrol Districts	N/A
Lytle ISD Campus Based Law Enforcement	N/A
New Facility	Committee made numerous visits

- Updated this month      - Completed this month

## Special Events / Investigations / Activities / Dept. News

### Department News

- **July 2012** – Officer Uvaldo Ramirez is working in the part-time capacity for this month. He replaced Officer Edward Richter who was out on medical leave.
- There are currently (as of 7-1-2012) approx. 28 active cases that are pending warrants, lab reports, follow-up investigations, etc.

### Training

- **June 2012** – Sr. Ofc. D. Robison, Ofc. J. Torres and Ofc. U. Ramirez were assigned an online required legislative update.
- **June 23, 2012** – Ofc. TJ Richardson re-qualified or qualified 4 officers with various firearms. (Chief Priest, Captain Reyes, Sr. Ofc. Robison, Ofc. Uvaldo Ramirez)

## Crime Prevention / Community Relations

- **June 1, 2012** – Lt. Dear and Ofc. Petrash attended the hanging of the banner for Cason Hoffman.
- **June 8, 2012** – Chief Priest and Capt. Reyes attended the opening day of the Lytle HEB C-Store.
- **June 12, 2012** – Chief Priest, Lt. Dear and City Secretary Josie Campa visited Pleasanton PD and City Hall and the City of Jourdanton.
- **June 19, 2012** – Masonic Lodge Community Builder Award presentation to Chief Priest. LPD personnel that attended included; Lt. Dear, Sgt. Gamez, Chief Priest, and Paola Rios.
- **June 20, 2012** – Chief Priest, Lt. Dear and City Secretary Josie Campa visited the City of Kyle, Cibolo PD and Fire Department (Station #2) and the municipal complex of Helotes.
- **June 20, 2012** – Capt. Reyes attended a meeting for the New Child Advocacy Center for the counties of Wilson, Karnes, Frio, Atascosa and LaSalle.
- **June 27, 2012** – Chief Priest and City Secretary Josie Campa visited the municipal complexes of Live Oak and Selma.

## Human Resource Allocations

### Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/22/11-10/19/11	1,194	1,151	-----	3 days	-----	11 hrs P.L. 8 hrs. Jury Duty
10/20/11-11/16/11	1,203.50	1,187.50	5	1 day	-----	8 hrs. P.L.
11/17/11-12/14/11	1,201.50	1,142	-----	4 days	-----	27.5 hrs P.L.
12/15/11 - 1/11/12	1,195.25	1,173.25	-----	2 days	-----	6 hrs. P.L.
1/12/12 - 2/8/12	1,197.50	1,131	-----	2 days	10.5	32 P.L. /8 Hol.
2/9/12 - 3/7/12	1,202.50	1,170	-----	2 days	16.5	-----
3/8/12 - 4/4/12	1,291	1,133	68	4 days	108	18 hrs. P.L.
4/5/12 - 5/2/12	1,208.5	1,053	6.5	-----	147.5	8 Hol.
5/3/12 - 5/30/12	1,207	1,159	-----	5 days	-----	8 Hol.
5/31/12 - 6/27/12	1,204.50	1,148.50	-----	7 Days	-----	-----
6/28/12 - 7/25/12						
7/26/12 - 8/22/12						
8/23/12 - 9/19/12						
Totals for Fiscal Year	12,105.25	11,448.25	79.5	30 days	282.5	134.5 hrs.

## Civilian Administrative Assistant

### Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
1/25/12 - 2/7/12	40	32	-----	-----	-----	8 PL
2/8/12 - 2/21/12	80	68	-----	-----	4	8 HOL.
2/22/12 - 3/6/12	80	80	-----	-----	-----	-----
3/7/12 - 3/20/12	80	80	-----	-----	-----	-----
3/21/12 - 4/3/12	80	78	-----	-----	2	-----
4/4/12 - 4/17/12	80	72	-----	-----	-----	8 HOL.
4/18/12 - 5/1/12	80	80	-----	-----	-----	-----
5/2/12 - 5/15/12	80	80	-----	-----	-----	-----
5/16/12 - 5/29/12	80	56	-----	-----	-----	16 PL, 8 HOL.
5/30/12 - 6/12/12	80	80	-----	-----	-----	-----
6/13/12 - 6/17/12	80	64	-----	2	-----	-----
Totals for Fiscal Year	840	770	-----	2	6	48

<b>Non-Paid Reserve Officer Hours</b>		
<b>Target Hours is 16hrs per Officer per Work Period</b>		
<b>(Time includes training and meetings)</b>		
Work Period	Target Hours	Actual Hours
9/22/11 – 10/19/11	80	67.5
10/20/11 – 11/16/11	80	96
11/17/11 – 12/14/11	80	76
12/15/11 – 1/11/12	96	80.5
1/12/12 – 2/8/12	96	81.5
2/9/12 – 3/7/12	112	127
3/8/12 – 4/4/12	112	154
4/5/12 – 5/2/12	80	74.5
5/3/12 – 5/30/12	80	81.5
<b>5/31/12 – 6/27/12</b>	<b>80</b>	<b>101.75</b>
6/28/12 – 7/25/12		
7/26/12 – 8/22/12		
8/23/12 – 9/19/12		
<b>Totals for Fiscal Year</b>	<b>896</b>	<b>940.25</b>

<b>Animal Care and Control Division</b>								
<b>Target Hours are 80hrs Full-Time &amp; 40hrs Part-Time per Pay Period</b>								
Work Period	Hours (FT) (Target 80)	Hours (PT) (Target 40)	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/5/11-10/18/11	81.5	49	130.5	123.5	1.5	-----	7	-----
10/19/11-11/1/11	81	40	121	121	1	-----	-----	-----
11/2/11 – 11/15/11	80	45.5	125.5	124	-----	-----	-----	1.5 PL
11/16/11 – 11/29/11	80	40	120	102	-----	-----	-----	2 PL/ 16 HOL.
11/30/11 – 12/13/11	80	58	138	131.50	-----	-----	6.5	-----
12/14/11 – 12/27/11	81	40.5	121.5	105.50	1	-----	-----	16 HOL.
12/28/11 – 1/10/12	80.5	40	120.5	110.5	-----	-----	-----	2 PL/ 8 HOL.
1/11/12 – 1/24/12	84.25	42.75	127	119	3.25	-----	-----	8 HOL.
1/25/12 – 2/7/12	82	36	118	118	2	-----	-----	-----
2/8/12 – 2/21/12	81.5	34.5	116	108	-----	-----	-----	8 HOL.
2/22/12 – 3/6/12	81.5	40	121.5	121.5	1.5	-----	-----	-----
3/7/12 – 3/20/12	80.5	40	120.5	120.5	0.5	-----	-----	-----
3/21/12 – 4/3/12	82	40	122	120.5	2			1.5 PL
4/4/12 – 4/17/12	80.5	43.5	124	108	3.5	-----	8	8 HOL.
4/18/12 – 5/1/12	82.5	41.5	124	124	2.5	-----	-----	-----
5/2/12 – 5/29/12	80	42.5	122.5	122.5	5	-----	-----	-----
<b>5/30/12 – 6/12/12</b>	<b>81.5</b>	<b>40</b>	<b>121.5</b>	<b>121.5</b>	<b>1.5</b>	<b>-----</b>	<b>-----</b>	<b>-----</b>
<b>6/13/12 – 6/27/12</b>	<b>80</b>	<b>40</b>	<b>120</b>	<b>119.5</b>	<b>-----</b>	<b>-----</b>	<b>-----</b>	<b>.5 PL</b>
<b>Totals for Fiscal Year</b>	<b>1,535.5</b>	<b>753.75</b>	<b>2,214</b>	<b>2,121</b>	<b>23.75</b>	<b>-----</b>	<b>21.5</b>	<b>71.5</b>

<b>Part-Time Officer Hours</b>			
<b>Total Hours Authorized 600hrs</b>			
<b>Work Period</b>	<b>Total Hrs.</b>	<b>Total Hrs. Worked</b>	<b>OT Hours</b>
4/04/12 – 4/17/12	34.5	34.5	-----
4/18/12 – 5/01/12	59.5	59.5	-----
5/02/12 – 5/15/12	58.5	58.5	-----
5/16/12 – 5/29/12	56	56	-----
5/30/12 – 6/12/12	45	45	-----
6/13/12 – 6/27/12	21	21	-----
Total for Fiscal Year	274.5	274.5	-----