



Lytle Police Dept. Monthly Report



Month of July 2012

Provided to the Mayor and City Council on August 13, 2012
 Submitted by Richey Priest, Chief of Police / Fire Marshal

Calls for Service – 196

Motor Vehicle Collisions		Alarm Calls	
11		19	
Private Property	7	Business / Commercial	16
Public Roadway	4	Residential	3



Class C Citation Data

217 Class C Citations Issued

Stop Sign / Red Light	14	No Insurance	41
Driver's License Related	42	Speeding	46
M.V.R. / M.V.I.	61	Alcohol / Drug Related	8
Seatbelt Related	1	City Ordinance Viol.	1
No Brake Lights	1	Other	2
Racial Composition: African 1% / Caucasian 27% / Hispanic 72%			



Adult Arrest

Assault Family Violence Causing Bodily Injury	1
Consuming Alcohol on License Premises	2
Driving While Intoxicated – 1st	2
Driving While Intoxicated – 2nd	1
Driving While Intoxicated 1st – with Open Container	2
Leash Law Violation	1
Possession of Controlled Substance	1
Possession of Drug Paraphernalia	1
Possession of Marijuana < 2 oz.	1
Public Intoxication	3
Warrant Arrest Felony – (other agency)	2
Warrant Arrest Class B – Misdemeanor (other agency)	1



Juvenile Arrest - None

Robbery / Aggravated Robbery -None

Criminal Mischief & Graffiti

7/02	John Lott Pavilion	Criminal Mischief	2 Broken Light Bulbs at Pavilion.
7/09	First Street	Criminal Mischief	Damage to vehicle hood, criminal charges filed.
7/12	Somerset Street	Criminal Mischief	Damage found to the interior of a house that was being fixed.
7/12	John Lott Park	Graffiti	Found on the Pavilion
7/15	N. Benton Street	Criminal Mischief	Broken bedroom window, no criminal charges filed.
7/28	Main Street	Criminal Mischief	Broken vehicle window, criminal charges filed.

Financial / Fraud / Identity Theft Related

7/16	Family Dollar	Counterfeit Money
7/25	Lytle PD	Identity Theft

Thefts & Lost Property

7/08	CR 6842	Theft	Jewelry	-----
7/09	Somerset Street	Stolen	License Plate	Recovered
7/16	HEB Plus	Theft	13 Gillette Razors	Recovered
7/17	CR 681	Theft	Leaf Blower	\$100
7/25	Main Street	Theft	Bicycle	\$175
7/26	HEB Plus	Theft	iPhone 4	Recovered
7/27	HEB Plus	Theft	Currency	\$70
7/28	Office Street	Theft	Bumper & Winches	\$2,600
7/30	HEB Plus	Lost/Stolen	Wallet	\$150
7/31	HEB C-Store	Lost	Wallet	Recovered

Burglaries

7/01	FM 2790	Burg. Of Veh.	Various Items	\$3,550
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Lytle Police Department Civilian Auxiliary



Patrol Miles	275	Patrol Hrs.	35.75
Patrols	9	Man Hrs.	63.75
Court Dates	0	Man Hrs.	0
Ride-Out w/Officer	0	Man Hrs.	0
Total Volunteer Hours			63.75

Animal Care & Control Division

Data Provided by ACO Bill Dixon & Volunteer Coordinator Betty Kroeger

Volunteer Hrs: Approx. 35 Volunteers worked a total of 735 hrs.
 439 of those hours were provided by the following 4 volunteers :
 Betty Kroeger – 150 hours
 Maurissa Herrera - 126 hours
 Sandy Fuchs- 118 hours
 Debbie Tuton - 45 hours



Animals Euthanized	Dogs – 15	Cats – 1
Average Daily Animal Count	Dogs – 26	Cats – 18

37 Animals were adopted in July

Lytle (City) – 3	Von Ormy – 3	Hondo – 1	Atascosa – 3
Lytle (out of City) – 5	Castroville – 3	Devine – 6	-----
Poteet – 2	Natalia – 9	Animal Defense League – 2	

Animal Control - July Special Events

- July 7th – Morales Adoption Event.
- July 21st – PAWS of Summer 2012, over \$14,000 raised.

Fire Marshal Division



- Spoke with Little Caesar's about permit and inspections.
- Investigated Structure Fire on First Street.
- Cassy's Boutique Certificate of Occupancy Inspection.
- Investigated a Vehicle Fire on IH 35 and FM 3175.
- Site Visit to Lytle Middle School.



**Plans, Projects, Goals, & Ideas
Five Year Plan Progress Report**

FY 2010 – 2011 Goals not Completed	
TASK	STATUS
New Policy Manual for PD	No Progress in the last 60 days
NIMS Training for Staff	Classroom Training scheduled for this fall (4 - 8 hr days)

FY 2011 – 2012 Key Points	
In our 5 year plan years 2 and 3 were put placed in on 24 month period (Oct. 2011 – Sept. 2013)	
TASK	STATUS
Hire Administrative Assistant	Completed 👍
Expand Staffing of Non-Paid Peace Officers	Completed 👍
Electronic Ticket Writers	Completed last Fiscal Year 👍
Traffic Congestion & Related Issues	Spoke with City Engineer on plan review for proposed Elem. Remodel – Ref. Traffic issues. <u>Met with School for temporary plan.</u> ➡
Crime Prevention/Community Relations	Mail Out Survey –Delayed
Automated External Defibrillators	Delayed
Police Vehicles	Updated provided at April meeting 👍
Evaluate/Increase Sworn Staffing Levels	Action taken at the April Meeting 👍
Grant Resources	Training Completed – No action yet
Equipment Purchases	Received new digital vehicle radio 👍
Shift Differential & Special Assignment Pay	Budget Workshops ?
Animal Control Staffing / Organization	Budget Workshops ?
Current Facility	Waiting on new budget year ➡
Improvements to Firing Range	Will plan work in the Summer – Not yet
Portable Radio Issue (lack of radio coverage) (moved up from years 4-5 due to current and anticipated problems)	Final solution most likely will not be developed until after the new Atascosa Co. Sheriff takes office
Items moved to 2012 / 2013 – Not a priority for addressing in this current fiscal year	
Create Minimum Staffing Guidelines	Reviewing options at this time
Patrol Districts	N/A
Lytle ISD Campus Based Law Enforcement	N/A
New Facility	Committee made numerous visits

➡ - Updated this month 👍 - Completed this month

Special Events / Investigations / Activities / Dept. News

Department News

- **Sgt. Daniel Gamez** resigned with notice and in good standing. He was an almost 11 year veteran of the department and he will be missed. For now we will be using part-time officers and maybe some overtime to fill in for his position.
- There are currently (as of 8-10-2012)
 - 8 cases pending lab reports
 - 3cases pending warrants
 - 13 other cases pending follow-up, etc.

Training

- **July 2, 2012** – Sgt. Gamez conducted a TASER Class at the Annex Building. Ofc. Richter, 3 Natalia PD Officers and 2 Dilley PD Officers attended class.
- **July 9 – 13, 2012** – Chief attended a Chief's Mandatory training in San Marcos.
- **July 26, 2012** – Ofc. Torres, Ofc. Ramirez, Ofc. Richardson, Sr. Ofc. Robison, Ofc. Guzman and Capt. Reyes attended a Training Seminar at Jourdanton PD.

Crime Prevention / Community Relations

- **July 4, 2012** – Chief Pries attended the Adam Street Parade for traffic control.
- **July 4, 2012** – Various officers attended the Firework display at the John Lott Park.
- **July 18, 2012** – Capt. Reyes and Ofc. Richardson attended the Ribbon Cutting of Whataburger.
- **July 21, 2012** – Chief Priest, Lt. Dear, Sr. Ofc. Robison attended the PAWS of Summer Fundraiser.

Human Resource Allocations

Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/22/11-10/19/11	1,194	1,151	-----	3 days	-----	11 hrs P.L. 8 hrs. Jury Duty
10/20/11-11/16/11	1,203.50	1,187.50	5	1 day	-----	8 hrs. P.L.
11/17/11-12/14/11	1,201.50	1,142	-----	4 days	-----	27.5 hrs P.L.
12/15/11 - 1/11/12	1,195.25	1,173.25	-----	2 days	-----	6 hrs. P.L.
1/12/12 - 2/8/12	1,197.50	1,131	-----	2 days	10.5	32 P.L. /8 Hol.
2/9/12 - 3/7/12	1,202.50	1,170	-----	2 days	16.5	-----
3/8/12 - 4/4/12	1,291	1,133	68	4 days	108	18 hrs. P.L.
4/5/12 - 5/2/12	1,208.5	1,053	6.5	-----	147.5	8 Hol.
5/3/12 - 5/30/12	1,207	1,159	-----	5 days	-----	8 Hol.
5/31/12 - 6/27/12	1,204.50	1,148.50	-----	7 Days	-----	-----
6/28/12 - 7/25/12	1,205.75	1,126.75	-----	8 days	-----	3 hrs. P.L. 12 hrs. Military Leave
7/26/12 - 8/22/12						
8/23/12 - 9/19/12						
Totals for Fiscal Year	13,311	12,575	79.5	38 days	282.5	149.5 hrs.

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
1/25/12 - 2/7/12	40	32	-----	-----	-----	8 PL
2/8/12 - 2/21/12	80	68	-----	-----	4	8 HOL.
2/22/12 - 3/6/12	80	80	-----	-----	-----	-----
3/7/12 - 3/20/12	80	80	-----	-----	-----	-----
3/21/12 - 4/3/12	80	78	-----	-----	2	-----
4/4/12 - 4/17/12	80	72	-----	-----	-----	8 HOL.
4/18/12 - 5/1/12	80	80	-----	-----	-----	-----
5/2/12 - 5/15/12	80	80	-----	-----	-----	-----
5/16/12 - 5/29/12	80	56	-----	-----	-----	16 PL, 8 HOL.
5/30/12 - 6/12/12	80	80	-----	-----	-----	-----
6/13/12 - 6/26/12	80	64	-----	2	-----	-----
6/27/12 - 7/10/12	80	24	-----	5	8	8 HOL.
7/11/12 - 7/24/12	80	64	-----	-----	16	-----
7/25/12 - 8/7/12	80	80	-----	-----	-----	-----
Totals for Fiscal Year	1,080	938	-----	7	30	56

Non-Paid Reserve Officer Hours		
Target Hours is 16hrs per Officer per Work Period		
(Time includes training and meetings)		
Work Period	Target Hours	Actual Hours
9/22/11 – 10/19/11	80	67.5
10/20/11 – 11/16/11	80	96
11/17/11 – 12/14/11	80	76
12/15/11 – 1/11/12	96	80.5
1/12/12 – 2/8/12	96	81.5
2/9/12 – 3/7/12	112	127
3/8/12 – 4/4/12	112	154
4/5/12 – 5/2/12	80	74.5
5/3/12 – 5/30/12	80	81.5
5/31/12 – 6/27/12	80	101.75
6/28/12 – 7/25/12	80	76.75
7/26/12 – 8/22/12		
8/23/12 – 9/19/12		
Totals for Fiscal Year	896	940.25

Part-Time Officer Hours			
Total Hours Authorized 600hrs			
Work Period	Total Hrs.	Total Hrs. Worked	OT Hours
4/04/12 – 4/17/12	34.5	34.5	-----
4/18/12 – 5/01/12	59.5	59.5	-----
5/02/12 – 5/15/12	58.5	58.5	-----
5/16/12 – 5/29/12	56	56	-----
5/30/12 – 6/12/12	45	45	-----
6/13/12 – 6/26/12	21	21	-----
6/27/12 – 7/10/12	23	23	-----
7/11/12 – 7/24/12	53.5	53.5	-----
7/25/12 – 8/7/12	57.5	57.5	-----
Total for Fiscal Year	408.5	408.5	-----

Animal Care and Control Division

Target Hours are 80hrs Full-Time & 40hrs Part-Time per Pay Period

Work Period	Hours (FT) (Target 80)	Hours (PT) (Target 40)	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/5/11-10/18/11	81.5	49	130.5	123.5	1.5	-----	7	-----
10/19/11-11/1/11	81	40	121	121	1	-----	-----	-----
11/2/11 – 11/15/11	80	45.5	125.5	124	-----	-----	-----	1.5 PL
11/16/11 – 11/29/11	80	40	120	102	-----	-----	-----	2 PL/ 16 HOL.
11/30/11 – 12/13/11	80	58	138	131.50	-----	-----	6.5	-----
12/14/11 – 12/27/11	81	40.5	121.5	105.50	1	-----	-----	16 HOL.
12/28/11 – 1/10/12	80.5	40	120.5	110.5	-----	-----	-----	2 PL/ 8 HOL.
1/11/12 – 1/24/12	84.25	42.75	127	119	3.25	-----	-----	8 HOL.
1/25/12 – 2/7/12	82	36	118	118	2	-----	-----	-----
2/8/12 – 2/21/12	81.5	34.5	116	108	-----	-----	-----	8 HOL.
2/22/12 – 3/6/12	81.5	40	121.5	121.5	1.5	-----	-----	-----
3/7/12 – 3/20/12	80.5	40	120.5	120.5	0.5	-----	-----	-----
3/21/12 – 4/3/12	82	40	122	120.5	2	-----	-----	1.5 PL
4/4/12 – 4/17/12	80.5	43.5	124	108	3.5	-----	8	8 HOL.
4/18/12 – 5/1/12	82.5	41.5	124	124	2.5	-----	-----	-----
5/2/12 – 5/29/12	80	42.5	122.5	122.5	5	-----	-----	-----
5/30/12 – 6/12/12	81.5	40	121.5	121.5	1.5	-----	-----	-----
6/13/12 – 6/26/12	80	40	120	119.5	-----	-----	-----	.5 PL
6/27/12 – 7/10/12	80	46	126	104.5	-----	1.75	-----	8 HOL.
7/11/12 – 7/24/12	81.5	63	143.5	114.5	10.5	3.75	-----	-----
7/25/12 – 8/7/12	80	73	153	85	1	8.5	-----	-----
Totals for Fiscal Year	1,701.75	935.75	2,636.5	2,425	36.75	14	21.5	79.5