



Lytle Police Dept. Monthly Report



Month of October 2012

Provided to the Mayor and City Council on November 12, 2012

Submitted by Capt. Frank Reyes

Calls for Service – 212

Motor Vehicle Collisions 11		Alarm Calls 20	
Private Property	5	Business / Commercial	16
Public Roadway	6	Residential	4



Class C Citation Data 192 Class C Citations Issued			
Stop Sign / Red Light	36	No Insurance	36
Driver's License Related	53	Speeding	22
M.V.R. / M.V.I.	31	Alcohol / Drug Related	2
Seat Belt Related	4	Other	8
Racial Composition: African 2% / Caucasian 34% / Hispanic 64%			

Adult Arrest	
Assault Bodily Injury	1
Assault Bodily Injury – Family Member	1
Assault By Contact – Family Violence	1
Driving While Intoxicated 1st	1
Driving While Intoxicated 1st Refusal	1
Driving While Intoxicated 2nd With Open Container	1
Evading Arrest	1
Possession of Marijuana < 2oz.	1
Theft < \$50	1
Theft of a Firearm	1
Unlawful Use Of Motor Vehicle	1
Warrant Arrest	1



Juvenile Arrest	
Assault Bodily Injury	1

Robbery / Aggravated Robbery – None
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Criminal Mischief & Graffiti			
10/4	Brown's Guns	Graffiti	Side Door
10/6	Starcross Trail	Criminal Mischief	Garage Door Egged
10/7	First Street	Criminal Mischief	Truck Struck With Steel Pipe
10/15	Community Nat'l Bank	Criminal Mischief	Dent On Vehicle
10/17	John Lott Park	Graffiti	Basketball Courts / Backboards
10/20	Valero	Criminal Mischief	Large Sign on Road
10/31	John Lott Park	Graffiti	Pavilion
10/31	John Lott Park	Criminal Mischief	Parked Vehicle Egged
10/31	Pecan Grove Apts.	Criminal Mischief	Truck Egged

Financial / Fraud / Identity Theft Related		
10/1	McDonald's	Counterfeit Money
10/12	Family Dollar	Counterfeit Money

Thefts & Lost Property				
10/4	Morales Feed & Supply	Theft	Money Deposit	\$1,500 - \$20,000
10/9	Dollar General	Theft	Radio & Batteries	\$9
10/9	HEB C-Store	Drive Off	Fuel	\$50
10/9	HEB Plus	Lost / Stolen	Wallet	-----
10/11	Main Street	Theft	Banner	\$50
10/12	Bank Street	Theft	Scaffold	\$200
10/16	HEB C-Store	Drive Off	Fuel	\$40
10/17	Laredo Street	Theft	Push Lawnmower	\$100
10/24	Bruce Street	Theft	Ice Chest & Lawn Chair	\$20
10/26	Dollar General	Theft	Several Items	\$35
10/28	FM 2790	Theft	Performance Rims, Compressor & Hand Tools	\$6,000
10/28	McDonald St.	Theft	Okra Crop	\$100
10/28	HEB Plus	Theft	Two Cases of Beer	\$38
10/29	Lytle High School	Theft	Copper	\$5,547
10/31	North Prairie St.	Theft	2 Push Mowers	\$200

Burglaries				
10/12	Railroad Street	Burg. Build.	Yard Tools & Generator/Welder	\$2,010
10/22	Adams St.	Burg. Veh.	Wallet & Check Book	\$20

Lytle Police Department Civilian Auxiliary



Patrol Miles	555	Patrol Hrs.	49.5
Patrols	13	Patrol Man Hrs.	93
Court Dates	0	Man Hrs.	0
Special Events	2	Man Hrs.	30.5
Total Volunteer Hours	123.5		

Animal Care & Control Division

Data Provided by ACO Bill Dixon & Volunteer Coordinator Betty Kroeger

Volunteer Hrs: Approx. 25 Volunteers worked a total of 386 hrs.
 329 of those hours were provided by the following 4 volunteers :
 Betty Kroeger – 171 hours
 Maurissa Herrera - 62 hours
 Sandy Fuchs- 42 hours
 Debbie Tuton – 54 hours



Animals Euthanized	Dogs – 12	Cats – 1
Average Daily Animal Count	Dogs – 22	Cats – 20

43 Animals were adopted in October

Lytle (City) – 6	Von Ormy – 1	Hondo – 3	Atascosa – 2
Lytle (out of City) – 7	Poteet – 1	La Coste – 2	Devine – 5
Austin – 1	Mico – 4	Natalia – 6	San Antonio – 3
Castroville – 1	Uvalde – 1	-----	-----

Animal Control – October Special Events

- October 6, 2012 – National Night Out.
- October 10, 2012 – Betty Kroeger and Debbie Tuton visited Luling Animal Facility.
- October 20, 2012 – Fallfest Adoption Event at Gidley House.
- October 24, 2012 – Bill, Santiago, Betty, Sandy, Maurissa and Debbie Visited Lytle Primary Students for Drug Free Week (Total of 2 Hours).
- October 31, 2012 – Betty Ernie & Josie Judged Pumpkins at Lytle Elementary School.

Fire Marshal Division



- Site Visits to Twin Liquors, Lytle Nail, Sun Loans & Little Caesars.
- Investigated Structure Fire – Lighting Strike Shed.
- Pre-Inspection for Divine Body Family Fitness.
- Certificate of Occupancy Inspection for Divine Body Family Fitness.
- Site Visits to Lytle New Middle School, Little Caesars & Old Blockbuster.
- Spoke with Sprinkler Co. about sprinkler system at Little Caesars.
- Issued Sprinkler Permit – Sun Loans & Twin Liquors.
- Conducted Annual Inspection for US Renal Care – Tri County.
- Certificate of Occupancy Inspection for Sun Loan.
- Tested Alarm System at New Jr. High School.



Plans, Projects, Goals, & Ideas
Five Year Plan Progress Report
 (See Five Year Plan on our Website
www.lytle.tx.org/police)

FY 2010/2011 & FY 2011/2012 Goals not Completed

TASK	STATUS
New Policy Manual for PD	Actively working on it again
Crime Prevention/Community Relations	Mail Out Survey?

FY 2012 – 2013 Key Points
(Items not Completed or addressed as of 10/1/12)

In our 5 year plan years 2 and 3 were put placed in on 24 month period (Oct. 2011 – Sept. 2013)

TASK	STATUS
Improvements to Firing Range	No Action Taken
Shift Differential & Special Assign. Pay	Need to have plan by Summer 2013
Automated External Defibrillators	No Action Taken
Grant Resources	Looking at a TXDOT traffic enf. grant
Radio Issue (police communications)	Purchase Approved – Waiting on License
Create Minimum Staffing Guidelines	Once full staff we will address this
Patrol Districts	N/A
Lytle ISD Campus Based Law Enforcement	N/A
Police Vehicles	Need to have plan by Summer 2013
Current Police Facility	No action – New Facility is planned
Police Explorer Post	No action for now
<u>Not in 5 year Plan but recently added as important issues</u>	
Destruction of Evidence & Prepare Property / Evidence for move	We will be submitting request for destruction orders from the various courts.

☞ - Updated this month ☝ - Completed

Special Events / Activities / Dept. News

Department News

- **Hiring Process** – On Saturday Nov. 10 three applicants were administered a polygraph exam. Further background investigation will now occur. We don't anticipate having a hiring decision on the council agenda until January or February, 2013.
- **Texas DPS CJIS Security Audit** – An onsite audit was conducted on October 3, 2012. These occur approx. every three years. This involves both physical and software type security as it relates to our ability to access driving license and vehicle registration returns. Four laptops (in the cars) and one desktop along with our network were audited. There were a couple minor issues that we were able to correct when he was here. We have a letter stating we are in compliance.

Training

- **October 2 -3, 2012** – Administrative Assistant Paola Rios Attended an Open Records Seminar in Austin.
- **Oct. 6 & 7, 2012** – Chief Priest, Capt. Reyes, Lt. Dear, and Sr. Ofc. Danny Robison attended a 16 hour NIMS ICS-400 class at the Comm. Center Annex. The class was brought to us by Lytle VFD and presented by TEEX at no charge.

Crime Prevention / Community Relations

- **October 2, 2012** – National Night Out at City Hall Parking Lot.
- **October 12, 2012** – Lt. Dear Conducted a Fire Prevention Presentation at the Lytle Elementary School.
- **October 15, 2012** – Chief Priest and Lt. Dear Conducted a Public Safety Presentation to Peace home school CO-OP at the Methodist Church.
- **October 31, 2012** – Officers and Civilian Auxiliary patrolled for Halloween Night.

Lytle Police – Criminal Investigations / Case Management Monthly Activity Report

Month of October 2012

Cases Filed with Atascosa County Attorney’s Office (Class A & B Misdemeanors)	6
Cases Filed with Medina County Attorney’s Office (Class A & B Misdemeanors)	1
Cases Filed with Atascosa County District Attorney’s Office 81 st Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	2
Suspect has not been arrested – Case submitted for presentation to Grand Jury	1
Cases Filed with Medina County District Attorney’s Office 38 th Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	0
Suspect has not been arrested – Case submitted for presentation to Grand Jury	0
Cases Filed with Bexar County Criminal District Attorney’s Office (Class A & B Misdemeanors and Felonies)	0
Warrants submitted to and issued by a Judge	
Class A & B Misdemeanors	3
Felonies	0
<u>Other Case Information</u>	
2 Cases forwarded to the United States Secret Service	
1 Case forwarded to the Medina County Juvenile Probation Department	
On Oct. 17 & 18 Captain Frank Reyes and Ofc. JW Petrash testified in Jourdanton in the County Court reference an Assault Bodily Injury.	
On Oct. 29 Sr. Ofc. Gordon Hanson presented a case to the Medina County Grand Jury in Hondo.	
We currently have 7 felony cases that we are waiting on DPS Lab Reports to file	

Human Resource Allocations

Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/20/12 – 10/17/12	1,056.5	1,013.5	8	2.5	22	1 hr. PL
10/18/12 – 11/14/12						
11/15/12 – 12/12/12						
12/13/12 – 1/9/13						
1/10/13 – 2/6/13						
2/7/13 – 3/6/13						
3/7/13 – 4/3/13						
4/4/13 – 5/1/13						
5/2/13 – 5/29/13						
5/30/13 – 6/26/13						
6/27/13 – 7/24/13						
7/25/13 – 8/21/13						
8/22/13 – 9/18/13						
Totals for Fiscal Year	1,056.5	1,013.5	8	2.5 days	22	1 hr.

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/03/12 – 10/16/12	80	80	-----	-----	-----	-----
10/17/12 – 10/30/12	80	76	-----	-----	4	-----
10/31/12 – 11/13/12						
11/14/12 – 11/27/12						
11/28/12 – 12/11/12						
12/12/12 – 12/25/12						
12/26/12 – 1/8/13						
1/9/13 – 1/22/13						
1/23/13 – 2/5/13						
2/6/13 – 2/19/13						
2/20/13 – 3/5/13						
3/6/13 – 3/19/13						
3/20/13 – 4/2/13						
Totals for Fiscal Year	160	156	-----	-----	4	-----

Non-Paid Reserve Officer Hours		
Target Hours is 16hrs per Officer per Work Period		
(Time includes training and meetings)		
Work Period	Target Hours	Actual Hours
9/20/12 – 10/17/12	80	101.5
10/18/12 – 11/14/12		
11/15/12 – 12/12/12		
12/13/12 – 1/9/13		
1/10/13 – 2/6/13		
2/7/13 – 3/6/13		
3/7/13 – 4/3/13		
4/4/13 – 5/1/13		
5/2/13 – 5/29/13		
5/30/13 – 6/26/13		
6/27/13 – 7/24/13		
7/25/13 – 8/21/13		
8/22/13 – 9/18/13		
Totals for Fiscal Year	80	101.5

Part-Time Officer Hours			
Work Period	Total Hrs.	Total Hrs. Worked	OT Hours
10/03/12 – 10/16/12	38.5	38.5	-----
10/17/12 – 10/30/12	49	49	-----
10/31/12 – 11/13/12			
11/14/12 – 11/27/12			
11/28/12 – 12/11/12			
12/12/12 – 12/25/12			
12/26/12 – 1/8/13			
1/9/13 – 1/22/13			
1/23/13 – 2/5/13			
2/6/13 – 2/19/13			
2/20/13 – 3/5/13			
3/6/13 – 3/19/13			
3/20/13 – 4/2/13			
Total for Fiscal Year	87.5	87.5	-----

Animal Care and Control Division

Target Hours are 80hrs Full-Time & 56 hrs Part-Time per Pay Period

Work Period	Hours (FT) (Target 80)	Hours (PT) (Target 56)	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/3/12 – 10/16/12	80	57	137	136	-----	-----	-----	1 hr. PL
10/17/12 – 10/30/12	80	58	138	122	-----	2	-----	-----
10/31/12 – 11/13/12								
11/14/12 – 11/27/12								
11/28/12 – 12/11/12								
12/12/12 – 12/25/12								
12/26/12 – 1/8/13								
1/9/13 – 1/22/13								
1/23/13 – 2/5/13								
2/6/13 – 2/19/13								
2/20/13 – 3/5/13								
3/6/13 – 3/19/13								
3/20/13 – 4/2/13								
Totals for Fiscal Year	160	115	275	258	-----	2	-----	1 hr.