



Lytle Police Dept. Monthly Report



Month of February 2013

Provided to the Mayor and City Council on March 11, 2013
Submitted by Richey Priest, Chief of Police / Fire Marshal

Calls for Service – 205

Motor Vehicle Collisions		Alarm Calls	
8		12	
Private Property	4	Business / Commercial	7
Public Roadway	4	Residential	5



Class C Citation Data

254 Class C Citations Issued

Stop Sign / Red Light	27	No Insurance	33
Driver's License Related	61	Speeding	41
M.V.R. / M.V.I.	75	Alcohol / Drug Related	4
Seat Belt	2	Other	11
Racial Composition: Asian 1% / Caucasian 32% Hispanic 66% / Middle Eastern 1%			



Adult Arrest

Burglary of Habitation	1
Driving While Intoxicated 1st – Refusal	1
Driving While Intoxicated 2nd	1
Driving While Intoxicated 2nd – With Open Container	1
Driving While Intoxicated 3rd	1
Driving While Intoxicated – Enhanced	1
Minor in Possession of Alcoholic Beverage	1
Open Container	1
Possession of Controlled Substance PG1 4-200g with Intention to Distribute	1
Possession of Controlled Substance PG1 <1g	1
Possession of Marijuana	1
Theft	3
Violation of City Ordinance – Soliciting	1
Warrant Arrest – Other Agency	3
Warrant Arrest – Lytle PD (False Report to a Peace Officer)	1



Juvenile Arrest – None

Robbery / Aggravated Robbery – None

Criminal Mischief & Graffiti

02/01	Lytle Quick Stop Storage	Criminal Mischief	2 Storage Unit Locks Cut
02/12	Lytle Comm. Cemetery	Damaged Property	Grave Site
02/17	N. Benton St.	Damaged Property	School Zone Sign

Financial / Fraud / Identity Theft Related

02/15	Lytle PD	Debit Card Abuse
02/20	HEB Plus	Counterfeit

Thefts & Lost Property

02/01	HEB Plus	Theft	Video Game	Recovered
02/01	Hyde Park	Stolen/Lost	Realtor Signs	-----
02/05	Lytle High School	Theft	iPod	\$200
02/09	Best Western	Theft	Vehicle	\$29,000
02/13	HEB Plus	Theft	2 Floral Arrangements	Recovered
02/24	HEB Plus	Lost	Wallet	-----
02/27	Main St.	Theft	A/C Unit Copper	\$77
02/28	Main St.	Theft	Copper	\$11

Burglaries

02/01	Lytle Quick Stop Storage (Main St.)	Burg. Bldg.	Tools, washer, dryer, fridge, DVD player.	\$4,323
02/07	Lytle Mini Storage (Adams St.)	Burg. Bldg.	Several Tires	\$80
02/10	FM 2790 N.	Burg. Veh.	Laptop & Air Compressor	\$725
02/20	Richard Dr.	Burg. Hab.	Two Laptops	Recovered
02/22	Lytle Quick Stop Storage (Main St.)	Burg. Bldg.	Dining Table, Power Chair, Stereo & TV	\$8,060

Lytle Police Department Civilian Auxiliary



Patrol Miles	222	Patrol Hrs.	18.25
Patrols	6	Patrol Man Hrs.	30.25
Court Dates	0	Man Hrs.	0
Special Events	1	Man Hrs.	9.5
Total Volunteer Hours		39.75	

Animal Care & Control Division

Data Provided by ACO Bill Dixon & Volunteer Coordinator Betty Kroeger

Volunteer Hrs: Approx. 29 Volunteers worked a total of 406 hrs.
 346 of those hours were provided by the following 4 volunteers :
 Betty Kroeger – 175 hours
 Maurissa Herrera - 115 hours
 Sandy Fuchs- 20 hours
 Debbie Tuton – 26 hours



Animals Euthanized	Dogs – 3	Cats – 16
Average Daily Animal Count	Dogs – 8	Cats – 8

13 Animals were adopted in February

Lytle (out of City) – 2	San Antonio – 1	Natalia – 1	LaCoste – 1
Hondo – 1	Atascosa – 3	Somerset – 1	Bigfoot – 1
Austin – 1	Houston – 1	-----	-----

Animal Control – February Special Events

- **February 9, 2013** – Transported Dog to Austin.
- **February 26, 2013** – Betty Kroeger had Interview with KLOV.

Fire Marshal Division



- Structure Fire (Adams St.) – Storage Bldg. – Under Investigation
- Open Fire (N. Benton St.) – Burning Brush.
- February 24, 2013 – Arson at United Methodist Church – Bus (case under investigation).



Plans, Projects, Goals, & Ideas
Five Year Plan Progress Report
 (See Five Year Plan on our Website
www.lytle.tx.org/police)

FY 2010/2011 & FY 2011/2012 Goals not Completed

TASK	STATUS
New Policy Manual for PD	Actively working on it again
Crime Prevention/Community Relations	Planning newsletter for early 2013

FY 2012 – 2013 Key Points
(Items not Completed or addressed as of 10/1/12)

In our 5 year plan years 2 and 3 were put placed in on 24 month period (Oct. 2011 – Sept. 2013)

TASK	STATUS
Improvements to Firing Range	No Action Taken
Shift Differential & Special Assign. Pay	Need to have plan by Summer 2013
Automated External Defibrillators	No Action Taken
Grant Resources	No Action Taken
Radio Issue (police communications)	Purchase Approved – Waiting on License
Create Minimum Staffing Guidelines	Once full staff we will address this
Patrol Districts	N/A
Lytle ISD Campus Based Law Enforcement	Met with superintendant 🖱
Police Vehicles	Need to have plan by Summer 2013
Current Police Facility	No action – New Facility is planned
Police Explorer Post	No action for now
<u>Not in 5 year Plan but recently added as important issues</u>	
Destruction of Evidence & Prepare Property / Evidence for move	We will be submitting request for destruction orders from the various courts.

🖱 - Updated this month 👍 - Completed

Special Events / Activities / Dept. News

Department News

- We are currently at full-staff although one officer, David Lopez, is in the field training program. He will most likely spend the next 90 days or so with a training officer.

Training

- **January 8 – 10, 2013 (Forgot this on last month's report)** – Ofc. Petrash attended a three day Crisis Negotiation Seminar in San Marcos.
- **February 12, 2013** – Chief Priest & Capt. Reyes attended a Nixel Seminar in Dallas. www.nixle.com
- **February 28 – March 1, 2013** – Capt. Reyes & Sgt. Hanson attended a two day Death Investigation Course in San Antonio. The training was conducted by the Bexar Co. Medical Examiner's Office.
- **Online Training in February**
Sr. Ofc. Danny Robison – **40** Hour Basic Criminal Investigations (TEEX)
Ofc. Jose Guzman – **13** Hour Use of Force @ www.classen-buck.com
Ofc. Benny Lopez – **13** Hour Use of Force & **32** Hour Crime Scene Search @ www.classen-buck.com

Crime Prevention / Community Relations

- **February 6, 2013** – Chief Priest, Capt. Reyes, Cpl. Gamez and Civilian Auxiliary Lee Remy & LaNell Jones assisted with traffic control for trailriders.

Lytle Police – Criminal Investigations / Case Management Monthly Activity Report

Month of February 2013

Cases Filed with Atascosa County Attorney’s Office (Class A & B Misdemeanors)	2
Cases Filed with Medina County Attorney’s Office (Class A & B Misdemeanors)	1
Cases Filed with Atascosa County District Attorney’s Office 81 st Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	0
Suspect has not been arrested – Case submitted for presentation to Grand Jury	0
Cases Filed with Medina County District Attorney’s Office 38 th Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	0
Suspect has not been arrested – Case submitted for presentation to Grand Jury	0
Cases Filed with Bexar County Criminal District Attorney’s Office (Class A & B Misdemeanors and Felonies)	0
Warrants submitted to and issued by a Judge	
Class A & B Misdemeanors	0
Felonies	0
<u>Other Case Information</u>	
Feb. 11, 2013 Captain Reyes presented a case to the Medina Co. Grand Jury	

Human Resource Allocations

Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/20/12 – 10/17/12	1,056.5	1,013.5	8	2.5	22	1 hr. PL
10/18/12 – 11/14/12	1,027	958	.5	3	40	5 hrs. PL
11/15/12 – 12/12/12	1,013.25	896.75	-----	13	-----	12.5 hrs. Hol.
12/13/12 – 1/9/13	1,027.5	937.5	-----	7	26	8 hrs. Hol.
1/10/13 – 2/6/13	1,044.75	1,016.75	-----	3.5	-----	-----
2/7/13 – 3/6/13	1,027.25	1,065.75	-----	3	9.5	8 hrs. PL
3/7/13 – 4/3/13						
4/4/13 – 5/1/13						
5/2/13 – 5/29/13						
5/30/13 – 6/26/13						
6/27/13 – 7/24/13						
7/25/13 – 8/21/13						
8/22/13 – 9/18/13						
Totals for Fiscal Year	6,196.25	5,888.25	8.5	32 days	97.5	34.5 hrs.

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/03/12 – 10/16/12	80	80	-----	-----	-----	-----
10/17/12 – 10/30/12	80	76	-----	-----	4	-----
10/31/12 – 11/13/12	80	72	-----	-----	-----	8 hrs. Hol.
11/14/12 – 11/27/12	80	56	-----	1	-----	16 hrs. Hol.
11/28/12 – 12/11/12	80	72	-----	-----	8	-----
12/12/12 – 12/25/12	80	56	-----	1	-----	16 hrs. Hol.
12/26/12 – 1/8/13	80	72	-----	-----	-----	8 hrs. Hol.
1/9/13 – 1/22/13	80	72	-----	-----	-----	8 hrs. Hol.
1/23/13 – 2/5/13	80	76	-----	-----	4	-----
2/6/13 – 2/19/13	80	72	-----	-----	-----	8 hrs. Hol.
2/20/13 – 3/5/13	80	80	-----	-----	-----	-----
3/6/13 – 3/19/13						
3/20/13 – 4/2/13						
Totals for Fiscal Year	880	784	-----	2 days	16	64 hrs.

Non-Paid Reserve Officer Hours

**Target Hours is 16hrs per Officer per Work Period
(Time includes training and meetings)**

Work Period	Target Hours	Actual Hours
9/20/12 – 10/17/12	80	101.5
10/18/12 – 11/14/12	96	76.25
11/15/12 – 12/12/12	69	69
12/13/12 – 1/9/13	96	68.5
1/10/13 – 2/6/13	96	70.5
2/7/13 – 3/6/13	80	90.75
3/7/13 – 4/3/13		
4/4/13 – 5/1/13		
5/2/13 – 5/29/13		
5/30/13 – 6/26/13		
6/27/13 – 7/24/13		
7/25/13 – 8/21/13		
8/22/13 – 9/18/13		
Totals for Fiscal Year	517	476.5

Part-Time Officer Hours			
Work Period	Total Hrs.	Total Hrs. Worked	OT Hours
10/03/12 – 10/16/12	38.5	38.5	-----
10/17/12 – 10/30/12	49	49	-----
10/31/12 – 11/13/12	62.25	62.25	-----
11/14/12 – 11/27/12	75	75	-----
11/28/12 – 12/11/12	100.25	100.25	-----
12/12/12 – 12/25/12	105	105	-----
12/26/12 – 1/8/13	76.25	76.25	-----
1/9/13 – 1/22/13	70.5	70.5	-----
1/23/13 – 2/5/13	102.25	102.25	-----
2/6/13 – 2/19/13	114.25	114.25	5
2/20/13 – 3/5/13	55	55	-----
Part-time positions ended on 2/28/13			
Total for Fiscal Year	848.25	848.25	5

Animal Care and Control Division								
Target Hours are 80hrs Full-Time & 56 hrs Part-Time per Pay Period								
Work Period	Hours (FT) (Target 80)	Hours (PT) (Target 56)	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/3/12 – 10/16/12	80	57	137	136	-----	-----	-----	1 hr. PL
10/17/12 – 10/30/12	80	58	138	122	-----	2	-----	-----
10/31/12 – 11/13/12	80	75	155	125.5	11	2 1/2	-----	8 hrs. Hol.
11/14/12 – 11/27/12	80	72	152	106	1	3 3/4	-----	16 hrs. Hol.
11/28/12 – 12/11/12	80	89.5	169.5	100.5	9.5	-----	45	24 hrs. Bereavement
12/12/12 – 12/25/12	81.5	80	161.5	81.5	1.5	5	24	16 hrs. Hol.
12/26/12 – 1/8/13	63.5	76	139.5	104.5	4.5	1/4	25	8 hrs. Hol.
1/9/13 – 1/22/13	79.5	61	140.5	132.5	-----	-----	-----	8 hrs. Hol.
1/23/13 – 2/5/13	85	63.5	148.5	148.5	6	-----	-----	-----
2/6/13 – 2/19/13	80.5	61.5	142	134	.5	-----	-----	8 Hrs. Hol.
2/20/13 – 3/5/13	80.75	57.5	138.25	138.25	.75	-----	-----	-----
3/6/13 – 3/19/13								
3/20/13 – 4/2/13								
Totals for Fiscal Year	870.75	751	1,621.75	1,329.25	34.75	13.5	94	89 hrs.