



Lytle Police Dept. Monthly Report



Month of April 2013

Provided to the Mayor and City Council on May 13, 2013
Submitted by Richey Priest, Chief of Police / Fire Marshal

Calls for Service – 257

Motor Vehicle Collisions 10		Alarm Calls 14	
Private Property	5	Business / Commercial	10
Public Roadway	5	Residential	4



Class C Citation Data

187 Class C Citations Issued

Stop Sign / Red Light	35	No Insurance	24
Driver's License Related	36	Speeding	36
M.V.R. / M.V.I.	38	Alcohol / Drug Related	1
Seat Belt	5	City Ordinance	1
Stop on RR Track	1	Other	10
Racial Composition: African 3% / Caucasian 31% Hispanic 65% / Middle Eastern 1%			



Adult Arrest

Assault Bodily Injury	1
Driving While Intoxicated 1st - Enhanced	1
Driving While Intoxicated 2nd	1
Driving While Intoxicated 3rd or more	1
Open Container	1
Possession of Controlled Substance PG1	1
Possession of Marijuana < 2oz.	3
Purchasing/Furnishing Alcoholic Beverage for a Minor	1
Theft	3
Violation of City Ordinance - Leash Law	1
Warrant Arrest - Other Agency	2



Juvenile Arrest – None

Robbery / Aggravated Robbery – None

Criminal Mischief & Graffiti

04/10	Lytle Apartments	Criminal Mischief	Driver's Seat Belt Cut
04/15	Norvell Street	Criminal Mischief	Egged Vehicles
04/28	Short Street	Criminal Mischief	Deflated Tires from Vehicle

Financial / Fraud / Identity Theft Related

04/08	Lytle PD	Debit Card Abuse
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Thefts & Lost Property

04/02	Cabinet Creations	Theft	Power Tool	\$220
04/05	IH 35	Lost/Stolen	Wallet	-----
04/05	Mesquite Street	Stolen	Checkbook	-----
04/07	Days Inn	Theft	Safe and Bath Towel	\$122
04/08	HEB Plus	Theft	Consumables (Recovered)	\$183
04/10	Gathering Church	Theft	Air Compressor (Recovered)	\$400
04/12	HEB Plus	Lost/Stolen	Cellphone	----
04/15	StarCross	Theft	Chainsaw	\$325
04/19	HEB C-Store	Lost/Stolen	Wallet	Recovered
04/27	HEB Plus	Theft	Consumables(Recovered)	\$60
04/27	HEB Plus	Theft	Consumables (Recovered)	\$45
04/30	Martin Street	Theft	3 Fifty-Five Gallon Drums	Scrap
04/30	Office Street	Theft	2 Surveillance Cameras	\$200
04/30	HEB C-Store	Theft	Fuel	\$20
04/30	Grey Street	Theft	Pottery	\$100

Burglaries

04/04	Main Street	Burg. Bld.	Mountain Bike / Chainsaw	\$90
04/21	FM 2790 South	Burg. Bld.	Pressure Washer, Paint Sprayer & 2 Snare Drums	\$1,430
04/29	Main Street	Burg. Hab.	42" Flat Screen TV	\$400
04/30	Exxon Mini Storage	Burg. Bld.	Home Appliances	\$600

Lytle Police Department Civilian Auxiliary



Patrol Miles	112	Patrol Hrs.	15.5
Patrols	4	Patrol Man Hrs.	27.5
Court Dates	0	Man Hrs.	0
Special Events	0	Man Hrs.	0
Other: Admin.	0	Man Hrs.	0
Total Volunteer Hours 27.5			

Animal Care & Control Division

Data Provided by ACO Santiago Morantez & Volunteer Coordinator Betty Kroeger

Volunteer Hrs: Approx. 26 Volunteers worked a total of 537 hrs.
 431 of those hours were provided by the following 4 volunteers:
 Betty Kroeger – 194 hours Maurissa Herrera - 140 hours
 Sandy Fuchs- 56 hours Debbie Tuton – 41 hours



Animals Euthanized	Dogs – 8	Cats – 10
Average Daily Animal Count	Dogs – 18	Cats – 12

20 Animals were adopted in April

Lytle (City) – 6	Atascosa – 2	Natalia – 1	Devine – 2
Somerset – 1	Hondo – 1	Pleasanton – 2	Castroville – 1
San Antonio – 2	Kendalia – 2	-----	-----

Animal Control – April Special Events

- **April 4, 2013** – Betty Kroeger, Cathy Brister and Audrey Kroeger Transported Two Elderly Chihuahuas to Wildlife Rescue and Rehabilitation in Kendalia.
- **April 20, 2013** – Betty Kroeger, Maurissa Herrera and Jorie Gusme Attended the Adopt a Pet Event at Tractor Supply in Castroville.
- **April 22, 2013** – Betty Kroeger and Cathy Brister Transported a 15 Year Old Yorkie to Rescue Home in San Antonio.
- **April 26, 2013** – Betty Kroeger, Santiago Morantez, Bella the Boxer and Brad Pitt the Puppy Attended the Arbor Day Tree Planting behind the Animal Care and Control Facility.
- **April 27, 2013** City Wide Yard Sale and Pet Adoption at Gidley House (2 Adoptions at Event).

Fire Marshal Division



- Certificate of Occupancy – Dr. Rick’s Optical
- Issued of Generator Fuel Storage tank Permit
- April 11 – Met with contractors for Lytle Elem. Remodel / New Construction.



Plans, Projects, Goals, & Ideas
Five Year Plan Progress Report
 (See Five Year Plan on our Website
www.lytle.tx.org/police)

FY 2010/2011 & FY 2011/2012 Goals <u>not</u> Completed	
TASK	STATUS
New Policy Manual for PD	Actively working on it again
Crime Prevention/Community Relations	Have a draft of newsletter, still in progress. Hope to have it ready to go out with next city newsletter.

FY 2012 – 2013 Key Points (Items not Completed or addressed as of 10/1/12) In our 5 year plan years 2 and 3 were put placed in on 24 month period (Oct. 2011 – Sept. 2013)	
TASK	STATUS
Improvements to Firing Range	Pending scheduling time to start the work
Shift Differential & Special Assign. Pay	Need to have plan by Summer 2013
Automated External Defibrillators	No Action Taken
Grant Resources	No Action Taken
Radio Issue (police communications)	Received Final approval of FCC license, equipment is on order.
Create Minimum Staffing Guidelines	Once full staff we will address this
Patrol Districts	N/A
Lytle ISD Campus Based Law Enforcement	Met with superintendant
Police Vehicles	Completed a survey of area departments on officer to vehicle ratio.
Current Police Facility	No action – New Facility is planned
Police Explorer Post	No action for now
<u>Not in 5 year Plan but recently added as important issues</u>	
Destruction of Evidence & Prepare Property / Evidence for move	We will be submitting request for destruction orders from the various courts. Some minor progress.

- Updated this month - Completed

Special Events / Activities / Dept. News

Training

- **April 9, 2013** – Taser Recertification at Lytle PD for all Officers.
- **April 11–12, 2013** – Capt. Reyes and Cpl. Gamez attended a Child Abuse Investigation Training at the Shaken Baby Alliance in San Antonio.
- **April 29, 2013** – Lt. Dear, Sgt. Hanson and Cpl. Gamez attended the SFST Update Class in Kennedy.

Crime Prevention / Community Relations

- **April 6, 2013** – Ofc. Guzman assisted in ensuring all personnel were safe while picking up trash around the city for the Texas Trash Off.
- **April 16, 2013** – Ofc. Guzman assisted with a Memorial Run for the Boston Explosion by the City Water Tower.
- **April 27, 2013** – Lt. Dear and Cpl. Gamez attended the Arbor Day Tree Planning.

Lytle Police – Criminal Investigations / Case Management Monthly Activity Report

Month of April 2013

Cases Filed with Atascosa County Attorney's Office (Class A & B Misdemeanors)	10
Cases Filed with Medina County Attorney's Office (Class A & B Misdemeanors)	0
Cases Filed with Atascosa County District Attorney's Office 81 st Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	1
Suspect has not been arrested – Case submitted for presentation to Grand Jury	1
Cases Filed with Medina County District Attorney's Office 38 th Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	0
Suspect has not been arrested – Case submitted for presentation to Grand Jury	0
Cases Filed with Bexar County Criminal District Attorney's Office (Class A & B Misdemeanors and Felonies)	4
Warrants submitted to and issued by a Judge	
Class A & B Misdemeanors	0
Felonies	1
Cases pending lab reports	10
<u>Other Case / Court Information</u>	
4/9 Lt. Dear appeared in Medina Co. Dist. Court for a Child Protective Service Case	

Human Resource Allocations

Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/20/12 – 10/17/12	1,056.5	1,013.5	8	2.5	22	1 hr. PL
10/18/12 – 11/14/12	1,027	958	.5	3	40	5 hrs. PL
11/15/12 – 12/12/12	1,013.25	896.75	-----	13	-----	12.5 hrs. Hol.
12/13/12 – 1/9/13	1,027.5	937.5	-----	7	26	8 hrs. Hol.
1/10/13 – 2/6/13	1,044.75	1,016.75	-----	3.5	-----	-----
2/7/13 – 3/6/13	1,027.25	1,065.75	-----	3	9.5	8 hrs. PL
3/7/13 – 4/3/13	1,368.25	1,309.75	.5	5.5	1.5	13 hrs. PL
4/4/13 – 5/1/13	1,377	1,306.25	1.5	5.5	-----	26.75 PL
5/2/13 – 5/29/13						
5/30/13 – 6/26/13						
6/27/13 – 7/24/13						
7/25/13 – 8/21/13						
8/22/13 – 9/18/13						
Totals for Fiscal Year	8,941.5	8,504.25	10.5	43 days	99	74.25 hrs.

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/03/12 – 10/16/12	80	80	-----	-----	-----	-----
10/17/12 – 10/30/12	80	76	-----	-----	4	-----
10/31/12 – 11/13/12	80	72	-----	-----	-----	8 hrs. Hol.
11/14/12 – 11/27/12	80	56	-----	1	-----	16 hrs. Hol.
11/28/12 – 12/11/12	80	72	-----	-----	8	-----
12/12/12 – 12/25/12	80	56	-----	1	-----	16 hrs. Hol.
12/26/12 – 1/8/13	80	72	-----	-----	-----	8 hrs. Hol.
1/9/13 – 1/22/13	80	72	-----	-----	-----	8 hrs. Hol.
1/23/13 – 2/5/13	80	76	-----	-----	4	-----
2/6/13 – 2/19/13	80	72	-----	-----	-----	8 hrs. Hol.
2/20/13 – 3/5/13	80	80	-----	-----	-----	-----
3/6/13 – 3/19/13	80	80	-----	-----	-----	-----
3/20/13 – 4/2/13	80	72	-----	-----	-----	8 hrs. Hol
4/3/13 – 4/16/13	80	72	-----	-----	-----	8 hrs. PL
4/17/13 – 4/30/13	80	80	-----	-----	-----	-----
Totals for Fiscal Year	1,200	1,088	-----	2 days	16	80 hrs.

Non-Paid Reserve Officer Hours Target Hours is 16hrs per Officer per Work Period (Time includes training and meetings)		
Work Period	Target Hours	Actual Hours
9/20/12 – 10/17/12	80	101.5
10/18/12 – 11/14/12	96	76.25
11/15/12 – 12/12/12	69	69
12/13/12 – 1/9/13	96	68.5
1/10/13 – 2/6/13	96	70.5
2/7/13 – 3/6/13	80	90.75
3/7/13 – 4/3/13	80	75
4/4/13 – 5/1/13	80	82.25
5/2/13 – 5/29/13		
5/30/13 – 6/26/13		
6/27/13 – 7/24/13		
7/25/13 – 8/21/13		
8/22/13 – 9/18/13		
Totals for Fiscal Year	677	633.75

Part-Time Officer Hours			
Work Period	Total Hrs.	Total Hrs. Worked	OT Hours
10/03/12 – 10/16/12	38.5	38.5	-----
10/17/12 – 10/30/12	49	49	-----
10/31/12 – 11/13/12	62.25	62.25	-----
11/14/12 – 11/27/12	75	75	-----
11/28/12 – 12/11/12	100.25	100.25	-----
12/12/12 – 12/25/12	105	105	-----
12/26/12 – 1/8/13	76.25	76.25	-----
1/9/13 – 1/22/13	70.5	70.5	-----
1/23/13 – 2/5/13	102.25	102.25	-----
2/6/13 – 2/19/13	114.25	114.25	5
2/20/13 – 3/5/13	55	55	-----
Part-time positions ended on 2/28/13			
Total for Fiscal Year	848.25	848.25	5

Animal Care and Control Division

Target Hours are 80hrs Full-Time & 56 hrs Part-Time per Pay Period

Work Period	Hours (FT) (Target 80)	Hours (PT) (Target 56)	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/3/12 – 10/16/12	80	57	137	136	-----	-----	-----	1 hr. PL
10/17/12 – 10/30/12	80	58	138	122	-----	2	-----	-----
10/31/12 – 11/13/12	80	75	155	125.5	11	2 1/2	-----	8 hrs. Hol.
11/14/12 – 11/27/12	80	72	152	106	1	3 3/4	-----	16 hrs. Hol.
11/28/12 – 12/11/12	80	89.5	169.5	100.5	9.5	-----	45	24 hrs. Bereavement
12/12/12 – 12/25/12	81.5	80	161.5	81.5	1.5	5	24	16 hrs. Hol.
12/26/12 – 1/8/13	63.5	76	139.5	104.5	4.5	1/4	25	8 hrs. Hol.
1/9/13 – 1/22/13	79.5	61	140.5	132.5	-----	-----	-----	8 hrs. Hol.
1/23/13 – 2/5/13	85	63.5	148.5	148.5	6	-----	-----	-----
2/6/13 – 2/19/13	80.5	61.5	142	134	.5	-----	-----	8 hrs. Hol.
2/20/13 – 3/5/13	80.75	57.5	138.25	138.25	.75	-----	-----	-----
3/6/13 – 3/19/13	81.75	57	138.75	138.75	1.75	-----	-----	-----
3/20/13 – 4/2/13	79	56.5	135.5	127.5	-----	-----	-----	8 hrs. Hol.
4/3/13 – 4/16/13	85	24.5	109.5	109.5	6	-----	-----	-----
4/17/13 – 4/30/13	91	0	91	91	11	-----	-----	-----
Totals for Fiscal Year	1,207.5	889	2,096.5	1,796	56.5	13.5	94	97 hrs.