



Lytle Police Dept. Monthly Report



Month of May 2013

Provided to the Mayor and City Council on June 10, 2013
Submitted by Richey Priest, Chief of Police / Fire Marshal

Calls for Service – 239

Motor Vehicle Collisions 10		Alarm Calls 12	
Private Property	5	Business / Commercial	9
Public Roadway	5	Residential	3



Class C Citation Data

180 Class C Citations Issued

Stop Sign / Red Light	28	No Insurance	18
Driver's License Related	38	Speeding	44
M.V.R. / M.V.I.	28	Alcohol / Drug Related	10
Seat Belt	5	Theft	3
Phone in School Zone	1	Other	5
Racial Composition: African 1% / Caucasian 26% / Hispanic 73%			



Adult Arrest

Driving While Intoxicated 1st	4
Minor in Consumption - Alcohol	3
Driving While Intoxicated 2nd	1
Indecent Exposure	1
Public Intoxication	3
Possession of Marijuana <2oz	1
Theft \$50-\$500	1
Theft <\$50	3
Warrant Arrest – Other Agency	2



Juvenile Arrest – None

Robbery / Aggravated Robbery – None

Criminal Mischief & Graffiti

05/01	Lakeshore Drive	Criminal Mischief	Crack on Front Door
05/30	Hester Street	Criminal Mischief	Vehicle Egged

Financial / Fraud / Identity Theft Related

05/13	Mercedes, TX	Identity Theft
05/22	Online	Debit Card Abuse

Thefts & Lost Property

05/03	HEB Plus	Theft	Cosmetics (Recovered)	\$17
05/05	HEB Plus	Theft	Cosmetics (Recovered)	\$46
05/07	Pumphouse Car Wash	Theft	Diaper Bag with Electronics	\$664
05/08	Main Street	Theft	Spurs Flag	\$20
05/10	HEB C-Store	Drive Off	Fuel	\$10
05/10	John's Small Engine	Theft	Weed Eater	\$340
05/12	HEB Plus	Theft	Consumables & TV Converter Box (Recovered)	\$88
05/12	HEB Plus	Theft	Gas Cap from a Vehicle	\$10
05/14	HEB C-Store	Drive Off	Fuel	\$50
05/21	Valero	Theft	Beer	\$34
05/23	S. Prairie Street	Theft	Riding Lawn Mower & Weed Eater	\$1,750
05/24	HEB Plus	Theft	3 Eyedrop Bottles (Recovered)	\$14
05/26	Napa Auto	Theft	Vehicle	\$2,500
05/26	HEB Plus	Theft	iPhone	\$500
05/26	Ball Road	Theft	Romex Wire, Saddle & Air Tools	\$5,975
05/27	Lytle Cemetery	Lost	Military Army Wings	-----
05/31	San Antonio to Lytle	Lost	Prescription	-----

Burglaries

05/27	S. Benton Street	Burg. Hab.	Microwave	\$100
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Lytle Police Department Civilian Auxiliary



Patrol Miles	342	Patrol Hrs.	32.5
Patrols	7	Patrol Man Hrs.	49.5
Court Dates	0	Man Hrs.	0
Special Events	1	Man Hrs.	5
Other: Critical Incident	1	Man Hrs.	12
Total Volunteer Hours 66.5			

Animal Care & Control Division

Data Provided by ACO Santiago Morantez & Volunteer Coordinator Betty Kroeger

Volunteer Hrs: Approx. 25 Volunteers worked a total of 677 hrs.
 546 of those hours were provided by the following 4 volunteers:
 Betty Kroeger – 268 hours Maurissa Herrera - 160 hours
 Sandy Fuchs- 61 hours Debbie Tuton – 57 hours



Animals Euthanized	Dogs – 5	Cats – 18
Average Daily Animal Count	Dogs – 25	Cats – 21

15 Animals were adopted in May

Lytle (City) – 3	Atascosa – 5	Natalia – 3	LaCoste – 1
Lytle (Out) – 1	San Antonio – 1	Bullmastiff Rescue - 1	

Animal Control – May Special Events

- **May 18, 2013** – Frenchie Burke Festival – Betty Kroeger & Maurissa Herrera Sold Quilt Raffle Tickets for PAWS of Summer.
- **May 22, 2013** – SNAP Mobile Clinic was at the Shelter thanks to Pam Harris of Houston. 15 Dogs & 13 Cats Were Spay/Neutered.

Fire Marshal Division



- Issued Burn Permit on Wisdom Road.
- Fire Flow Test at Lytle Elementary Remodel / New Construction.
- Certificate of Occupancy for Dr. Dental.
- Reviewed plans for Elementary School remodel.



Plans, Projects, Goals, & Ideas
Five Year Plan Progress Report
 (See Five Year Plan on our Website
www.lytle.tx.org/police)

FY 2010/2011 & FY 2011/2012 Goals <u>not</u> Completed	
TASK	STATUS
New Policy Manual for PD	Actively working on it again
Crime Prevention/Community Relations	Our first newsletter will go out with the next city newsletter.

FY 2012 – 2013 Key Points (Items not Completed or addressed as of 10/1/12) In our 5 year plan years 2 and 3 were placed in a 24 month period (Oct. 2011 – Sept. 2013)	
TASK	STATUS
Improvements to Firing Range	Pending scheduling time to start the work. 📅
Shift Differential & Special Assign. Pay	Need to have plan by Summer 2013
Automated External Defibrillators	No Action Taken
Grant Resources	No Action Taken
Radio Issue (police communications)	Received Final approval of FCC license, equipment is on order.
Create Minimum Staffing Guidelines	Once full staff we will address this
Patrol Districts	N/A
Lytle ISD Campus Based Law Enforcement	Met with superintendant 👍
Police Vehicles	Completed a survey of area departments on officer to vehicle ratio. 👍
Current Police Facility	No action – New Facility is planned
Police Explorer Post	No action for now
<u>Not in 5 year Plan but recently added as important issues</u>	
Destruction of Evidence & Prepare Property / Evidence for move	We will be submitting request for destruction orders from the various courts. Have received a few orders this past month from Atascosa Co. Court 👍

📅 - Updated this month 👍 - Completed

Special Events / Activities / Dept. News

Department News

- Unit #2 2011 Ford Expedition was taken to the shop for repairs on vehicle crash that occurred back in April. The repairs were all paid by the driver's insurance who struck the vehicle.
- May was a busy month, it started out with a train derailment and was followed by the Frenchie Burke Festival and then it was time for Memorial Day weekend.

Training

- **May 9, 2013** – Sgt. Hanson and Ofc. B. Lopez attended the Why Teens Kill Seminar in Jourdanton. www.philchalmers.com
- **May 13-15, 2013** – Sgt. Hanson and Cpl. Gamez and Ofc. D. Lopez attended the SAFVIC Course (Family Violence) in Hondo. www.safvic.org
- **May 21, 2013** – Lt. Dear and Cpl. Gamez conducted a TASER User Class at the Lytle Community Center. Officer David Lopez was certified along with officers from Jourdanton PD and the City of Pleasanton Fire Marshal.

Crime Prevention / Community Relations

- **May 17 – 18, 2013** – Officers assisted at the Frenchie Burke Festival.
- **May 21, 2013** – Capt. Reyes Conducted a Human Trafficking Presentation at the Lytle High School for about 150 students along with Bexar County Sheriff's Deputy Fernando Delgado.
- **May 22, 2013** – Cpl. Gamez, Ofc. D. Lopez and Ofc. Petrash attended Story Time at the Lytle Library and participated in small crafts activities with the children.
- **May 23, 2013** – Chief Priest, Capt. Reyes and Lt. Dear attended the Police Fleet Expo in Ft. Worth. <http://www.hendonpub.com/pfe>

Police Patrol Activity **New!**

Building Checks (checks of closed businesses, business check card left)	289
Business Checks (checks of open businesses, contact made with employee)	120

Lytle Police – Criminal Investigations / Case Management Monthly Activity Report

Month of May 2013

Cases Filed with Atascosa County Attorney’s Office (Class A & B Misdemeanors)	9
Cases Filed with Medina County Attorney’s Office (Class A & B Misdemeanors)	0
Cases Filed with Atascosa County District Attorney’s Office 81 st Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	2
Suspect has not been arrested – Case submitted for presentation to Grand Jury	0
Cases Filed with Medina County District Attorney’s Office 38 th Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	0
Suspect has not been arrested – Case submitted for presentation to Grand Jury	0
Cases Filed with Bexar County Criminal District Attorney’s Office (Class A & B Misdemeanors and Felonies)	0
Warrants submitted to and issued by a Judge	
Class A & B Misdemeanors	
Felonies	
Cases pending lab reports	10
<u>Other Case / Court Information</u>	
On May 20, 2013 Capt. Reyes conducted 3 Forensic Interviews at Blue Bonnet Children’s Advocacy Center (Hondo, TX).	

Human Resource Allocations

Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/20/12 – 10/17/12	1,056.5	1,013.5	8	2.5	22	1 hr. PL
10/18/12 – 11/14/12	1,027	958	.5	3	40	5 hrs. PL
11/15/12 – 12/12/12	1,013.25	896.75	-----	13	-----	12.5 hrs. Hol.
12/13/12 – 1/9/13	1,027.5	937.5	-----	7	26	8 hrs. Hol.
1/10/13 – 2/6/13	1,044.75	1,016.75	-----	3.5	-----	-----
2/7/13 – 3/6/13	1,027.25	1,065.75	-----	3	9.5	8 hrs. PL
3/7/13 – 4/3/13	1,368.25	1,309.75	.5	5.5	1.5	13 hrs. PL
4/4/13 – 5/1/13	1,377	1,306.25	1.5	5.5	-----	26.75 PL
5/2/13 – 5/29/13	1,447.75	1,377.75	44.5	5	6	24 hrs. Bereavement
5/30/13 – 6/26/13						
6/27/13 – 7/24/13						
7/25/13 – 8/21/13						
8/22/13 – 9/18/13						
Totals for Fiscal Year	10,389.25	9,882	55	48 days	105	98.25 hrs.

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/03/12 – 10/16/12	80	80	-----	-----	-----	-----
10/17/12 – 10/30/12	80	76	-----	-----	4	-----
10/31/12 – 11/13/12	80	72	-----	-----	-----	8 hrs. Hol.
11/14/12 – 11/27/12	80	56	-----	1	-----	16 hrs. Hol.
11/28/12 – 12/11/12	80	72	-----	-----	8	-----
12/12/12 – 12/25/12	80	56	-----	1	-----	16 hrs. Hol.
12/26/12 – 1/8/13	80	72	-----	-----	-----	8 hrs. Hol.
1/9/13 – 1/22/13	80	72	-----	-----	-----	8 hrs. Hol.
1/23/13 – 2/5/13	80	76	-----	-----	4	-----
2/6/13 – 2/19/13	80	72	-----	-----	-----	8 hrs. Hol.
2/20/13 – 3/5/13	80	80	-----	-----	-----	-----
3/6/13 – 3/19/13	80	80	-----	-----	-----	-----
3/20/13 – 4/2/13	80	72	-----	-----	-----	8 hrs. Hol
4/3/13 – 4/16/13	80	72	-----	-----	-----	8 hrs. PL
4/17/13 – 4/30/13	80	80	-----	-----	-----	-----
5/1/13 – 5/14/13	80	72	-----	-----	8	-----
5/15/13 – 5/28/13	80	72	-----	-----	-----	8 hrs. Hol.
Totals for Fiscal Year	1,360	1,232	-----	2 days	24	88 hrs.

Non-Paid Reserve Officer Hours

**Target Hours is 16 hrs per Officer per Work Period
(Time includes training and meetings)**

Work Period	Target Hours	Actual Hours
9/20/12 – 10/17/12	80	101.5
10/18/12 – 11/14/12	96	76.25
11/15/12 – 12/12/12	69	69
12/13/12 – 1/9/13	96	68.5
1/10/13 – 2/6/13	96	70.5
2/7/13 – 3/6/13	80	90.75
3/7/13 – 4/3/13	80	75
4/4/13 – 5/1/13	80	82.25
5/2/13 – 5/29/13	80	78
5/30/13 – 6/26/13		
6/27/13 – 7/24/13		
7/25/13 – 8/21/13		
8/22/13 – 9/18/13		
Totals for Fiscal Year	757	711.75

Part-Time Officer Hours			
Work Period	Total Hrs.	Total Hrs. Worked	OT Hours
10/03/12 – 10/16/12	38.5	38.5	-----
10/17/12 – 10/30/12	49	49	-----
10/31/12 – 11/13/12	62.25	62.25	-----
11/14/12 – 11/27/12	75	75	-----
11/28/12 – 12/11/12	100.25	100.25	-----
12/12/12 – 12/25/12	105	105	-----
12/26/12 – 1/8/13	76.25	76.25	-----
1/9/13 – 1/22/13	70.5	70.5	-----
1/23/13 – 2/5/13	102.25	102.25	-----
2/6/13 – 2/19/13	114.25	114.25	5
2/20/13 – 3/5/13	55	55	-----
Part-time positions ended on 2/28/13			
Total for Fiscal Year	848.25	848.25	5

Animal Care and Control Division								
Target Hours are 80hrs Full-Time & 56 hrs Part-Time per Pay Period								
Work Period	Hours (FT) (Target 80)	Hours (PT) (Target 56)	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/3/12 – 10/16/12	80	57	137	136	-----	-----	-----	1 hr. PL
10/17/12 – 10/30/12	80	58	138	122	-----	2	-----	-----
10/31/12 – 11/13/12	80	75	155	125.5	11	2 ½	-----	8 hrs. Hol.
11/14/12 – 11/27/12	80	72	152	106	1	3 ¾	-----	16 hrs. Hol.
11/28/12 – 12/11/12	80	89.5	169.5	100.5	9.5	-----	45	24 hrs. Bereavement
12/12/12 – 12/25/12	81.5	80	161.5	81.5	1.5	5	24	16 hrs. Hol.
12/26/12 – 1/8/13	63.5	76	139.5	104.5	4.5	¼	25	8 hrs. Hol.
1/9/13 – 1/22/13	79.5	61	140.5	132.5	-----	-----	-----	8 hrs. Hol.
1/23/13 – 2/5/13	85	63.5	148.5	148.5	6	-----	-----	-----
2/6/13 – 2/19/13	80.5	61.5	142	134	.5	-----	-----	8 hrs. Hol.
2/20/13 – 3/5/13	80.75	57.5	138.25	138.25	.75	-----	-----	-----
3/6/13 – 3/19/13	81.75	57	138.75	138.75	1.75	-----	-----	-----
3/20/13 – 4/2/13	79	56.5	135.5	127.5	-----	-----	-----	8 hrs. Hol.
4/3/13 – 4/16/13	85	24.5	109.5	109.5	6	-----	-----	-----
4/17/13 – 4/30/13	91	0	91	91	11	-----	-----	-----
5/1/13 – 5/14/13	79.5	0	79.5	79.5	5.5	-----	-----	-----
5/14/13 – 5/28/13	95	0	95	95	5	-----	-----	8 hrs. Hol.
Totals for Fiscal Year	1,382	889	2,271	1,970.5	64	13.5	94	105 hrs.