



Lytle Police Dept. Monthly Report



Month of June 2013

Provided to the Mayor and City Council on July 8, 2013
Submitted by Richey Priest, Chief of Police / Fire Marshal

Calls for Service – 242

Motor Vehicle Collisions 14		Alarm Calls 12	
Private Property	5	Business / Commercial	11
Public Roadway	9	Residential	1

Class C Citation Data

195 Class C Citations Issued

Stop Sign / Red Light	23	No Insurance	31
Driver's License Related	42	Speeding	40
M.V.R. / M.V.I.	33	Alcohol / Drug Related	4
Seat Belt	9	Theft	4
Phone in School Zone	2	Other	7
Racial Composition: African 2% / Caucasian 26% Middle Eastern 1% / Hispanic 71%			

Adult Arrest

City Ordinance Violation – Leash Law	1
Driving While Intoxicated 1st	2
Public Intoxication	2
Operating an ATV on Roadway	1
Possession of Alcohol by Minor	1
Possession of Drug Paraphernalia	2
Possession of Marijuana <2oz	2
Theft <\$50	4
Theft \$50 - \$500	1
Warrant Arrest – Lytle (Assault, Interference w. Emerg. Call & Failure to Identify)	3
Warrant Arrest – Other Agency	4

Juvenile Arrest

Theft < \$50	1
Theft \$50 - \$500	1

Robbery / Aggravated Robbery – None



Criminal Mischief & Graffiti			
06/04	Whataburger	Criminal Mischief	Broken Side Mirror
06/05	Gray Street	Criminal Mischief	Fence Line Cut
06/09	Norvell Street	Criminal Mischief	Vehicle Egged
06/21	Gates Diesel	Criminal Mischief	Hole in Fence
06/22	Bruce Street	Criminal Mischief	Broken Window
06/24	Oak Street	Criminal Mischief	Broken Window Pane
06/29	Lytle Jr. High	Criminal Mischief	5 Broken Windows

Financial / Fraud / Identity Theft Related		
06/17	Comm. Nat'l Bank	Forgery
06/25	Rose Cottage	Forgery
06/26	Comm. Nat'l Bank	Forgery

Thefts & Lost Property				
06/01	Main Street	Theft	Generator	\$500
06/02	Office Street	Theft	Sand Blower	\$9,000
06/02	Public Works Yard	Theft	Engine Driven Pump	\$723
06/05	HEB Plus	Theft	4 Nail Polish & Hair Product (Recovered)	\$17
06/05	Lytle Elementary	Theft	iPod Touch	\$400
06/06	HEB C-Store	Drive Off	Fuel (Recovered)	\$27
06/07	HEB Plus	Theft	24 Pack of Budlight (Recovered)	\$19
06/10	HEB Plus	Lost/Stolen	Wallet	-----
06/10	HEB Plus	Theft	Neutrogena Soap Bar, Sports T-Shirt and DVD Movie (Recovered)	\$18
06/11	Twin Liquors	Theft	Two Bottles of Liquor	\$22
06/11	HEB C-Store	Drive Off	Fuel	\$35
06/12	HEB Plus	Theft	4 Maybelline Eye Shadow (Recovered)	\$24
06/16	HEB C-Store	Drive Off	Fuel	\$25
06/18	McDonalds	Theft	Wallet	\$180
06/20	HEB C-Store	Drive Off	Fuel	\$20
06/21	N. Prairie Street	Theft	Vehicle (Recovered)	\$10,000
06/21	HEB Plus	Theft	Razors (3)	\$29
06/27	HEB Plus	Theft	Several Video Games (Recovered)	\$173
06/29	Gray Street	Theft	Aluminum Wheels, Welding Cable, Gauge Wire & Copper Tubing	-----

Burglaries				
06/03	Lytle Apartments	Burg. Veh.	Radio	\$150
06/07	Willy's Auto Value	Burg. Veh.	Instrument Panel Bezel	\$350
06/29	Lytle Mini Storage	Burg. Bldg.	2 Storage Units Broken Into	-----

Lytle Police Department Civilian Auxiliary



Patrol Miles	169	Patrol Hrs.	16
Patrols	4	Patrol Man Hrs.	32
Court Dates	0	Man Hrs.	0
Special Events	0	Man Hrs.	0
Other:	0	Man Hrs.	0
Total Volunteer Hours 32			

Animal Care & Control Division

Data Provided by ACO Santiago Morantez & Volunteer Coordinator Betty Kroeger

Volunteer Hrs: Approx. 20 Volunteers worked a total of 496 hrs.
 422 of those hours were provided by the following 4 volunteers:
 Betty Kroeger – 188 hours Maurissa Herrera - 144 hours
 Sandy Fuchs- 42 hours Debbie Tuton – 48 hours



Animals Euthanized	Dogs – 6	Cats – 12
Average Daily Animal Count	Dogs – 21	Cats – 24

21 Animals were adopted in June

Lytle (City) – 7	Castroville – 2	Big Foot – 2	Devine – 5
Lytle (Out) – 3	San Antonio – 2	-----	-----

The newly hired Part-Time ACO – Rachel Faish should be able to start working by the third week of July, if not sooner.

Animal Control – June Special Events

- **June 8, 2013** – Pet Expo 2013 (2 dogs and 4 cats were adopted).
- **June 12, 2013** – Betty Kroeger and Debbie Tuton transported a boxer pup to Austin Boxer Rescue.
- **June 14, 2013** – Harley the dog was transported to God's Dogs Rescue in Von Army.
- **June 21, 2013** – Dachshund was transported to Dachshund Rescue.
- **June 22, 2013** – Betty and Ernie Kroeger, Maurissa Herrera, Debbie Tuton and Pat Vogel attended the Morales Customer Appreciation Day and sold PAWS of Summer raffle tickets.
- **June 30, 2013** – Female German Shepherd was transported to Blue Angel Shepherd in San Antonio.

Fire Marshal Division



- Investigated Car Fire at HEB Plus Parking Lot
- Investigated Car Fire at Days Inn Parking Lot
- Received Sprinkler System Plans for Lytle Elementary Remodel / New Construction
- The Anchor Seafood & Grill - Initial Inspection
- Certificate of Occupancy – The Anchor Seafood & Grill
- Received Plans for Dollar General Store



Plans, Projects, Goals, & Ideas
Five Year Plan Progress Report
 (See Five Year Plan on our Website
www.lytle.tx.org/police)

FY 2010/2011 & FY 2011/2012 Goals <u>not</u> Completed	
TASK	STATUS
New Policy Manual for PD	Actively working on it again
Crime Prevention/Community Relations	First newsletter went out

FY 2012 – 2013 Key Points (Items not Completed or addressed as of 10/1/12) In our 5 year plan years 2 and 3 were placed in a 24 month period (Oct. 2011 – Sept. 2013)	
TASK	STATUS
Improvements to Firing Range	Some work completed by TJ Richardson, Still some to do.
Shift Differential & Special Assign. Pay	Need to have plan by Summer 2013
Automated External Defibrillators	No Action Taken
Grant Resources	No Action Taken
Radio Issue (police communications)	Equipment at the Radio Shop, working on scheduling time to install.
Create Minimum Staffing Guidelines	Once full staff we will address this
Patrol Districts	N/A
Lytle ISD Campus Based Law Enforcement	Met with superintendant
Police Vehicles	Completed a survey of area departments on officer to vehicle ratio.
Current Police Facility	No action – New Facility is planned
Police Explorer Post	No action for now
<u>Not in 5 year Plan but recently added as important issues</u>	
Destruction of Evidence & Prepare Property / Evidence for move	We will be submitting request for destruction orders from the various courts. Have received a few orders this past month from Atascosa Co. Court

- Updated this month - Completed

Special Events / Activities / Dept. News

Department News

- 6-6-2013 - Lytle PD Unit #4 2008 Dodge p/u was struck by a dog that ran across the roadway while the officer was transporting a subject to the Atascosa Co. Jail. The vehicle is still at the body shop for repairs.
- Officer Jose Guzman (a full-time officer who also serves in the U.S. Navy Reserve) has been called to active duty. He will be leaving us in early October and will be gone for almost a year. We will be presenting options (to cover his position) at the City Council Meeting in August.

Training

- **May 23, 2013 (Forgot this on last month's report)** – Admin. Assist. Paola Rios attended a Presentation in Jourdanton on Use of Pictometry.
- **June 4-6, 2013** – Lt. Dear attended a Baton Instructor Certification Class in Dallas. www.aspbatontraining.com He will be now able to certify / re-certify all officers in the ASP baton.
- **June 18-20, 2013** – Sgt. Hanson and Cpl. Gamez attended a 24 Hour Mobile Evidence Class in San Antonio. www.lemvi.com
- **June 21, 2013** – Lt. Dear and Cpl. Gamez conducted a TASER Class in Jourdanton. 7 Officers from Atascosa Sheriff Dept., 1 Officer from Jourdanton PD and Atascosa Co. Pct.4 Constable were certified.
- **Online Training in June**
Ofc. Joe Torres – 13 Hour Use of Force @ www.classen-buck.com
Ofc. Benny Lopez – 8 Hour Special Investigative Topics @ www.classen-buck.com

Crime Prevention / Community Relations

- **June 1, 2013** – Capt. Reyes, Sr. Ofc. Robison, Ofc. Guzman and Ofc. Torres assisted with traffic control at Easy St. and Laredo St. for Coach Ruiz Fund Run.
- **June 15, 2013** – Sr. Officer Robison assisted with traffic control at Lake Shore Estates for Band Booster's Run.

Police Patrol Activity

Building Checks (check of closed business, business check card left)	286
Business Checks (checks of open business, contact made with employees)	98

Lytle Police – Criminal Investigations / Case Management Monthly Activity Report

Month of June 2013

Cases Filed with Atascosa County Attorney’s Office (Class A & B Misdemeanors)	8
Cases Filed with Medina County Attorney’s Office (Class A & B Misdemeanors)	0
Cases Filed with Atascosa County District Attorney’s Office 81 st Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	1
Suspect has not been arrested – Case submitted for presentation to Grand Jury	0
Cases Filed with Medina County District Attorney’s Office 38 th Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	0
Suspect has not been arrested – Case submitted for presentation to Grand Jury	0
Cases Filed with Bexar County Criminal District Attorney’s Office (Class A & B Misdemeanors and Felonies)	0
Warrants submitted to and issued by a Judge	
Class A & B Misdemeanors	2
Felonies	0
Cases pending lab reports	8
<u>Other Case / Court Information</u>	

Human Resource Allocations

Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/20/12 – 10/17/12	1,056.5	1,013.5	8	2.5	22	1 hr. PL
10/18/12 – 11/14/12	1,027	958	.5	3	40	5 hrs. PL
11/15/12 – 12/12/12	1,013.25	896.75	-----	13	-----	12.5 hrs. Hol.
12/13/12 – 1/9/13	1,027.5	937.5	-----	7	26	8 hrs. Hol.
1/10/13 – 2/6/13	1,044.75	1,016.75	-----	3.5	-----	-----
2/7/13 – 3/6/13	1,027.25	1,065.75	-----	3	9.5	8 hrs. PL
3/7/13 – 4/3/13	1,368.25	1,309.75	.5	5.5	1.5	13 hrs. PL
4/4/13 – 5/1/13	1,377	1,306.25	1.5	5.5	-----	26.75 PL
5/2/13 – 5/29/13	1,447.75	1,377.75	44.5	5	6	24 hrs. Bereavement
5/30/13 – 6/26/13	1,369.5	1,266	0	3	15.5	64 hrs. Military Leave
6/27/13 – 7/24/13						
7/25/13 – 8/21/13						
8/22/13 – 9/18/13						
Totals for Fiscal Year	11,758.75	11,148	55	51 days	120.5	162.25 hrs.

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/03/12 – 10/16/12	80	80	-----	-----	-----	-----
10/17/12 – 10/30/12	80	76	-----	-----	4	-----
10/31/12 – 11/13/12	80	72	-----	-----	-----	8 hrs. Hol.
11/14/12 – 11/27/12	80	56	-----	1	-----	16 hrs. Hol.
11/28/12 – 12/11/12	80	72	-----	-----	8	-----
12/12/12 – 12/25/12	80	56	-----	1	-----	16 hrs. Hol.
12/26/12 – 1/8/13	80	72	-----	-----	-----	8 hrs. Hol.
1/9/13 – 1/22/13	80	72	-----	-----	-----	8 hrs. Hol.
1/23/13 – 2/5/13	80	76	-----	-----	4	-----
2/6/13 – 2/19/13	80	72	-----	-----	-----	8 hrs. Hol.
2/20/13 – 3/5/13	80	80	-----	-----	-----	-----
3/6/13 – 3/19/13	80	80	-----	-----	-----	-----
3/20/13 – 4/2/13	80	72	-----	-----	-----	8 hrs. Hol
4/3/13 – 4/16/13	80	72	-----	-----	-----	8 hrs. PL
4/17/13 – 4/30/13	80	80	-----	-----	-----	-----
5/1/13 – 5/14/13	80	72	-----	-----	8	-----
5/15/13 – 5/28/13	80	72	-----	-----	-----	8 hrs. Hol.
5/29/13 – 6/11/13	80	76	-----	-----	-----	4 hrs. PL
06/12/13 – 6/25/13	80	80	-----	-----	-----	-----
Totals for Fiscal Year	1,520	1,388	-----	2 days	24	92 hrs.

Part-Time Officer Hours

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours
10/03/12 – 10/16/12	38.5	38.5	-----
10/17/12 – 10/30/12	49	49	-----
10/31/12 – 11/13/12	62.25	62.25	-----
11/14/12 – 11/27/12	75	75	-----
11/28/12 – 12/11/12	100.25	100.25	-----
12/12/12 – 12/25/12	105	105	-----
12/26/12 – 1/8/13	76.25	76.25	-----
1/9/13 – 1/22/13	70.5	70.5	-----
1/23/13 – 2/5/13	102.25	102.25	-----
2/6/13 – 2/19/13	114.25	114.25	5
2/20/13 – 3/5/13	55	55	-----
Part-time positions ended on 2/28/13			
Total for Fiscal Year	848.25	848.25	5

Non-Paid Reserve Officer Hours Target Hours is 16 hrs per Officer per Work Period (Time includes training and meetings)		
Work Period	Target Hours	Actual Hours
9/20/12 – 10/17/12	80	101.5
10/18/12 – 11/14/12	96	76.25
11/15/12 – 12/12/12	69	69
12/13/12 – 1/9/13	96	68.5
1/10/13 – 2/6/13	96	70.5
2/7/13 – 3/6/13	80	90.75
3/7/13 – 4/3/13	80	75
4/4/13 – 5/1/13	80	82.25
5/2/13 – 5/29/13	80	78
5/30/13 – 6/26/13	80	72
6/27/13 – 7/24/13		
7/25/13 – 8/21/13		
8/22/13 – 9/18/13		
Totals for Fiscal Year	837	783.75

Animal Care and Control Division Target Hours are 80hrs Full-Time & 56 hrs Part-Time per Pay Period								
Work Period	Hours (FT) (Target 80)	Hours (PT) (Target 56)	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/3/12 – 10/16/12	80	57	137	136	-----	-----	-----	1 hr. PL
10/17/12 – 10/30/12	80	58	138	122	-----	2	-----	-----
10/31/12 – 11/13/12	80	75	155	125.5	11	2 ½	-----	8 hrs. Hol.
11/14/12 – 11/27/12	80	72	152	106	1	3 ¾	-----	16 hrs. Hol.
11/28/12 – 12/11/12	80	89.5	169.5	100.5	9.5	-----	45	24 hrs. Bereavement
12/12/12 – 12/25/12	81.5	80	161.5	81.5	1.5	5	24	16 hrs. Hol.
12/26/12 – 1/8/13	63.5	76	139.5	104.5	4.5	¼	25	8 hrs. Hol.
1/9/13 – 1/22/13	79.5	61	140.5	132.5	-----	-----	-----	8 hrs. Hol.
1/23/13 – 2/5/13	85	63.5	148.5	148.5	6	-----	-----	-----
2/6/13 – 2/19/13	80.5	61.5	142	134	.5	-----	-----	8 hrs. Hol.
2/20/13 – 3/5/13	80.75	57.5	138.25	138.25	.75	-----	-----	-----
3/6/13 – 3/19/13	81.75	57	138.75	138.75	1.75	-----	-----	-----
3/20/13 – 4/2/13	79	56.5	135.5	127.5	-----	-----	-----	8 hrs. Hol.
4/3/13 – 4/16/13	85	24.5	109.5	109.5	6	-----	-----	-----
4/17/13 – 4/30/13	91	0	91	91	11	-----	-----	-----
5/1/13 – 5/14/13	79.5	0	79.5	79.5	5.5	-----	-----	-----
5/14/13 – 5/28/13	95	0	95	87	5	-----	-----	8 hrs. Hol.
5/29/13 – 6/11/13	95	0	95	95	15	-----	-----	-----
6/12/13 – 6/25/13	88	0	88	88	8	-----	-----	-----
Totals for Fiscal Year	1,565	889	2,454	2,145.5	87	13.5	94	105 hrs.