



# Lytle Police Monthly Report



**MONTH OF FEBRUARY 2014**

Submitted by Chief Richey Priest on March 10, 2014

## Calls for Service – 209

| Motor Vehicle Collisions<br>4 |   | Alarm Calls<br>8      |   | Police Patrol Activity<br>481   |     |
|-------------------------------|---|-----------------------|---|---|-----|
| Private Property              | 1 | Business / Commercial | 4 | Building Checks<br>(check of closed business, business check card left)   | 274 |
| Public Roadway                | 3 | Residential           | 4 | Business Checks<br>(checks of open business, contact made with employees) | 207 |

## Class C Citation Data

300 Class C Citations Issued

|   |    |                        |    |                         |   |
|---|----|------------------------|----|-------------------------|---|
| Stop Sign / Red Light   | 17 | No Insurance           | 31 | Window Tint             | 7 |
| Driver's License Related  | 67 | Speeding               | 64 | Stop/Stand on RR Tracks | 6 |
| M.V.R. / M.V.I.   | 86 | Alcohol / Drug Related | 8  | Slow/Pass Emerg. Veh.   | 2 |
| Seat Belt   | 7  | Theft                  | 2  | All Other               | 3 |
| Racial Composition: African .88% / Asian .44% / Caucasian 32.6% / Hispanic 66.08% |    |                        |    |                         |   |

## Adult Arrest

|  |   |
|--|---|
| Assault by Contact – Family Violence   | 1 |
| Assault Bodily Injury – Family Violence  | 1 |
| Driving While Intoxicated  | 1 |
| Driving While Intoxicated 3rd or more (Felony)                                     | 1 |
| Failure to Identify False Information – Fugitive from Justice                      | 1 |
| Interference with Emergency Call   | 1 |
| Possession of Controlled Substance PG1 1-4g  | 1 |
| Possession of Drug Paraphernalia (Class C)   | 4 |
| Possession of Marijuana < 2 oz. (Class B)  | 2 |
| Public Intoxication  | 2 |
| Theft < \$50 (Class C)   | 2 |
| Warrant Arrest – Aggravated Robbery (Bexar Co.)                                    | 1 |
| Warrant Arrest – Bond Forfeiture – Driving While Intoxicated 3rd (Bexar Co.)       | 1 |
| Warrant Arrest – Driving While Intoxicated 2nd – Probation Revocation (Medina Co.) | 1 |
| Warrant Arrest – Driving While License Invalid (Frio Co.)                          | 1 |
| Warrant Arrest – Fail to Identify (Atascosa Co.)                                   | 1 |

|   |   |
|---|---|
| Warrant Arrest – FTA – Fail to Identify (Frio Co.)                                  | 1 |
| Warrant Arrest – FTA – Interference w/Emergency Call (Frio Co.)                     | 1 |
| Warrant Arrest – FTA Prohibited Weapon (Frio Co.)                                   | 1 |
| Warrant Arrest – MTR Intoxication Assault (Bexar Co.)                               | 1 |
| Warrant Arrest – Possession of Controlled Substance PG1 < 1g (State Parole Warrant) | 1 |
| Warrant Arrest – Possession of Controlled Substance PG1 1-4g (Bexar Co.)            | 1 |
| Warrant Arrest – Possession of Marijuana (Bexar Co.)                                | 1 |
| Warrant Arrest – Theft by Check (Medina Co.)  | 1 |
| Warrant Arrest – Theft by Check >\$20 <\$500 (Medina Co.)                           | 1 |

| Juvenile Arrest |               |                                 |
|-----------------|---------------|---------------------------------|
| 02/25           | Male Juvenile | Possession of Marijuana < 2 oz. |

| Robbery / Aggravated Robbery |                    |          |
|------------------------------|--------------------|----------|
| 02/20                        | Aggravated Robbery | HEB Plus |

| Criminal Mischief & Graffiti |                          |                   |                                  |
|------------------------------|--------------------------|-------------------|----------------------------------|
| 02/10                        | Adams Street             | Criminal Mischief | Door Panel                       |
| 02/12                        | John Lott Municipal Park | Criminal Mischief | Soap Dispenser (Men’s Restroom)  |
| 02/12                        | Main Street              | Criminal Mischief | Broken Window (Caused by Marble) |
| 02/28                        | CR 6841                  | Criminal Mischief | Damaged Front Door Glass         |

| Financial / Fraud / Identity Theft Related |                  |                       |
|--|------------------|-----------------------|
| 02/10                                      | Lytle State Bank | Forgery of Two Checks |

| Thefts & Lost Property |                 |       |                         |         |
|------------------------|-----------------|-------|-------------------------|---------|
| 02/03                  | HEB Plus        | Lost  | Purse (Recovered)       | -----   |
| 02/07                  | Wisdom Road     | Theft | 4 – 20” Rims & Tires    | \$2,000 |
| 02/12                  | HEB Plus        | Theft | Cell Phone              | \$350   |
| 02/13                  | HEB Plus        | Theft | Consumables (Recovered) | \$10    |
| 02/14                  | Magnolia Street | Theft | Metal Roofing           | \$50    |
| 02/20                  | HEB Plus        | Theft | Consumables (Meat)      | ???     |
| 02/20                  | HEB Plus        | Theft | Tweezers (Recovered)    | \$5     |
| 02/22                  | HEB Plus        | Theft | iPhone                  | \$600   |
| 02/25                  | Days Inn        | Lost  | Envelope with Cash      | \$2,000 |
| 02/27                  | HEB Plus        | Theft | 2 iPhones               | \$500   |
| 02/28                  | HEB Plus        | Theft | Beer (recovered)        | \$20    |
| 02/28                  | HEB Plus        | Theft | 2 Employee’s Wallets    | -----   |

| Burglaries – None |  |  |
|-------------------|--|--|
|-------------------|--|--|

## Lytle Police Department Civilian Auxiliary

|                          |     |                 |    |
|--------------------------|-----|-----------------|----|
| Patrol Miles             | 210 | Patrol Hrs.     | 19 |
| Patrols                  | 5   | Patrol Man Hrs. | 35 |
| Court Dates              | 0   | Man Hrs.        | 0  |
| Special Events           | 0   | Man Hrs.        | 0  |
| Other:                   | 0   | Man Hrs.        | 0  |
| Total Volunteer Hours 35 |     |                 |    |

### Plans, Projects, Goals, & Ideas

#### Five Year Plan Progress Report

Five Year Plan October 1, 2010 through September 30, 2015

(See Five Year Plan on our Website [www.lytle.tx.org/police](http://www.lytle.tx.org/police))

#### October 2010 – September 2011 **YEAR 1** Goals Not Completed

All Goals were met during the first year of the Five year Plan with the exception of **Preparing a new Policy Manual**. We have been working on this but it is not complete.

#### October 2011 – September 2013 **YEARS 2 & 3** Goals Not Completed

Some objects for this time period have been put on hold & will be reevaluated / addressed in the future. Those items are:

1. Create Minimum Staffing Guidelines
2. Divide City into Patrol Districts
3. Establish Shift Differential Pay (also special assignment pay)
4. Establish Police Explorer Post
5. Obtain Automated External Defibrillators (AEDs) for Police Vehicle

#### October 2013 – September 2015 **YEARS 4 & 5** Goals

The final two years of the plan included fewer goals, but some of them were larger items. Two of the items have already been addressed and completed (**Staffing** and **Police Vehicles**). With the addition of a police vehicle this budget year (FY 13/14) and the 8<sup>th</sup> full time officer position last budget year (FY 12/13) these issues are taken care of. The largest item on the list was the **New Police Facility**, which has also been addressed. We will be moving into it in March 2014. Another item on the list was the Animal Control Facility (possible expansion). Since that organization is now a separate city department that item would no longer be an issue for the LPD.

The Following Items Remain on the 2013/2015 Goals List

**Equipment – Three Items were specifically listed:**

- A. **Consider Automatic License Plate Reader** – Status: There have been some issues raised by some civil liberties groups and we are evaluating our need.
- B. **FLIR** – Thermal imaging camera used for locating suspects at night – Status: Not a priority there are other more important purchases we could make at this time.
- C. **Digital Radio System** – Status: We have addressed this issue with the purchase of the repeater system. We have had some minor issues with it, but they should be worked out. We will at sometime need to plan to move the repeater and antennas from city hall to the water tower next to the new PD. To put the antenna on top of the water tower, which is ideal and relocate the system will cost approx \$10,000. So this is something we will try to do in the next budget year or sooner if somehow we could work it in.

**Accreditation / Recognition :**

It is still our full intention to become a Recognized agency through the Texas Police Chief's Foundation. We will be required to meet and maintain numerous professional standards. Our new facility will allow us to start the process; we would not be able to meet the standards in our current office. Lt. Dear will be attending the Police Chief's Conference with me this April in Dallas and will be attending the track for program managers.

**Emergency Care Attendant or Emergency Medical Technician Training for Staff**

This is still a current goal that we have for the final two years of our five year plan. Hopefully after getting settled in the new Police Facility we will be able to look at moving on this goal.

**Special Events / Activities / Dept. News**

**General Information**

- **Radio System** – Repeater was reinstalled, they believe they found the issue. It has been up and running for over a week without a problem. Hopefully we won't have any more issues with it.
- **<sup>2nd</sup> New Police Vehicle** – Vehicle is up and in service.

- **New Police Building** – Minor items on the punch list, we should take custody of the keys on Tuesday March 11, 2014.

**Training Information**

- **February 6-7, 2014** – Sgt. Hanson & Cpl. Gamez attended ARIDE (DWI Training) School in San Antonio. For more info visit [www.arideonline.org](http://www.arideonline.org)
- **February 13-14, 2014** – Sgt. Hanson, Ofc. D. Lopez & Ofc. Garcia attended ALERRT Training (Active Shooter) in San Antonio. For more info visit [www.alertt.com](http://www.alertt.com)

**Crime Prevention / Community Relations**

**Fire Marshal Division**

- Lytle Elementary Remodel – Site Visit
- Plans were review and approved for Dr. Ayala’s new Dental Clinic

| Lytle Police – Criminal Investigations / Case Management Monthly Activity Report<br><i>Month of February 2014</i> |   |          |    |
|---|---|----------|----|
| Cases Filed with Atascosa County Attorney’s Office (Class A & B Misdemeanors)                                     |   |          | 5  |
| Cases Filed with Medina County Attorney’s Office (Class A & B Misdemeanors)                                       |   |          | 1  |
| Cases Filed with Atascosa County District Attorney’s Office 81 <sup>st</sup> Judicial Dist. (Felony)              |   |          |    |
| Suspect has been arrested (pre indictment)  |   |          | 2  |
| Suspect has not been arrested – Case submitted for presentation to Grand Jury                                     |   |          | 0  |
| Cases Filed with Medina County District Attorney’s Office 38 <sup>th</sup> Judicial Dist. (Felony)                |   |          |    |
| Suspect has been arrested (pre indictment)  |   |          | 0  |
| Suspect has not been arrested – Case submitted for presentation to Grand Jury                                     |   |          | 0  |
| Cases Filed with Bexar County Criminal District Attorney’s Office (Class A & B Misdemeanors and Felonies)         |   |          | 0  |
| Warrants submitted to and issued by a Judge   |   |          |    |
| Class A & B Misdemeanors  |   |          | 0  |
| Felonies  |   |          | 0  |
| Cases pending lab reports as of 3/4/2014  |   |          | 14 |
| Cases Filed with Juvenile Probation   | 0 | Atascosa | 0  |
|   |   | Medina   | 0  |
| Other: Cpl. Gamez & Ofc. D. Lopez appeared in Nueces Co. Court in a CPS case on 2/18/14.                          |   |          |    |

## Human Resource Allocations

### Sworn Officers (Full-Time) Current Fiscal Year

| Work Period            | Total Hrs. | Total Hrs. Worked | OT Hrs. | Vac. Days | Sick Hours | Other        |
|------------------------|------------|-------------------|---------|-----------|------------|--------------|
| 9/19/12 – 10/16/12     | 1,258      | 1,201.25          | 2       | 5         | 8          | 8.75 hrs. PL |
| 10/17/13 – 11/13/13    | 1,216.25   | 1,136.25          | 10      | 10        | -----      | -----        |
| 11/14/13 – 12/11/13    | 1,187.25   | 1,116.25          | 1.75    | 3         | 23         | 24 hrs. PL   |
| 12/12/13 – 1/8/14      | 1,197.25   | 1,104.25          | -----   | 9.5       | 9          | 8 hrs. PL    |
| 1/9/14 – 2/5/14        | 1,230.75   | 1,214.75          | .5      | -----     | -----      | 17 hrs. PL   |
| 2/6/14 – 3/5/14        | 1,223      | 1,162.50          | 12.25   | 1         | 42.5       | 10 hr PL     |
| 3/6/14 – 4/2/14        |            |                   |         |           |            |              |
| 4/3/14 – 4/30/14       |            |                   |         |           |            |              |
| 5/1/14 – 5/28/14       |            |                   |         |           |            |              |
| 5/29/14 – 6/25/14      |            |                   |         |           |            |              |
| 6/26/14 – 7/23/14      |            |                   |         |           |            |              |
| 7/24/14 – 8/20/14      |            |                   |         |           |            |              |
| 8/21/14 – 9/17/14      |            |                   |         |           |            |              |
| Totals for Fiscal Year | 7,312.5    | 6,935.25          | 26.5    | 28.5 days | 82.5       | 67.75 hrs.   |

## Civilian Administrative Assistant

### Target Hours are 80hrs Full-Time per Pay Period

| Work Period            | Total Hrs. | Total Hrs. Worked | OT Hours | Vac. Days | Sick Hours | Other Hours  |
|------------------------|------------|-------------------|----------|-----------|------------|--------------|
| 10/2/13 – 10/15/13     | 80         | 80                | -----    | -----     | -----      | -----        |
| 10/16/13 – 10/29/13    | 80         | 80                | -----    | -----     | -----      | -----        |
| 10/30/13 – 11/12/13    | 80         | 72                | -----    | -----     | -----      | 8 hrs. Hol.  |
| 11/13/13 – 11/26/13    | 80         | 80                | -----    | -----     | -----      | -----        |
| 11/27/13 – 12/10/13    | 80         | 64                | -----    | -----     | -----      | 16 hrs. Hol. |
| 12/11/13 – 12/24/13    | 80         | 64                | -----    | -----     | 8          | 8 hrs. Hol.  |
| 12/25/13 – 1/7/14      | 80         | 48                | -----    | 2         | -----      | 16 hrs. Hol. |
| 1/8/14 – 1/21/14       | 80         | 72                | -----    | -----     | -----      | 8 hrs. Hol.  |
| 1/22/14 – 2/4/14       | 80         | 72                | -----    | -----     | 8          | -----        |
| 2/5/14 – 2/18/14       | 80         | 72                | -----    | -----     | -----      | 8 hrs. Hol.  |
| 2/19/14 – 3/4/14       | 80         | 76                | -----    | -----     | -----      | 4 hrs. PL    |
| Totals for Fiscal Year | 880        | 780               | -----    | 2 days    | 16         | 68 hrs.      |

## Part-Time Officer Hours

| Work Period                  | Total Hrs.    | Total Hrs. Worked | OT Hours     |
|------------------------------|---------------|-------------------|--------------|
| 10/2/13 – 10/15/13           | 91            | 91                | -----        |
| 10/16/13 – 10/29/13          | 84            | 84                | -----        |
| 10/30/13 – 11/12/13          | 119.75        | 119.75            | -----        |
| 11/13/13 – 11/26/13          | 91            | 91                | -----        |
| 11/27/13 – 12/10/13          | 99.75         | 99.75             | -----        |
| 12/11/13 – 12/24/13          | 51.5          | 51.5              | -----        |
| 12/25/13 – 1/7/14            | 100.25        | 100.25            | -----        |
| 1/8/14 – 1/21/14             | 86            | 86                | -----        |
| 1/22/14 – 2/4/14             | 103.25        | 103.25            | -----        |
| 2/5/14 – 2/18/14             | 80.5          | 80.5              | -----        |
| 2/19/14 – 3/4/14             | 74.75         | 74.75             | -----        |
| <b>Total for Fiscal Year</b> | <b>981.75</b> | <b>981.75</b>     | <b>-----</b> |

## Non-Paid Reserve Officer Hours

**Target Hours is 16 hrs per Officer per Work Period  
(Time includes training and meetings)**

| Work Period                   | Target Hours | Actual Hours |
|-------------------------------|--------------|--------------|
| 9/19/12 – 10/16/12            | 96           | 92.5         |
| 10/17/13 – 11/13/13           | 48           | 46           |
| 11/14/13 – 12/11/13           | 48           | 31.5         |
| 12/12/13 – 1/8/14             | 48           | 56.5         |
| 1/9/14 – 2/5/14               | 48           | 54.5         |
| 2/6/14 – 3/5/14               | 48           | 41           |
| 3/6/14 – 4/2/14               |              |              |
| 4/3/14 – 4/30/14              |              |              |
| 5/1/14 – 5/28/14              |              |              |
| 5/29/14 – 6/25/14             |              |              |
| 6/26/14 – 7/23/14             |              |              |
| 7/24/14 – 8/20/14             |              |              |
| 8/21/14 – 9/17/14             |              |              |
| <b>Totals for Fiscal Year</b> | <b>336</b>   | <b>322</b>   |