



Lytle Police Monthly Report



MONTH OF APRIL 2014

Submitted by Richey Priest on May 12, 2014

Calls for Service – 240

| Motor Vehicle Collisions 9 | | Alarm Calls 10 | | Police Patrol Activity 399 | |
|-------------------------------|---|-----------------------|---|---|-----|
| Private Property | 5 | Business / Commercial | 6 | Building Checks (check of closed business, business check card left) | 245 |
| Public Roadway | 4 | Residential | 4 | Business Checks (checks of open business, contact made with employees) | 154 |

Class C Citation Data

201 Class C Citations Issued

| | | | | | |
|--|----|--------------------------|----|--------------------|---|
| Stop Sign / Red Light | 10 | No Insurance | 33 | Theft | 8 |
| Driver's License Related | 35 | Speeding | 32 | Fail to Dim Lights | 2 |
| M.V.R. / M.V.I. | 63 | Alcohol / Drug Related | 9 | Fail to Yield ROW | 1 |
| Seat Belt | 1 | Cellphone in School Zone | 1 | Other | 6 |
| Racial Composition: African .71% / Asian .71% / Caucasian 27.34% / Hispanic 71.24% | | | | | |

Adult Arrest

| | |
|---|---|
| Assault by Contact (Class C Misdemeanor) | 1 |
| Blue Warrant – Parole Violation for Driving While Intoxicated (Felony) | 1 |
| City Ordinance Violation – Sales without a Permit (Class C Misdemeanor) | 1 |
| Driving While Intoxicated - First Offense (Class B Misdemeanor) | 2 |
| Driving While Intoxicated – First Offense Enhanced w/Open Container (Class A Misd.) | 1 |
| Open Container (Class C Misdemeanor) | 1 |
| Possession of Alcohol Beverage in Motor Vehicle (Class C Misdemeanor) | 2 |
| Possession of Drug Paraphernalia (Class C Misdemeanor) | 2 |
| Possession of Marijuana < 2 oz. (Class B Misdemeanor) | 6 |
| Public Intoxication (Class C Misdemeanor) | 1 |
| Theft < \$50 (Class C Misdemeanor) | 7 |
| Warrant Arrest – Assaulting a Public Servant (Hayes Co.) (Felony) | 1 |
| Warrant Arrest – Prob. Rev. Original Charge – Evading Arrest w/MV (Medina Co.) (Felony) | 1 |

Juvenile Arrest

| | | |
|-------|-----------------|----------------------|
| 04/03 | Female Juvenile | False Alarm / Report |
|-------|-----------------|----------------------|

Robbery / Aggravated Robbery – None

Criminal Mischief & Graffiti

| | | | |
|-------|---------------|-------------------|------------------------------|
| 04/01 | FM 2790 North | Criminal Mischief | Vandalism to a Vehicle |
| 04/13 | Ball Road | Criminal Mischief | House Egged & Toilet Papered |

Financial / Fraud / Identity Theft Related – None

Thefts & Lost Property

| | | | | |
|-------|---------------------|----------------|------------------------------------|-----------|
| 04/02 | Pico Store | Drive Off | Fuel | \$40 |
| 04/02 | HEB Plus | Theft | Make-up | \$48 |
| 04/05 | Days Inn Motel | Internal Theft | Currency | ----- |
| 04/07 | Lytle Propane P-Lot | Theft | Motor Vehicle | Recovered |
| 04/08 | HEB Plus | Theft | Various Items (Recovered/Arrest) | \$30 |
| 04/12 | Lytle Library | Lost | iPad (Recovered) | ----- |
| 04/15 | Schwan's | Theft | Uniforms (Recovered) | ----- |
| 04/15 | HEB Plus | Theft | DVD's (Recovered/Arrest) | \$30 |
| 04/15 | HEB C-Store | Lost | Wallet | ----- |
| 04/19 | FM 3175 | Theft | Trailer | \$1,800 |
| 04/19 | HEB Plus | Theft | Alcohol (Recovered/Arrest) | \$20 |
| 04/22 | HEB Plus | Theft | 24 Pack of Beer (Recovered/Arrest) | \$20 |
| 04/24 | HEB Plus | Theft | Unknown Items | ----- |
| 04/25 | IH 35 South | Lost | Two Passports | ----- |
| 04/27 | HEB Plus | Theft | Unknown Items | ----- |

Burglaries

| | | | | |
|-------|----------------------|---------------|----------------------------|---------|
| 04/11 | First Baptist Church | Burg. of Veh. | Purse | ----- |
| 04/22 | Bruce Street | Burg. of Hab. | Safe w/ Valuables & Liquor | \$7,000 |

Lytle Police Department Civilian Auxiliary

| | | | |
|----------------------------|-----|-----------------|------|
| Patrol Miles | 222 | Patrol Hrs. | 19.5 |
| Patrols | 5 | Patrol Man Hrs. | 35.5 |
| Court Dates | 0 | Man Hrs. | 0 |
| Special Events | 0 | Man Hrs. | 0 |
| Other: | 0 | Man Hrs. | 0 |
| Total Volunteer Hours 35.5 | | | |

Plans, Projects, Goals, & Ideas

Five Year Plan Progress Report

Five Year Plan October 1, 2010 through September 30, 2015

(See Five Year Plan on our Website www.lytle.tx.org/police)

October 2010 – September 2011 **YEAR 1** Goals Not Completed

All Goals were met during the first year of the Five year Plan with the exception of **Preparing a new Policy Manual**. We have been working on this but it is not complete.

October 2011 – September 2013 **YEARS 2 & 3** Goals Not Completed

Some objects for this time period have been put on hold & will be reevaluated / addressed in the future. Those items are:

1. Create Minimum Staffing Guidelines
2. Divide City into Patrol Districts
3. Establish Shift Differential Pay (also special assignment pay)
4. Establish Police Explorer Post
5. Obtain Automated External Defibrillators (AEDs) for Police Vehicle

October 2013 – September 2015 **YEARS 4 & 5** Goals

The final two years of the plan included fewer goals, but some of them were larger items. Two of the items have already been addressed and completed (**Staffing** and **Police Vehicles**). With the addition of a police vehicle this budget year (FY 13/14) and the 8th full time officer position last budget year (FY 12/13) these issues are taken care of. The largest item on the list was the **New Police Facility**, which has also been addressed. We will be moving into it in March 2014. Another item on the list was the Animal Control Facility (possible expansion). Since that organization is now a separate city department that item would no longer be an issue for the LPD.

The Following Items Remain on the 2013/2015 Goals List

Equipment – Three Items were specifically listed:

- A. **Consider Automatic License Plate Reader** – Status: There have been some issues raised by some civil liberties groups and we are evaluating our need.
- B. **FLIR** – Thermal imaging camera used for locating suspects at night – Status: Not a priority there are other more important purchases we could make at this time.
- C. **Digital Radio System** – Update: System is still back in shop (all components have been returned to the factory for repair / replacement). We will at sometime need to plan to move the repeater and antennas from city hall to the water tower next to the new PD (if we can get it up and running). To put the antenna on top of the water tower, which is ideal and relocate the system will cost approx **\$20,000**.

Accreditation / Recognition :

It is still our full intention to become a Recognized agency through the Texas Police Chief’s Foundation. We will be required to meet and maintain numerous professional standards. Lt. Dear and I were able to obtain additional training in the Recognition Program and spend time with Chief’s from recognized departments both large and small.

Emergency Care Attendant or Emergency Medical Technician Training for Staff

This is still a current goal that we have for the final two years of our five year plan. Hopefully after getting settled in the new Police Facility we will be able to look at moving on this goal.

Special Events / Activities / Dept. News

General Information

- **Radio System** – System was sent back to manufacturer and is now back at Industrial Communications being bench tested. We should hear from them by the end of May. We purchased this system over six months ago and it has yet to be fully functional for more than a week or two at a time. If it doesn’t work this time we will have to look at our options.
- **New Police Facility** – We are in the new PD and it is awesome, we still have some settling in to do.

Training Information

- **April 9, 2014** – Lt. Dear & Cpl. Gamez conducted a TASER Re-Cert Class at the Lytle Police Department.
- **April 10, 2014** – Lt. Dear & Cpl. Gamez conducted a TASER Re-Cert Class at the Lytle Police Department
- **April 14, 2014** – Chief Priest & Lt. Dear attended the Texas Police Chief Conference in Dallas.

Crime Prevention / Community Relations

- **April 9, 2014** – Chief Priest attended a Lake Shore Estates HOA
- **April 19, 2014** – Officers assisted with the Easter Eggstravaganza.

Fire Marshal Division

- Underground Fire Line Test – Lytle Elementary Remodel
- Fire Alarm Inspection – Little Pirates Daycare
- Walk-thru – Lytle Elementary School Remodel Site
- Certificate of Occupancy – Little Pirates Daycare

| Lytle Police – Criminal Investigations / Case Management Monthly Activity Report | |
|---|----|
| <i>Month of April 2014</i> | |
| Cases Filed with Atascosa County Attorney’s Office (Class A & B Misdemeanors) | 9 |
| Cases Filed with Medina County Attorney’s Office (Class A & B Misdemeanors) | 3 |
| Cases Filed with Atascosa County District Attorney’s Office 81 st Judicial Dist. (Felony) | |
| Suspect has been arrested (pre indictment) | 1 |
| Suspect has not been arrested – Case submitted for presentation to Grand Jury | 0 |
| Cases Filed with Medina County District Attorney’s Office 38 th Judicial Dist. (Felony) | |
| Suspect has been arrested (pre indictment) | 0 |
| Suspect has not been arrested – Case submitted for presentation to Grand Jury | 0 |
| Cases Filed with Bexar County Criminal District Attorney’s Office (Class A & B Misdemeanors and Felonies) | 0 |
| Warrants submitted to and issued by a Judge | |
| Class A & B Misdemeanors | 0 |
| Felonies | 0 |
| Cases pending lab reports as of 5/12/2014 | 10 |
| Cases Filed with Juvenile Probation | |
| Atascosa | |
| Medina | |
| Four officers attend County Court in Jourdanton on April 24 | |

Human Resource Allocations

Sworn Officers (Full-Time) Current Fiscal Year

| Work Period | Total Hrs. | Total Hrs. Worked | OT Hrs. | Vac. Days | Sick Hours | Other |
|-------------------------------|----------------|-------------------|-----------|------------------|-------------|-------------------|
| 9/19/12 – 10/16/12 | 1,258 | 1,201.25 | 2 | 5 | 8 | 8.75 hrs. PL |
| 10/17/13 – 11/13/13 | 1,216.25 | 1,136.25 | 10 | 10 | ----- | ----- |
| 11/14/13 – 12/11/13 | 1,187.25 | 1,116.25 | 1.75 | 3 | 23 | 24 hrs. PL |
| 12/12/13 – 1/8/14 | 1,197.25 | 1,104.25 | ----- | 9.5 | 9 | 8 hrs. PL |
| 1/9/14 – 2/5/14 | 1,230.75 | 1,214.75 | .5 | ----- | ----- | 17 hrs. PL |
| 2/6/14 – 3/5/14 | 1,223 | 1,162.50 | 12.25 | 1 | 42.5 | 10 hr. PL |
| 3/6/14 – 4/2/14 | 1,238.25 | 1,158.25 | 27.5 | 10 | ----- | ----- |
| 4/3/14 – 4/30/14 | 1,235.75 | 1,231.75 | 21 | ----- | ----- | 4 hrs. PL |
| 5/1/14 – 5/28/14 | | | | | | |
| 5/29/14 – 6/25/14 | | | | | | |
| 6/26/14 – 7/23/14 | | | | | | |
| 7/24/14 – 8/20/14 | | | | | | |
| 8/21/14 – 9/17/14 | | | | | | |
| Totals for Fiscal Year | 9,786.5 | 9,325.25 | 75 | 38.5 days | 82.5 | 71.75 hrs. |

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

| Work Period | Total Hrs. | Total Hrs. Worked | OT Hours | Vac. Days | Sick Hours | Other Hours |
|-------------------------------|--------------|-------------------|--------------|---------------|------------|----------------|
| 10/2/13 – 10/15/13 | 80 | 80 | ----- | ----- | ----- | ----- |
| 10/16/13 – 10/29/13 | 80 | 80 | ----- | ----- | ----- | ----- |
| 10/30/13 – 11/12/13 | 80 | 72 | ----- | ----- | ----- | 8 hrs. Hol. |
| 11/13/13 – 11/26/13 | 80 | 80 | ----- | ----- | ----- | ----- |
| 11/27/13 – 12/10/13 | 80 | 64 | ----- | ----- | ----- | 16 hrs. Hol. |
| 12/11/13 – 12/24/13 | 80 | 64 | ----- | ----- | 8 | 8 hrs. Hol. |
| 12/25/13 – 1/7/14 | 80 | 48 | ----- | 2 | ----- | 16 hrs. Hol. |
| 1/8/14 – 1/21/14 | 80 | 72 | ----- | ----- | ----- | 8 hrs. Hol. |
| 1/22/14 – 2/4/14 | 80 | 72 | ----- | ----- | 8 | ----- |
| 2/5/14 – 2/18/14 | 80 | 72 | ----- | ----- | ----- | 8 hrs. Hol. |
| 2/19/14 – 3/4/14 | 80 | 76 | ----- | ----- | ----- | 4 hrs. PL |
| 3/5/14 – 3/18/14 | 80 | 64 | ----- | 2 | ----- | ----- |
| 3/19/14 – 4/1/14 | 80 | 80 | ----- | ----- | ----- | ----- |
| 4/2/14 – 4/15/14 | 80 | 80 | ----- | ----- | ----- | ----- |
| 4/16/14 – 4/29/14 | 80 | 72 | ----- | ----- | ----- | 8 hrs. Hol. |
| Totals for Fiscal Year | 1,200 | 1,076 | ----- | 4 days | 16 | 76 hrs. |

Part-Time Officer Hours

| Work Period | Total Hrs. | Total Hrs. Worked | OT Hours |
|------------------------------|--------------|-------------------|--------------|
| 10/2/13 – 10/15/13 | 91 | 91 | ----- |
| 10/16/13 – 10/29/13 | 84 | 84 | ----- |
| 10/30/13 – 11/12/13 | 119.75 | 119.75 | ----- |
| 11/13/13 – 11/26/13 | 91 | 91 | ----- |
| 11/27/13 – 12/10/13 | 99.75 | 99.75 | ----- |
| 12/11/13 – 12/24/13 | 51.5 | 51.5 | ----- |
| 12/25/13 – 1/7/14 | 100.25 | 100.25 | ----- |
| 1/8/14 – 1/21/14 | 86 | 86 | ----- |
| 1/22/14 – 2/4/14 | 103.25 | 103.25 | ----- |
| 2/5/14 – 2/18/14 | 80.5 | 80.5 | ----- |
| 2/19/14 – 3/4/14 | 74.75 | 74.75 | ----- |
| 3/5/14 – 3/18/14 | 104.75 | 104.75 | ----- |
| 3/19/14 – 4/1/14 | 52.5 | 52.5 | ----- |
| 4/2/14 – 4/15/14 | 65.75 | 65.75 | ----- |
| 4/16/14 – 4/29/14 | 114.25 | 114.25 | ----- |
| Total for Fiscal Year | 1,319 | 1,319 | ----- |

Non-Paid Reserve Officer Hours

**Target Hours is 16 hrs per Officer per Work Period
(Time includes training and meetings)**

| Work Period | Target Hours | Actual Hours |
|-------------------------------|--------------|---------------|
| 9/19/12 – 10/16/12 | 96 | 92.5 |
| 10/17/13 – 11/13/13 | 48 | 46 |
| 11/14/13 – 12/11/13 | 48 | 31.5 |
| 12/12/13 – 1/8/14 | 48 | 56.5 |
| 1/9/14 – 2/5/14 | 48 | 54.5 |
| 2/6/14 – 3/5/14 | 48 | 41 |
| 3/6/14 – 4/2/14 | 48 | 35 |
| 4/3/14 – 4/30/14 | 48 | 42.25 |
| 5/1/14 – 5/28/14 | | |
| 5/29/14 – 6/25/14 | | |
| 6/26/14 – 7/23/14 | | |
| 7/24/14 – 8/20/14 | | |
| 8/21/14 – 9/17/14 | | |
| Totals for Fiscal Year | 432 | 399.25 |