



Lytle Police Monthly Report



MONTH OF MAY 2014

Submitted by Chief Richey Priest on June 9, 2014 at the regular City Council Mtg.

Calls for Service – 277

Motor Vehicle Collisions 12		Alarm Calls 11		Police Patrol Activity 460	
Private Property	7	Business / Commercial	4	Building Checks (check of closed business, business check card left)	278
Public Roadway	5	Residential	7	Business Checks (checks of open business, contact made with employees)	182

Class C Citation Data

158 Class C Citations Issued

Stop Sign / Red Light	10	No Insurance	16	Seat Belt	1
Driver's License Related	41	Speeding	23	Window Tint	2
M.V.R. / M.V.I.	54	Alcohol / Drug Related	9	Other	2
Racial Composition: African .87% / Caucasian 29.82% / Hispanic 67.56% / Middle Eastern .87%					

Adult Arrest

Assault Bodily Injury – Family Violence	2
Driving While Intoxicated - First Offense (Class B Misdemeanor)	1
Driving While Intoxicated – First Offense w/ Open Container (Class B Misdemeanor)	1
Driving While Intoxicated – 3rd Offense (3rd Degree Felony)	1
Open Container – Alcohol (Class C Citation)	4
Possession of Drug Paraphernalia (Class C Citation)	1
Public Intoxication (Class C Citation)	4
Theft < \$50 (Class C Citation)	1
Theft \$50 > \$500 (Class B Misdemeanor)	1
Warrant Arrest – Original Charge of Theft \$50 - \$500 (Class B Misdemeanor) Bexar Co.	1

Juvenile Arrest

05/06	Male Juvenile	Theft \$50 > \$500 (H.E.B. Plus)
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Robbery / Aggravated Robbery – None

Criminal Mischief & Graffiti

05/18	Live Oak @ Mason Street	Criminal Mischief	Vehicle Keyed
05/24	First Street	Criminal Mischief	Punctured 4 Tires on Parked Vehicle
05/31	Main Street	Criminal Mischief	Vehicle Egged

Financial / Fraud / Identity Theft Related

05/01	Oklahoma	Sold Trailer valued @ \$600 Check sent for \$2340 and Complainant returned \$1200	
05/06	Virginia (Giant Foods Inc.)	Debit/Credit Card Abuse	
05/07	HEB Plus	Forgery of a check	
05/09	Lake Street	Phone Scam (Fake IRS Agent) (\$5,500 loss)	
05/10	Adams Street	Counterfeit \$20 Bill	
05/14	Main Street	Credit Card Abuse	

Thefts & Lost Property

05/01	Pico Store	Theft	Internal Theft (Currency)	\$25,700
05/03	HEB Plus	Theft	Several Packages of Meat	\$40
05/06	HEB Plus	Theft	Teeth White Strips (Recovered)	\$60
05/07	First Street	Theft	Gerber Axe & Frame/Motor Mini Bike	\$200
05/08	Dollar General	Theft	Motor Vehicle (Recovered)	\$3,500
05/11	CR 6710	Theft	Motor Vehicle	\$22,000
05/11	White Cap Drive	Theft	Motor Vehicle	\$30,000
05/12	HEB Plus	Theft	24 oz. can of Bud Light (Recovered)	\$2
05/12	HEB Plus	Theft	Unknown Items	Unknown
05/12	HEB Plus	Lost	Wallet (Recovered)	-----
05/15	Lytle Mini Storage	Theft	U-Haul Auto Hauler Trailer	\$3,000
05/16	HEB Plus	Theft	iPhone	\$160
05/17	HEB Plus	Stolen	Wallet	-----
05/17	Lytle-Somerset St.	Theft	Spare Tire	\$500
05/21	HEB Plus	Theft	Wallet, Prescription Meds & Currency	\$500
05/23	Main Street	Lost	Wallet	-----
05/24	Days Inn	Theft	Internal Theft (Currency)	\$1,500
05/30	Hidalgo Street	Theft	Trash Can	\$25

Burglaries

05/05	HEB Plus	Burg. of Veh.	DVD Players, DVD's & 2 Blankets	\$300
05/05	Crawford Pharmacy	Attempt. Burg. of Veh.	Broken Door Handle	-----
05/13	Lytle-Somerset St.	Burg. of Veh.	Medical/Bank Records, Beauty Products	\$200
05/18	Lake Wind Dr.	Burg. of Veh.	Several Items (Recovered)	-----
05/18	Lytle Mini Storage	Burg. of Bldg.	Storage Unit (Nothing Taken)	-----
05/20	Lytle Apartments	Burglary of a Coin Machine	Coin Box of Washing Machine	-----
05/21	Lytle Apartments	Attempt. Burg. Coin	Coin Box of Washing Machine	-----

Lytle Police Department Civilian Auxiliary

Patrol Miles	134	Patrol Hrs.	16
Patrols	4	Patrol Man Hrs.	32
Court Dates	0	Man Hrs.	0
Special Events	0	Man Hrs.	0
Other:	0	Man Hrs.	0
Total Volunteer Hours 32			

Plans, Projects, Goals, & Ideas

Five Year Plan Progress Report

Five Year Plan October 1, 2010 through September 30, 2015

(See Five Year Plan on our Website www.lytle.tx.org/police)

October 2010 – September 2011 **YEAR 1** Goals **Not** Completed

All Goals were met during the first year of the Five year Plan with the exception of **Preparing a new Policy Manual**. We have been working on this but it is not complete.

October 2011 – September 2013 **YEARS 2 & 3** Goals **Not** Completed

Some objects for this time period have been put on hold & will be reevaluated / addressed in the future. Those items are:

1. Create Minimum Staffing Guidelines
2. Divide City into Patrol Districts
3. Establish Shift Differential Pay (also special assignment pay)
4. Establish Police Explorer Post
5. Obtain Automated External Defibrillators (AEDs) for Police Vehicle

October 2013 – September 2015 **YEARS 4 & 5** Goals

The final two years of the plan included fewer goals, but some of them were larger items. Two of the items have already been addressed and completed (**Staffing** and **Police Vehicles**). With the addition of a police vehicle this budget year (FY 13/14) and the 8th full time officer position last budget year (FY 12/13) these issues are taken care of. The largest item on the list was the **New Police Facility**, which has also been addressed.

The Following Items Remain on the 2013/2015 Goals List

Equipment – Three Items were specifically listed:

- A. **Consider Automatic License Plate Reader** – Status: There have been some issues raised by some civil liberties groups and we are evaluating our need.

- B. **FLIR** – Thermal imaging camera used for locating suspects at night – Status: Not a priority there are other more important purchases we could make at this time.
- C. **Digital Radio System** – Update: System is to be reinstalled on Thursday June 12, 2014. If we have problems with it after this time we will have to look at our options. We will at some time need to plan to move the repeater and antennas from city hall to the water tower next to the new PD (if we can get it up and running). To put the antenna on top of the water tower, which is ideal and relocate the system will cost approx. **\$20,000.**

Accreditation / Recognition :

It is still our full intention to become a Recognized agency through the Texas Police Chief’s Foundation. We will be required to meet and maintain numerous professional standards. Lt. Dear and I were able to obtain additional training in the Recognition Program and spend time with Chief’s from recognized departments both large and small.

Emergency Care Attendant or Emergency Medical Technician Training for Staff

This is still a current goal that we have for the final two years of our five year plan. Hopefully after getting settled in the new Police Facility we will be able to look at moving on this goal.

Special Events / Activities / Dept. News

General Information

- **Radio System** – Update: System is to be reinstalled on Thursday June 12, 2014. If we have problems with it after this time we will have to look at our options.
- **New Police Facility** – Light for flag has been installed, everything appears to be in working order. Crownhill Builders provided some minor warranty work on a couple problems with doors and two small leaks.

Training Information

- **May 8-9, 2014** – Capt. Reyes, Ofc. D. Lopez & Ofc. Petrash attended the FBI Terrorism Training in San Antonio.
- **May 12, 2014** – Chief Priest & Lt. Dear along with Mayor Bowen & Mayor Pro-Tem Stone attended the Texas Emergency Management & Homeland Security Conference in San Antonio.

Crime Prevention / Community Relations

- **May 7, 2014** – Ofc. Petrash conducted a Tobacco Use Presentation to Approx. 125 5th grade students at the Lytle Elementary School.
- **May 17, 2014** – Officers assisted with the Frenchie Burke Festival.
- **May 22, 2014** – Ribbon Cutting / Open House of new police station
- **May 22, 2014** – Ofc. Petrash conducted an Illegal Drugs & Alcohol Abuse Presentation to Approx. 125 5th grade students at the Lytle Elementary School.
- **May 22, 2014** – Ofc. Petrash conducted a Bullying Presentation to Approx. 150 4th grade students at the Lytle Elementary School.
- **May 27, 2014** – Chief Priest & Captain Reyes met with approx 40 residents of Lake Shore to provide crime prevention tips and update them on recent activity.
- **May 28, 2014** – Ofc. D. Lopez attended a Fun Day Event at the Lytle Elementary School.

Fire Marshal Division

- Assisted with a Fire Drill - Lytle Elementary School
- Walk-thru – Lytle Elementary Remodel
- Fire Sprinkler Pressure Test – Co. Failed to Show

Lytle Police – Criminal Investigations / Case Management Monthly Activity Report

Month of May 2014

Cases Filed with Atascosa County Attorney's Office (Class A & B Misdemeanors)		3	
Cases Filed with Medina County Attorney's Office (Class A & B Misdemeanors)		0	
Cases Filed with Atascosa County District Attorney's Office 81 st Judicial Dist. (Felony)			
Suspect has been arrested (pre indictment)		5	
Suspect has not been arrested – Case submitted for presentation to Grand Jury		0	
Cases Filed with Medina County District Attorney's Office 38 th Judicial Dist. (Felony)			
Suspect has been arrested (pre indictment)		0	
Suspect has not been arrested – Case submitted for presentation to Grand Jury		0	
Cases Filed with Bexar County Criminal District Attorney's Office (Class A & B Misdemeanors and Felonies)		0	
Warrants submitted to and issued by a Judge			
Class A & B Misdemeanors		0	
Felonies		0	
Cases pending lab reports as of 6/3/2014		11	
Cases Filed with Juvenile Probation	0	Atascosa	1
		Medina	0

Human Resource Allocations

Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/19/12 – 10/16/12	1,258	1,201.25	2	5	8	8.75 hrs. PL
10/17/13 – 11/13/13	1,216.25	1,136.25	10	10	-----	-----
11/14/13 – 12/11/13	1,187.25	1,116.25	1.75	3	23	24 hrs. PL
12/12/13 – 1/8/14	1,197.25	1,104.25	-----	9.5	9	8 hrs. PL
1/9/14 – 2/5/14	1,230.75	1,214.75	.5	-----	-----	17 hrs. PL
2/6/14 – 3/5/14	1,223	1,162.50	12.25	1	42.5	10 hr. PL
3/6/14 – 4/2/14	1,238.25	1,158.25	27.5	10	-----	-----
4/3/14 – 4/30/14	1,235.75	1,231.75	21	-----	-----	4 hrs. PL
5/1/14 – 5/28/14	1,226.5	1,154.5	25	9	-----	-----
5/29/14 – 6/25/14						
6/26/14 – 7/23/14						
7/24/14 – 8/20/14						
8/21/14 – 9/17/14						
Totals for Fiscal Year	11,013	10,479.75	100	47.5 days	82.5	71.75 hrs.

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/2/13 – 10/15/13	80	80	-----	-----	-----	-----
10/16/13 – 10/29/13	80	80	-----	-----	-----	-----
10/30/13 – 11/12/13	80	72	-----	-----	-----	8 hrs. Hol.
11/13/13 – 11/26/13	80	80	-----	-----	-----	-----
11/27/13 – 12/10/13	80	64	-----	-----	-----	16 hrs. Hol.
12/11/13 – 12/24/13	80	64	-----	-----	8	8 hrs. Hol.
12/25/13 – 1/7/14	80	48	-----	2	-----	16 hrs. Hol.
1/8/14 – 1/21/14	80	72	-----	-----	-----	8 hrs. Hol.
1/22/14 – 2/4/14	80	72	-----	-----	8	-----
2/5/14 – 2/18/14	80	72	-----	-----	-----	8 hrs. Hol.
2/19/14 – 3/4/14	80	76	-----	-----	-----	4 hrs. PL
3/5/14 – 3/18/14	80	64	-----	2	-----	-----
3/19/14 – 4/1/14	80	80	-----	-----	-----	-----
4/2/14 – 4/15/14	80	80	-----	-----	-----	-----
4/16/14 – 4/29/14	80	72	-----	-----	-----	8 hrs. Hol.
4/30/14 – 5/13/14	80	80	-----	-----	-----	-----
5/14/14 – 5/27/14	80	69	-----	-----	-----	3 hrs. PL / 8 hrs. Hol.
Totals for Fiscal Year	1,360	1,225	-----	4 days	16	87 hrs.

Part-Time Officer Hours

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours
10/2/13 – 10/15/13	91	91	-----
10/16/13 – 10/29/13	84	84	-----
10/30/13 – 11/12/13	119.75	119.75	-----
11/13/13 – 11/26/13	91	91	-----
11/27/13 – 12/10/13	99.75	99.75	-----
12/11/13 – 12/24/13	51.5	51.5	-----
12/25/13 – 1/7/14	100.25	100.25	-----
1/8/14 – 1/21/14	86	86	-----
1/22/14 – 2/4/14	103.25	103.25	-----
2/5/14 – 2/18/14	80.5	80.5	-----
2/19/14 – 3/4/14	74.75	74.75	-----
3/5/14 – 3/18/14	104.75	104.75	-----
3/19/14 – 4/1/14	52.5	52.5	-----
4/2/14 – 4/15/14	65.75	65.75	-----
4/16/14 – 4/29/14	114.25	114.25	-----
4/30/14 – 5/13/14	66.5	66.5	-----
5/14/14 – 5/27/14	94	94	-----
Total for Fiscal Year	1,479.5	1,479.5	-----

Non-Paid Reserve Officer Hours

**Target Hours is 16 hrs per Officer per Work Period
(Time includes training and meetings)**

Work Period	Target Hours	Actual Hours
9/19/12 – 10/16/12	96	92.5
10/17/13 – 11/13/13	48	46
11/14/13 – 12/11/13	48	31.5
12/12/13 – 1/8/14	48	56.5
1/9/14 – 2/5/14	48	54.5
2/6/14 – 3/5/14	48	41
3/6/14 – 4/2/14	48	35
4/3/14 – 4/30/14	48	42.25
5/1/14 – 5/28/14	48	68
5/29/14 – 6/25/14		
6/26/14 – 7/23/14		
7/24/14 – 8/20/14		
8/21/14 – 9/17/14		
Totals for Fiscal Year	480	467.25