



Lytle Police Monthly Report



MONTH OF JUNE 2014

Submitted by Chief Richey Priest on July 14, 2014 at the regular City Council Mtg.

Calls for Service – 235

Motor Vehicle Collisions 20		Alarm Calls 15		Police Patrol Activity 766	
Private Property	9	Business / Commercial	10	Building Checks (check of closed business, business check card left)	467
Public Roadway	11	Residential	5	Business Checks (checks of open business, contact made with employees)	299

Class C Citation Data

93 Class C Citations Issued

Stop Sign / Red Light	8	No Insurance	18	Seat Belt	3
Driver's License Related	21	Speeding	20	Window Tint	1
M.V.R. / M.V.I.	18	Alcohol / Drug Related	1	Other	3
Racial Composition: Caucasian 19.40% / Hispanic 80.60%					

Adult Arrest

Aggravated Assault Deadly Weapon – Against Public Servant (1 st Degree Felony)	1
Driving Under the Influence – Minor (Class C Misd.)	1
Fail to Identify – Fugitive from Justice (Class A Misd.)	1
Interfering with Railroad Property - Trespass (Class C Misd. - Citation)	1
Possession of Controlled Substance PG1 < 1g (State Jail Felony)	2
Theft < \$50 (Class C Misd. - Citation)	1
Theft \$50 > \$500 (Class B Misd.)	1
Violation City Ordinance – Solicit without a Permit (Class C Misd. - Citation)	1
Warrant Arrest – Non-Payment of Child Support (Bexar Co.) (State Jail Felony)	1
Warrant Arrest – Secure Execution of Documents by Deception \$1,500 - \$20,000 (Travis Co.) (State Jail Felony)	1
Warrant Arrest – Theft \$50 – \$500 (Atascosa Co. & Bexar Co.) (Class B Misd.)	3
Warrant Arrest – Violation of Pre-Trial Supervision (Medina Co.) (State Jail Felony)	1

Juvenile Arrest – None

Robbery / Aggravated Robbery – None

Criminal Mischief & Graffiti

06/17	Distribution Solutions	Criminal Mischief	Scratches on Vehicle Door Handles & Left Rear Fender
06/19	John Lott Park	Graffiti	Pavilion Wall
06/21	Wisdom Road	Criminal Mischief	Vehicle Egged
06/29	Hester Street	Criminal Mischief	Vehicle Egged
06/29	LakeShore Drive	Criminal Mischief	Vehicle Egged
06/29	Adams Street	Criminal Mischief	Vehicle Egged

Financial / Fraud / Identity Theft Related

06/02	San Antonio	ID Theft
06/07	Sonic Drive In	Counterfeit Currency
06/09	Florida	Debit Card Abuse
06/17	Western Union	Fraud/Scam

Thefts & Lost Property

06/01	Lytle True Value	Lost	Wallet	-----
06/05	Somerset St.	Theft	Custom Made BBQ Pit	-----
06/06	HEB Plus	Theft	Cosmetics (Recovered/Arrest)	\$20
06/08	HEB Plus P-Lot	Stolen	Tailgate	\$800
06/13	Lytle PD	Lost	Wallet	-----
06/13	HEB Plus	Attempted Theft	TV (Recovered)	N/A
06/17	Joe's Automotive	Lost	Passport	-----
06/19	Lytle Feed & Seed	Theft	Check Cashed of Closed Acct. (Recovered)	\$50
06/20	Oak Street	Theft	Cellphone & Currency (Recovered)	\$300
06/20	Pico Store	Drive Off	Fuel	\$82
06/23	Days Inn	Theft	Purse	\$200
06/24	Lytle Elementary	Theft	Flat Bed Trailer	\$2,000
06/25	HEB Plus	Theft	Electronics (Recovered/Arrest)	\$100
06/26	Main St. @ Bank St.	Theft	Bobcat skid loader	\$14,000
06/26	John Lott Park	Stolen	Skateboard (Recovered)	-----
06/27	HEB Plus	Theft	Cell Phone (Recovered)	\$400

Burglaries

06/17	Bruce Street	Burg. of Hab.	Mostly Nike Shoes & Other Items	\$2,400
06/19	Juarez Street	Burg. of Hab.	Electronics & Other Items	\$2,000

Lytle Police Department Civilian Auxiliary

Patrol Miles	159	Patrol Hrs.	16
Patrols	4	Man Hrs.	27
Court Dates	0	Man Hrs.	0
Special Events	1	Man Hrs.	2
Other:	0	Man Hrs.	0
Total Volunteer Hours 29			

Plans, Projects, Goals, & Ideas
Five Year Plan Progress Report
Five Year Plan October 1, 2010 through September 30, 2015
(See Five Year Plan on our Website www.lytle.tx.org/police)

October 2010 – September 2011 **YEAR 1** Goals **Not** Completed

All Goals were met during the first year of the Five year Plan with the exception of **Preparing a new Policy Manual**. We have been working on this but it is not complete.

October 2011 – September 2013 **YEARS 2 & 3** Goals **Not** Completed

Some objects for this time period have been put on hold & will be reevaluated / addressed in the future. Those items are:

1. Create Minimum Staffing Guidelines
2. Divide City into Patrol Districts
3. Establish Shift Differential Pay (also special assignment pay)
4. Establish Police Explorer Post
5. Obtain Automated External Defibrillators (AEDs) for Police Vehicle

October 2013 – September 2015 **YEARS 4 & 5** Goals

The final two years of the plan included fewer goals, but some of them were larger items. Two of the items have already been addressed and completed (**Staffing and Police Vehicles**). With the addition of a police vehicle this budget year (FY 13/14) and the 8th full time officer position last budget year (FY 12/13) these issues are taken care of. The largest item on the list was the **New Police Facility**, which has also been addressed.

The Following Items Remain on the 2013/2015 Goals List

Equipment – Three Items were specifically listed:

- A. **Consider Automatic License Plate Reader** – Status: There have been some issues raised by some civil liberties groups and we are evaluating our need.
- B. **FLIR** – Thermal imaging camera used for locating suspects at night – Status: Not a priority there are other more important purchases we could make at this time.
- C. **Digital Radio System** – System has been working since June 23, 2014. We will at some time need to plan to move the repeater and antennas from city hall to the water tower next to the new PD. To put the antenna on top of the water tower, which is ideal and relocate the system will cost approx. **\$20,000.**

Accreditation / Recognition :

It is still our full intention to become a Recognized agency through the Texas Police Chief's Foundation. We will be required to meet and maintain numerous professional standards. Lt. Dear and I were able to obtain additional training in the Recognition Program and spend time with Chief's from recognized departments both large and small.

Emergency Care Attendant or Emergency Medical Technician Training for Staff

This is still a current goal that we have for the final two years of our five year plan. Hopefully after getting settled in the new Police Facility we will be able to look at moving on this goal.

Special Events / Activities / Dept. News

General Information

- **Radio System** – Update: System was reinstalled on Thursday June 12, 2014. It went down on Saturday June 21, 2014. On Monday June 23, 2014 they installed an external power supply which may have corrected the problem. As of this date it has been up and running for 22 days which is a record. We may have solved the problem.

Training Information

- None for this month, lots planned for the next two months.

Crime Prevention / Community Relations

- **June 7, 2014** – Sr. Ofc. Robison and Ofc. Torres assisted with traffic control for the Re-Inspire Run at the Lytle Primary School.
- **June 12, 2014** – Chief Priest, Capt. Reyes, Lt. Dear & Ofc. Garcia assisted with traffic control for the Spurs Rally at the Old HEB Parking Lot.
- **June 17, 2014** – Ofc. D. Lopez & Chief Priest gave a tour of the facility to students from Lytle ISD.

Fire Marshal Division

- Certificate of Occupancy – H&S Cream Pop
- Certificate of Occupancy – Fitness 4 Life Club
- 2 Hr. Hydro Sprinkler Test – Lytle Elementary (Remodel Site)
- Walk-thru – Field House
- Walk-thru – Agricultural Barn

Lytle Police – Criminal Investigations / Case Management Monthly Activity Report

Month of June 2014

Cases Filed with Atascosa County Attorney's Office (Class A & B Misdemeanors)	2
Cases Filed with Medina County Attorney's Office (Class A & B Misdemeanors)	0
Cases Filed with Atascosa County District Attorney's Office 81 st Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	0
Suspect has not been arrested – Case submitted for presentation to Grand Jury	7
Cases Filed with Medina County District Attorney's Office 38 th Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	1
Suspect has not been arrested – Case submitted for presentation to Grand Jury	1
Cases Filed with Bexar County Criminal District Attorney's Office (Class A & B Misdemeanors and Felonies)	0
Warrants submitted to and issued by a Judge	
Class A & B Misdemeanors	2
Felonies	0
Cases pending lab reports as of 7/14/2014	8
Cases Filed with Juvenile Probation	0
Atascosa	0
Medina	0

Human Resource Allocations

Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/19/12 – 10/16/12	1,258	1,201.25	2	5	8	8.75 hrs. PL
10/17/13 – 11/13/13	1,216.25	1,136.25	10	10	-----	-----
11/14/13 – 12/11/13	1,187.25	1,116.25	1.75	3	23	24 hrs. PL
12/12/13 – 1/8/14	1,197.25	1,104.25	-----	9.5	9	8 hrs. PL
1/9/14 – 2/5/14	1,230.75	1,214.75	.5	-----	-----	17 hrs. PL
2/6/14 – 3/5/14	1,223	1,162.50	12.25	1	42.5	10 hr. PL
3/6/14 – 4/2/14	1,238.25	1,158.25	27.5	10	-----	-----
4/3/14 – 4/30/14	1,235.75	1,231.75	21	-----	-----	4 hrs. PL
5/1/14 – 5/28/14	1,226.5	1,154.5	25	9	-----	-----
5/29/14 – 6/25/14	1,257.5	1,248	37.25	1	-----	1.5 hrs PL
6/26/14 – 7/23/14						
7/24/14 – 8/20/14						
8/21/14 – 9/17/14						
Totals for Fiscal Year	12,270.5	11,727.75	137.25	48.5 days	82.5	73.25 hrs.

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/2/13 – 10/15/13	80	80	-----	-----	-----	-----
10/16/13 – 10/29/13	80	80	-----	-----	-----	-----
10/30/13 – 11/12/13	80	72	-----	-----	-----	8 hrs. Hol.
11/13/13 – 11/26/13	80	80	-----	-----	-----	-----
11/27/13 – 12/10/13	80	64	-----	-----	-----	16 hrs. Hol.
12/11/13 – 12/24/13	80	64	-----	-----	8	8 hrs. Hol.
12/25/13 – 1/7/14	80	48	-----	2	-----	16 hrs. Hol.
1/8/14 – 1/21/14	80	72	-----	-----	-----	8 hrs. Hol.
1/22/14 – 2/4/14	80	72	-----	-----	8	-----
2/5/14 – 2/18/14	80	72	-----	-----	-----	8 hrs. Hol.
2/19/14 – 3/4/14	80	76	-----	-----	-----	4 hrs. PL
3/5/14 – 3/18/14	80	64	-----	2	-----	-----
3/19/14 – 4/1/14	80	80	-----	-----	-----	-----
4/2/14 – 4/15/14	80	80	-----	-----	-----	-----
4/16/14 – 4/29/14	80	72	-----	-----	-----	8 hrs. Hol.
4/30/14 – 5/13/14	80	80	-----	-----	-----	-----
5/14/14 – 5/27/14	80	69	-----	-----	-----	3 hrs. PL / 8 hrs. Hol.
5/28/14 – 6/10/14	80	71	-----	-----	-----	9 hrs. PL
6/11/14 – 6/24/14	80	72	-----	-----	8	-----
Totals for Fiscal Year	1,520	1,368	-----	4 days	24	96 hrs.

Non-Paid Reserve Officer Hours

Target Hours is 16 hrs per Officer per Work Period
(Time includes training and meetings)

Work Period	Target Hours	Actual Hours
9/19/12 – 10/16/12	96	92.5
10/17/13 – 11/13/13	48	46
11/14/13 – 12/11/13	48	31.5
12/12/13 – 1/8/14	48	56.5
1/9/14 – 2/5/14	48	54.5
2/6/14 – 3/5/14	48	41
3/6/14 – 4/2/14	48	35
4/3/14 – 4/30/14	48	42.25
5/1/14 – 5/28/14	48	68
5/29/14 – 6/25/14	48	55.75
6/26/14 – 7/23/14		
7/24/14 – 8/20/14		
8/21/14 – 9/17/14		
Totals for Fiscal Year	480	523

Part-Time Officer Hours

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours
10/2/13 – 10/15/13	91	91	-----
10/16/13 – 10/29/13	84	84	-----
10/30/13 – 11/12/13	119.75	119.75	-----
11/13/13 – 11/26/13	91	91	-----
11/27/13 – 12/10/13	99.75	99.75	-----
12/11/13 – 12/24/13	51.5	51.5	-----
12/25/13 – 1/7/14	100.25	100.25	-----
1/8/14 – 1/21/14	86	86	-----
1/22/14 – 2/4/14	103.25	103.25	-----
2/5/14 – 2/18/14	80.5	80.5	-----
2/19/14 – 3/4/14	74.75	74.75	-----
3/5/14 – 3/18/14	104.75	104.75	-----
3/19/14 – 4/1/14	52.5	52.5	-----
4/2/14 – 4/15/14	65.75	65.75	-----
4/16/14 – 4/29/14	114.25	114.25	-----
4/30/14 – 5/13/14	66.5	66.5	-----
5/14/14 – 5/27/14	94	94	-----
5/28/14 – 6/10/14	64	64	-----
6/11/14 – 6/24/14	133.75	133.75	1.25
Total for Fiscal Year	1,677.25	1,677.25	1.25