



# Lytle Police Monthly Report



**MONTH OF JULY 2014**

Submitted by Chief Richey Priest on August 11, 2014 at the regular City Council Mtg.

## Calls for Service – 216

Motor Vehicle Collisions 17		Alarm Calls 13		Police Patrol Activity 587	
Private Property	9	Business / Commercial	9	Building Checks (check of closed business, business check card left)	433
Public Roadway	8	Residential	4	Business Checks (checks of open business, contact made with employees)	154

## Class C Citation Data

148 Class C Citations Issued

Stop Sign / Red Light	6	No Insurance	18	Seat Belt	3
Driver's License Related	39	Speeding	20	Theft	2
M.V.R. / M.V.I.	51	Alcohol / Drug Related	2	Other	7
Racial Composition: African 3% / Caucasian 23% / Hispanic 74%					

## Adult Arrest

Driving While Intoxicated (Class B Misdemeanor)	3
Driving While Intoxicated 2nd (Class A Misdemeanor)	1
Possession of Controlled Substance PG1 < 1g (State Jail Felony)	2
Possession of Marijuana < 2 oz. (Class B Misdemeanor)	3
Public Intoxication (Class C Citation)	2
Theft < \$50 – Citation (Class C Misdemeanor)	3
Warrant Arrest – Assault Causing Bodily Injury (Bexar Co.)	1
Warrant Arrest – Contempt of Court Charge – Child Support (Bexar Co.)	1
Warrant Arrest – Failure to Appear on Original Charge – Driving While Intoxicated (Medina Co.)	1
Warrant Arrest – Possession of Controlled Substance PG1 < 1g (Bexar Co.)	1
Warrant Arrest – Possession of Marijuana < 2 oz. (Bexar Co.)	1
Warrant Arrest – Probation Violation on Original Charge – Hindering Apprehension or Prosecution (Atascosa Co.)	1
Warrant Arrest – Theft \$50 – \$500 (Bexar Co.) (Class B Misd.)	2

**Juvenile Arrest – None**

**Robbery / Aggravated Robbery – None**

**Criminal Mischief & Graffiti**

07/01	LakeShore Drive	Criminal Mischief	House Egged
07/02	Bill Miller BBQ	Criminal Mischief	Writing on Vehicle with Shoe Polish
07/21	Lytle ISD	Graffiti	Agricultural Barn (New)

**Financial / Fraud / Identity Theft Related**

07/14	Walmart at Katy, TX	Debit Card Abuse – 4 Gift Cards Purchased
07/22	Bexar Co.	Forgery – 4 Personal Checks Forged & Tried to Cash

**Thefts & Lost Property**

07/01	HEB Plus	Lost	Wallet (Recovered)	\$200
07/01	Wisdom Road	Theft	Ratchet Pole & Cargo Net	-----
07/07	CR 681	Theft	Air Compressor & Power Wash	\$160
07/11	HEB Plus	Theft	Body Care Items (Recovered)	\$11.23
07/16	HEB Plus	Theft	Pampers (Recovered)	\$34.97
07/17	HEB Plus	Theft	3 Cases of Bud Light Beer	\$66
07/18	HEB Plus	Theft	Beer	\$38
07/20	HEB Plus	Lost	Wallet	-----
07/21	HEB Plus	Theft	Hair Care Items (Recovered)	\$15.96
07/23	Mesquite Street	Poss. Theft	Empty Box	-----
07/27	Valero	Theft	Unknown Items	\$50
07/28	Main St. @ Cortez St.	Theft	Water from Hydrant (Paid)	\$350
07/30	HEB Plus	Theft	Cell Phone	\$450
07/31	Valero	Theft	2 Bud Light Cases	\$34.58

**Burglaries - None**

**Lytle Police Department Civilian Auxiliary**

Patrol Miles	174	Patrol Hrs.	15.5
Patrols	4	Man Hrs.	27.5
Court Dates	0	Man Hrs.	0
Special Events	0	Man Hrs.	0
Other:	0	Man Hrs.	0
<b>Total Volunteer Hours 27.5</b>			

**Plans, Projects, Goals, & Ideas**  
**Five Year Plan Progress Report**  
**Five Year Plan October 1, 2010 through September 30, 2015**  
(See Five Year Plan on our Website [www.lytle.tx.org/police](http://www.lytle.tx.org/police))

October 2010 – September 2011 **YEAR 1** Goals **Not** Completed

All Goals were met during the first year of the Five year Plan with the exception of **Preparing a new Policy Manual**. We have been working on this but it is not complete.

October 2011 – September 2013 **YEARS 2 & 3** Goals **Not** Completed

Some objects for this time period have been put on hold & will be reevaluated / addressed in the future. Those items are:

1. Create Minimum Staffing Guidelines
2. Divide City into Patrol Districts
3. Establish Shift Differential Pay (also special assignment pay)
4. Establish Police Explorer Post
5. Obtain Automated External Defibrillators (AEDs) for Police Vehicle

October 2013 – September 2015 **YEARS 4 & 5** Goals

The final two years of the plan included fewer goals, but some of them were larger items. Two of the items have already been addressed and completed (**Staffing** and **Police Vehicles**). With the addition of a police vehicle this budget year (FY 13/14) and the 8<sup>th</sup> full time officer position last budget year (FY 12/13) these issues are taken care of. The largest item on the list was the **New Police Facility**, which has also been addressed.

The Following Items Remain on the 2013/2015 Goals List

**Equipment – Three Items were specifically listed:**

- A. **Consider Automatic License Plate Reader** – Status: There have been some issues raised by some civil liberties groups and we are evaluating our need.
- B. **FLIR** – Thermal imaging camera used for locating suspects at night – Status: Not a priority there are other more important purchases we could make at this time.
- C. **Digital Radio System** – System has been working since June 23, 2014. We will at some time need to plan to move the repeater and antennas from city hall to the water tower next to the new PD. To put the antenna on top of the water tower, which is ideal and relocate the system will cost approx. **\$20,000.**

### Accreditation / Recognition :

It is still our full intention to become a Recognized agency through the Texas Police Chief's Foundation. We will be required to meet and maintain numerous professional standards. Lt. Dear and I were able to obtain additional training in the Recognition Program and spend time with Chief's from recognized departments both large and small.

### Emergency Care Attendant or Emergency Medical Technician Training for Staff

This is still a current goal that we have for the final two years of our five year plan. Hopefully after getting settled in the new Police Facility we will be able to look at moving on this goal.

## Special Events / Activities / Dept. News

### General Information

- **Radio System** – Update: System was reinstalled on Thursday June 12, 2014. It went down on Saturday June 21, 2014. On Monday June 23, 2014 they installed an external power supply which may have corrected the problem. As of this date it has been up and running for 22 days which is a record. We may have solved the problem.

### Training Information (all of these classes were free)

- **July 14, 2014** – Capt. Reyes, Cpl. Gamez, Ofc. Petrash & Ofc. D. Lopez attended the Underage Drinking & Driving Prevention Training in Uvalde. ([www.texasfriday.org](http://www.texasfriday.org))
- **July 25, 2014** – Sgt. Hanson, Ofc. D. Lopez, Ofc. Ramirez, Ofc. B. Lopez & Ofc. Garcia attended the Texas Violent Gang Task Force Training sponsored by the 81<sup>st</sup> DA's Office in Floresville.
- **July 31, 2015** – Sgt. Hanson, Cpl. Gamez, Ofc. D. Lopez & Ofc. Torres attended a DWI Update and Training in Hondo. Provided by the Texas District & County Attorney's Association. ([www.tdcaa.com](http://www.tdcaa.com))

## Crime Prevention / Community Relations / Special Events

- **July 5, 2014** – 4<sup>th</sup> of July Fireworks Display. Officers provides security for the event
- **July 15, 2014** – Open House at new facility. Approx. 75 people attended the event.

## Fire Marshal Division

- 2 Hr. Hydro Sprinkler Test – Lytle Elementary (Remodel Site)
- Issued Fireworks Permit – Jonathan and Jordan Johnson
- Inspection for Certificate of Occupancy – Fruteria La Pina y La Coco
- Issued Certificate of Occupancy – Fruteria La Pina y La Coco
- Pre-Inspection – VSC Ins.
- Certificate of Occupancy – VSC Ins.

### Lytle Police – Criminal Investigations / Case Management Monthly Activity Report

### *Month of July 2014*

Cases Filed with Atascosa County Attorney's Office (Class A & B Misdemeanors)		6	
Cases Filed with Medina County Attorney's Office (Class A & B Misdemeanors)		0	
Cases Filed with Atascosa County District Attorney's Office 81 <sup>st</sup> Judicial Dist. (Felony)			
Suspect has been arrested (pre indictment)		2	
Suspect has not been arrested – Case submitted for presentation to Grand Jury		0	
Cases Filed with Medina County District Attorney's Office 38 <sup>th</sup> Judicial Dist. (Felony)			
Suspect has been arrested (pre indictment)		0	
Suspect has not been arrested – Case submitted for presentation to Grand Jury		0	
Cases Filed with Bexar County Criminal District Attorney's Office (Class A & B Misdemeanors and Felonies)		0	
Warrants submitted to and issued by a Judge			
Class A & B Misdemeanors		6	
Felonies		2	
Cases pending lab reports as of 8/7/2014		6	
Cases Filed with Juvenile Probation	0	Atascosa	0
		Medina	0

## Human Resource Allocations

### Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/19/12 – 10/16/12	1,258	1,201.25	2	5	8	8.75 hrs. PL
10/17/13 – 11/13/13	1,216.25	1,136.25	10	10	-----	-----
11/14/13 – 12/11/13	1,187.25	1,116.25	1.75	3	23	24 hrs. PL
12/12/13 – 1/8/14	1,197.25	1,104.25	-----	9.5	9	8 hrs. PL
1/9/14 – 2/5/14	1,230.75	1,214.75	.5	-----	-----	17 hrs. PL
2/6/14 – 3/5/14	1,223	1,162.50	12.25	1	42.5	10 hr. PL
3/6/14 – 4/2/14	1,238.25	1,158.25	27.5	10	-----	-----
4/3/14 – 4/30/14	1,235.75	1,231.75	21	-----	-----	4 hrs. PL
5/1/14 – 5/28/14	1,226.5	1,154.5	25	9	-----	-----
5/29/14 – 6/25/14	1,257.5	1,248	37.25	1	-----	1.5 hrs. PL
6/26/14 – 7/23/14	1,211.5	1,109.5	1.5	11	-----	14 hrs. PL
7/24/14 – 8/20/14						
8/21/14 – 9/17/14						
Totals for Fiscal Year	13,482	12,837.25	138.75	59.5 days	82.5	87.25 hrs.

## Civilian Administrative Assistant

### Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/2/13 – 10/15/13	80	80	-----	-----	-----	-----
10/16/13 – 10/29/13	80	80	-----	-----	-----	-----
10/30/13 – 11/12/13	80	72	-----	-----	-----	8 hrs. Hol.
11/13/13 – 11/26/13	80	80	-----	-----	-----	-----
11/27/13 – 12/10/13	80	64	-----	-----	-----	16 hrs. Hol.
12/11/13 – 12/24/13	80	64	-----	-----	8	8 hrs. Hol.
12/25/13 – 1/7/14	80	48	-----	2	-----	16 hrs. Hol.
1/8/14 – 1/21/14	80	72	-----	-----	-----	8 hrs. Hol.
1/22/14 – 2/4/14	80	72	-----	-----	8	-----
2/5/14 – 2/18/14	80	72	-----	-----	-----	8 hrs. Hol.
2/19/14 – 3/4/14	80	76	-----	-----	-----	4 hrs. PL
3/5/14 – 3/18/14	80	64	-----	2	-----	-----
3/19/14 – 4/1/14	80	80	-----	-----	-----	-----
4/2/14 – 4/15/14	80	80	-----	-----	-----	-----
4/16/14 – 4/29/14	80	72	-----	-----	-----	8 hrs. Hol.
4/30/14 – 5/13/14	80	80	-----	-----	-----	-----
5/14/14 – 5/27/14	80	69	-----	-----	-----	3 hrs. PL / 8 hrs. Hol.
5/28/14 – 6/10/14	80	71	-----	-----	-----	9 hrs. PL
6/11/14 – 6/24/14	80	72	-----	-----	8	-----
6/25/14 – 7/8/14	80	72	-----	-----	-----	8 hrs. Hol.
7/9/14 – 7/22/14	80	48	-----	4	-----	-----
Totals for Fiscal Year	1,680	1,488	-----	8 days	24	104 hrs.

**Non-Paid Reserve Officer Hours**  
**Target Hours is 16 hrs per Officer per Work Period**  
**(Time includes training and meetings)**

Work Period	Target Hours	Actual Hours
9/19/12 – 10/16/12	96	92.5
10/17/13 – 11/13/13	48	46
11/14/13 – 12/11/13	48	31.5
12/12/13 – 1/8/14	48	56.5
1/9/14 – 2/5/14	48	54.5
2/6/14 – 3/5/14	48	41
3/6/14 – 4/2/14	48	35
4/3/14 – 4/30/14	48	42.25
5/1/14 – 5/28/14	48	68
5/29/14 – 6/25/14	48	55.75
6/26/14 – 7/23/14	48	52.75
7/24/14 – 8/20/14		
8/21/14 – 9/17/14		
Totals for Fiscal Year	576	575.75

**Part-Time Officer Hours**

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours
10/2/13 – 10/15/13	91	91	-----
10/16/13 – 10/29/13	84	84	-----
10/30/13 – 11/12/13	119.75	119.75	-----
11/13/13 – 11/26/13	91	91	-----
11/27/13 – 12/10/13	99.75	99.75	-----
12/11/13 – 12/24/13	51.5	51.5	-----
12/25/13 – 1/7/14	100.25	100.25	-----
1/8/14 – 1/21/14	86	86	-----
1/22/14 – 2/4/14	103.25	103.25	-----
2/5/14 – 2/18/14	80.5	80.5	-----
2/19/14 – 3/4/14	74.75	74.75	-----
3/5/14 – 3/18/14	104.75	104.75	-----
3/19/14 – 4/1/14	52.5	52.5	-----
4/2/14 – 4/15/14	65.75	65.75	-----
4/16/14 – 4/29/14	114.25	114.25	-----
4/30/14 – 5/13/14	66.5	66.5	-----
5/14/14 – 5/27/14	94	94	-----
5/28/14 – 6/10/14	64	64	-----
6/11/14 – 6/24/14	133.75	133.75	1.25
6/25/14 – 7/8/14	84	84	-----
7/9/14 – 7/22/14	107.5	107.5	-----
Total for Fiscal Year	1,868.75	1,868.75	1.25

