



Lytle Police Monthly Report



MONTH OF AUGUST 2014

Submitted by Chief Richey Priest on September 8, 2014 at the regular City Council Mtg.

Calls for Service – 219

Motor Vehicle Collisions 10		Alarm Calls 15		Police Patrol Activity 840	
Private Property	4	Business / Commercial	12	Building Checks (check of closed business, business check card left)	555
Public Roadway	6	Residential	3	Business Checks (checks of open business, contact made with employees)	285

Class C Citation Data

333 Class C Citations Issued

Stop Sign / Red Light	23	No Insurance	38	Seat Belt	7
Driver's License Related	66	Speeding	63	Theft	17
M.V.R. / M.V.I.	107	Alcohol / Drug Related	3	Other	9

Racial Composition: African .81% / Caucasian 34.72% / Hispanic 64.46%

Adult Arrest

Aggravated Assault w/Deadly Weapon – Family Violence (2 nd Degree Felony)	1
Disorderly Conduct – Indecent Exposure (Class C Misdemeanor)	1
Disorderly Conduct - Vulgar Language (Class C Misdemeanor)	1
Driving While Intoxicated (Class B Misdemeanor)	2
Driving While Intoxicated 2nd – with Open Container (Class A Misdemeanor)	1
Possession of Controlled Substance PG 2A (Class B Misdemeanor)	1
Possession of Marijuana < 2 oz. (Class B Misdemeanor)	1
Possession of Open Container (Class C Misdemeanor)	1
Public Intoxication (Class C Misdemeanor)	2
Theft < \$50 – Citation (Class C Misdemeanor)	1
Theft \$50 – \$500 (Class B Misdemeanor)	1
Warrant Arrest – Burglary of Habitation (Atascosa Co.)	1
Warrant Arrest – Criminal Trespass (Lytle)	1
Warrant Arrest – Engaging in Organized Criminal Activity (Medina Co.)	1
Warrant Arrest – Possession of Controlled Substance PG1 < 1g (Bexar Co.)	1
Warrant Arrest – Prob. Revocation Orig. Charge -Poss. of Controlled Substance (Bexar Co.)	1
Warrant Arrest – Theft by Check (Nueces Co.)	1
Warrant Arrest – Violation of Probation Original Charge of Burglary of Habitation (Medina Co.)	1

Juvenile Arrest – None

Robbery / Aggravated Robbery – None

Criminal Mischief & Graffiti

08/31	HEB Plus	Damage	Vehicle
-------	----------	--------	---------

Financial / Fraud / Identity Theft Related – None

Thefts & Lost Property

08/01	HEB Plus	Theft	Several Items (Recovered)	\$44.02
08/07	HEB Plus	Theft	Wallet	\$300
08/07	Martin Street	Theft	Motor Vehicle	\$12,750
08/11	HEB Plus	Theft	Cosmetics (Recovered)	\$66.29
08/12	Best Western	Theft	Motor Vehicle (Two Hand Guns Inside)	\$27,000
08/13	Ball Road	Theft	Table Umbrella	\$30
08/15	Office Street	Theft	Home-Made Cooker	\$100
08/19	Live Oak Street	Theft	5-6 Fishing Poles 2 Loaded Tackle Boxes	\$800
08/19	Bruce Street	Theft	Gas Powered Grass Trimmer	\$120
08/20	Twin Liquors	Lost/Stolen	Cell Phone (Recovered)	\$500
08/28	Dollar General	Theft	Internal Theft	\$200

Burglaries

08/29	FM 2790 East	Burg. of Hab.	Jewelry	-----
-------	--------------	---------------	---------	-------

Lytle Police Department Civilian Auxiliary

Patrol Miles	128	Patrol Hrs.	12
Patrols	3	Man Hrs.	24
Court Dates	0	Man Hrs.	0
Special Events	0	Man Hrs.	0
Other:	0	Man Hrs.	0
Total Volunteer Hours 24			

Plans, Projects, Goals, & Ideas - Five Year Plan Progress Report
Five Year Plan October 1, 2010 through September 30, 2015
See Five Year Plan on our Website www.lytle.tx.org/police

October 2010 – September 2011 **YEAR 1** Goals **Not** Completed

All Goals were met during the first year of the Five year Plan with the exception of **Preparing a new Policy Manual**. We have been working on this but it is not complete. **When Officer Guzman returns an officer will be assigned full-time to work on this.**

October 2011 – September 2013 **YEARS 2 & 3** Goals **Not** Completed

Some objects for this time period have been put on hold & will be reevaluated / addressed in the future. Those items are:

1. Create Minimum Staffing Guidelines
2. Divide City into Patrol Districts
3. Establish Shift Differential Pay (also special assignment pay)
4. Establish Police Explorer Post
5. Obtain Automated External Defibrillators (AEDs) for Police Vehicle

October 2013 – September 2015 **YEARS 4 & 5** Goals

The final two years of the plan included fewer goals, but some of them were larger items.

Two of the items have already been addressed and completed (**Staffing and Police Vehicles**). With the addition of a police vehicle this budget year (FY 13/14) and the 8th full time officer position last budget year (FY 12/13) these issues are taken care of. The largest item on the list was the **New Police Facility**, which has also been addressed.

The Following Items Remain on the 2013/2015 Goals List

Equipment – Three Items were specifically listed:

- A. **Consider Automatic License Plate Reader** – Status: There have been some issues raised by some civil liberties groups and we are evaluating our need.
- B. **FLIR** – Thermal imaging camera used for locating suspects at night – Status: Not a priority there are other more important purchases we could make at this time.
- C. **Digital Radio System** – Update: Radio Repeater has been up and running since June 23, 2014 without a problem. We will be working next month on getting the antenna mounted on the water tower, this should greatly improve the range and bring the system to full capacity.

Accreditation / Recognition :

It is still our full intention to become a Recognized agency through the Texas Police Chief's Foundation. We will be required to meet and maintain numerous professional standards. Lt. Dear and I were able to obtain additional training in the Recognition Program and spend time with Chief's from recognized departments both large and small.

Emergency Care Attendant or Emergency Medical Technician Training for Staff:

This is still a current goal that we have for the final two years of our five year plan. Hopefully after getting settled in the new Police Facility we will be able to look at moving on this goal.

Special Events / Activities / Dept. News

General Information

- **Radio System** – Update: Radio Repeater has been up and running since June 23, 2014 without a problem. We will be working next month on getting the antenna mounted on the water tower, this should greatly improve the range and bring the system to full capacity.

Training Information

- **August 1, 2014** – Sgt. Hanson, Cpl. Gamez, Ofc. D. Lopez, Ofc. B. Lopez and Ofc. Torres attended the DWI Updates and Training in Hondo.
- **August 7, 2014** – Sgt. Hanson, Cpl. Gamez and Ofc. Garcia attended a Custodial Statements Class in Bandera.

- **August 21, 2014** – Cpl. Gamez attended a free Brady Training in Jourdanton provided by the 81st District Attorney’s Office.
- **August 22, 2014** – Sgt. Hanson, Ofc. Petrash, Ofc. B. Lopez & Ofc. Garcia attended a free Brady Training in Jourdanton provided by the 81st District Attorney’s Office.

Crime Prevention / Community Relations / Special Events

- **August 7, 2014** – MADD Representative Trina Salazar stopped by PD for 8 pm roll call and provided information on their services. Chief Priest, Sgt. Hanson, Ofc. D. Lopez and Ofc. Garcia were present.
- **August 21, 2014** – Capt. Reyes conducted a presentation of Scams against the Elderly at the Lytle Public Library for Senior Citizens.
- **August 28, 2014** – Lt. Dear met with the VFW to plan the Freedom Walk.

Fire Marshal Division

- Fire Alarm Acceptance Test – Lytle Elementary (Remodel Site)
- Fire Alarm Acceptance Test – Lytle Field House
- Cert of Occupancy Inspection – Lytle Elementary
- Cert of Occupancy Inspection – Lytle Field House
- New Door Locking System Inspection – Lytle Nursing Home
- Met with Raymond Van Cleave – Knox Boxes for all Lytle Campuses

Lytle Police – Criminal Investigations / Case Management Monthly Activity Report

Month of August 2014

Cases Filed with Atascosa County Attorney’s Office (Class A & B Misdemeanors)		8	
Cases Filed with Medina County Attorney’s Office (Class A & B Misdemeanors)		0	
Cases Filed with Atascosa County District Attorney’s Office 81 st Judicial Dist. (Felony)			
Suspect has been arrested (pre indictment)		3	
Suspect has not been arrested – Case submitted for presentation to Grand Jury		3	
Cases Filed with Medina County District Attorney’s Office 38 th Judicial Dist. (Felony)			
Suspect has been arrested (pre indictment)		0	
Suspect has not been arrested – Case submitted for presentation to Grand Jury		0	
Cases Filed with Bexar County Criminal District Attorney’s Office (Class A & B Misdemeanors and Felonies)		0	
Warrants submitted to and issued by a Judge			
	Class A & B Misdemeanors	0	
	Felonies	0	
Cases pending lab reports as of 9/8/2014		7	
Cases Filed with Juvenile Probation	0	Atascosa	0
		Medina	0

Human Resource Allocations

Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/19/12 – 10/16/12	1,258	1,201.25	2	5	8	8.75 hrs. PL
10/17/13 – 11/13/13	1,216.25	1,136.25	10	10	-----	-----
11/14/13 – 12/11/13	1,187.25	1,116.25	1.75	3	23	24 hrs. PL
12/12/13 – 1/8/14	1,197.25	1,104.25	-----	9.5	9	8 hrs. PL
1/9/14 – 2/5/14	1,230.75	1,214.75	.5	-----	-----	17 hrs. PL
2/6/14 – 3/5/14	1,223	1,162.50	12.25	1	42.5	10 hr. PL
3/6/14 – 4/2/14	1,238.25	1,158.25	27.5	10	-----	-----
4/3/14 – 4/30/14	1,235.75	1,231.75	21	-----	-----	4 hrs. PL
5/1/14 – 5/28/14	1,226.5	1,154.5	25	9	-----	-----
5/29/14 – 6/25/14	1,257.5	1,248	37.25	1	-----	1.5 hrs. PL
6/26/14 – 7/23/14	1,211.5	1,109.5	1.5	11	-----	14 hrs. PL
7/24/14 – 8/20/14	1,210.25	1,168.25	-----	9	-----	-----
8/21/14 – 9/17/14						
Totals for Fiscal Year	14,692.25	14,005.5	138.75	68.5 days	82.5	87.25 hrs.

Non-Paid Reserve Officer Hours

Target Hours is 16 hrs per Officer per Work Period

(Time includes training and meetings)

Work Period	Target Hours	Actual Hours
9/19/12 – 10/16/12	96	92.5
10/17/13 – 11/13/13	48	46
11/14/13 – 12/11/13	48	31.5
12/12/13 – 1/8/14	48	56.5
1/9/14 – 2/5/14	48	54.5
2/6/14 – 3/5/14	48	41
3/6/14 – 4/2/14	48	35
4/3/14 – 4/30/14	48	42.25
5/1/14 – 5/28/14	48	68
5/29/14 – 6/25/14	48	55.75
6/26/14 – 7/23/14	48	52.75
7/24/14 – 8/20/14	48	55.5
8/21/14 – 9/17/14		
Totals for Fiscal Year	624	631.25

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/2/13 – 10/15/13	80	80	-----	-----	-----	-----
10/16/13 – 10/29/13	80	80	-----	-----	-----	-----
10/30/13 – 11/12/13	80	72	-----	-----	-----	8 hrs. Hol.
11/13/13 – 11/26/13	80	80	-----	-----	-----	-----
11/27/13 – 12/10/13	80	64	-----	-----	-----	16 hrs. Hol.
12/11/13 – 12/24/13	80	64	-----	-----	8	8 hrs. Hol.
12/25/13 – 1/7/14	80	48	-----	2	-----	16 hrs. Hol.
1/8/14 – 1/21/14	80	72	-----	-----	-----	8 hrs. Hol.
1/22/14 – 2/4/14	80	72	-----	-----	8	-----
2/5/14 – 2/18/14	80	72	-----	-----	-----	8 hrs. Hol.
2/19/14 – 3/4/14	80	76	-----	-----	-----	4 hrs. PL
3/5/14 – 3/18/14	80	64	-----	2	-----	-----
3/19/14 – 4/1/14	80	80	-----	-----	-----	-----
4/2/14 – 4/15/14	80	80	-----	-----	-----	-----
4/16/14 – 4/29/14	80	72	-----	-----	-----	8 hrs. Hol.
4/30/14 – 5/13/14	80	80	-----	-----	-----	-----
5/14/14 – 5/27/14	80	69	-----	-----	-----	3 hrs. PL / 8 hrs. Hol.
5/28/14 – 6/10/14	80	71	-----	-----	-----	9 hrs. PL
6/11/14 – 6/24/14	80	72	-----	-----	8	-----
6/25/14 – 7/8/14	80	72	-----	-----	-----	8 hrs. Hol.
7/9/14 – 7/22/14	80	48	-----	4	-----	-----
7/23/14 – 8/5/14	80	80	-----	-----	-----	-----
8/6/14 – 8/19/14	80	72	-----	-----	8	-----
8/20/14 – 9/2/14	80	72	-----	-----	-----	8 hrs. Hol.
Totals for Fiscal Year	1,920	1,712	-----	8 days	32	112 hrs.

Part-Time Officer Hours

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours
10/2/13 – 10/15/13	91	91	-----
10/16/13 – 10/29/13	84	84	-----
10/30/13 – 11/12/13	119.75	119.75	-----
11/13/13 – 11/26/13	91	91	-----
11/27/13 – 12/10/13	99.75	99.75	-----
12/11/13 – 12/24/13	51.5	51.5	-----
12/25/13 – 1/7/14	100.25	100.25	-----
1/8/14 – 1/21/14	86	86	-----
1/22/14 – 2/4/14	103.25	103.25	-----
2/5/14 – 2/18/14	80.5	80.5	-----
2/19/14 – 3/4/14	74.75	74.75	-----
3/5/14 – 3/18/14	104.75	104.75	-----
3/19/14 – 4/1/14	52.5	52.5	-----
4/2/14 – 4/15/14	65.75	65.75	-----
4/16/14 – 4/29/14	114.25	114.25	-----
4/30/14 – 5/13/14	66.5	66.5	-----
5/14/14 – 5/27/14	94	94	-----
5/28/14 – 6/10/14	64	64	-----
6/11/14 – 6/24/14	133.75	133.75	1.25
6/25/14 – 7/8/14	84	84	-----
7/9/14 – 7/22/14	107.5	107.5	-----
7/23/14 – 8/5/14	97.75	97.75	-----
8/6/14 – 8/19/14	81.25	81.25	-----
8/20/14 – 9/2/14	79.25	79.25	-----
Total for Fiscal Year	2,127	2,127	1.25