



Lytle Police Monthly Report



MONTH OF OCTOBER 2014

Submitted by Captain Frank Reyes on November 10, 2014 at the regular City Council Mtg.

Calls for Service –195

Motor Vehicle Collisions 11		Alarm Calls 16		Police Patrol Activity 622	
Private Property	5	Business / Commercial	10	Building Checks (check of closed business, business check card left)	486
Public Roadway	6	Residential	6	Business Checks (checks of open business, contact made with employees)	136

Class C Citation Data 208 Class C Citations Issued

Stop Sign / Red Light	8	No Insurance	25	Seat Belt	2
Driver's License Related	43	Speeding	39	No Brake Lights	2
M.V.R. / M.V.I.	84	Alcohol / Drug Related	2	Other	3
Racial Composition: African .70% / Caucasian 47.53% / Hispanic 51.07% / Middle Eastern .70%					

Adult Arrest

Lytle Municipal Court Warrant	1
Lytle PD Warrant Arrest – Theft \$50 - \$500 – Class B Misd.	1
Warrant Arrest – Probation Violation – Aggravated Assault with Deadly Weapon – Felony (Atascosa Co.) – 2nd Degree	1
Warrant Arrest – Theft by Check \$50 - \$500 (Atascosa Co.) – Class B Misd.	1
Warrant Arrest – Theft by Property \$20 - \$500 by Check (Atascosa Co.) – Class B Misd.	1

Juvenile Arrest – None

Robbery / Aggravated Robbery – None

Criminal Mischief & Graffiti

10/01	John Lott Park - Pavilion	Criminal Mischief - Graffiti
10/10	John Lott Park - Pavilion	Criminal Mischief – Broken Lights
10/27	John Lott Park – Concession Stand	Criminal Mischief – Graffiti
10/29	John Lott Park - Pavilion	Criminal Mischief – Broken Lights

Financial / Fraud / Identity Theft Related

10/08	Forgery	Purchase of \$200 Visa Card with Stolen Checks
10/23	ID Theft	Social Security Number Used in Bryan Texas

Thefts & Lost Property

10/13	St. Andrew's	Theft	Wallet	-----
10/13	HEB Plus	Theft	Cake	\$10-\$40
10/23	HEB Plus	Attempted Theft	Groceries (Recovered)	\$708
10/24	HEB Plus	Stolen Vehicle	2004 Tan F250 (Recovered)	\$11,500
10/29	Main Street	Theft	Currency	\$300

Burglaries

10/04	MC Self Storage	Burg. of Bldg.	Washer & Dryer	\$300
10/20	Wisdom Road	Burg. of Bldg.	3 Chainsaws, 3 Weed Eaters & 6 - 3½ Copper Tubing	\$200
10/22	N. Prairie Street	Burg. of Hab. & Bldg.	Several Hand Tools	Unknown

Lytle Police Department Civilian Auxiliary

Patrol Miles	181	Patrol Hrs.	18
Patrols	4	Man Hrs.	29
Court Dates	0	Man Hrs.	0
Special Events	2 (Warrant Round Up & Halloween)	Man Hrs.	25
Other:	0	Man Hrs.	0
Total Volunteer Hours 54			

Plans, Projects, Goals, & Ideas - Five Year Plan Progress Report
 Five Year Plan October 1, 2010 through September 30, 2015
 See Five Year Plan on our Website www.lytle.tx.org/police

October 2010 – September 2011 YEAR 1 Goals Not Completed

All Goals were met during the first year of the Five year Plan with the exception of **Preparing a new Policy Manual**. We have been working on this but it is not complete. **When Officer Guzman returns an officer will be assigned full-time to work on this.**

October 2011 – September 2013 YEARS 2 & 3 Goals Not Completed

Some objects for this time period have been put on hold & will be reevaluated / addressed in the future. Those items are:

1. Create Minimum Staffing Guidelines
2. Divide City into Patrol Districts
3. Establish Shift Differential Pay (also special assignment pay)
4. Establish Police Explorer Post
5. Obtain Automated External Defibrillators (AEDs) for Police Vehicle

October 2013 – September 2015 YEARS 4 & 5 Goals

The final two years of the plan included fewer goals, but some of them were larger items. Two of the items have already been addressed and completed (**Staffing** and **Police Vehicles**). With the addition of a police vehicle (FY 13/14) and the 8th full time officer position (FY 12/13) these issues are taken care of. The largest item on the list was the **New Police Facility**, which has also been addressed.

The Following Items Remain on the 2013/2015 Goals List

Equipment – Three Items were specifically listed:

- A. **Consider Automatic License Plate Reader** – Status: There have been some issues raised by some civil liberties groups and we are evaluating our need.
- B. **FLIR** – Thermal imaging camera used for locating suspects at night – Status: Not a priority there are other more important purchases we could make at this time.
- C. **Digital Radio System** – Update: We have money budgeted in the 2014/2015 budget to move the radio. We will be working on building a small shed under the water tower on an existing slab to place the repeater in.

Accreditation / Recognition :

It is still our full intention to become a Recognized agency through the Texas Police Chief's Foundation. We will be required to meet and maintain numerous professional standards. Lt. Dear and I were able to obtain additional training in the Recognition Program and spend time with Chief's from recognized departments both large and small.

Emergency Care Attendant or Emergency Medical Technician Training for Staff:

This is still a current goal that we have for the final two years of our five year plan. Hopefully after getting settled in the new Police Facility we will be able to look at moving on this goal.

Special Events / Activities / Dept. News

General Information

- **Officer Jose "Joey" Guzman** – Completed his military commitment & returned to work on Oct. 30.

Training Information

- **October 16, 2014** – Chief Priest & Lt. Dear attended a meeting of the Texas Commission of Fire Protection in Austin.
- **October 31, 2014** – Lt. Dear conducted a Taser Recertification Class at the Lytle PD.

Crime Prevention / Community Relations / Special Events

- **October 4, 2014** – Chief Priest, Capt. Reyes & Sr. Ofc. Robison attended the Dedication of the Annex Center for former Mayor Fincher.
- **October 7, 2014** – Chief Priest, Capt. Reyes, Cpl. Gamez, Sr. Ofc. Robison, Lt. Dear & Paola attended the National Night Out at the Gidley House.
- **October 8, 2014** – Chief Priest & Capt. Reyes attended the Walmart Grand Opening in Devine.
- **October 9, 2014** – Ofc. Petrash conducted a presentation on Bullying to 125 students at the Lytle Elementary School.
- **October 10, 2014** – Ofc. Petrash conducted a presentation on Bullying and Drug Free to 100 students at the Lytle Elementary School.

- **October 11, 2014** – Sgt. Hanson attended the MADD 5K at Traders Village.
- **October 13, 2014** – Capt. Reyes & Officer Petrash attended the Ceremony Honoring the Service of Atascosa Co. Deputies Mark Louis Stephenson & Thomas Orville Monse, Jr & Texas State Trooper Terry Wayne Miller.
- **October 18, 2014** – Officers conducted a Warrant Round Up.
- **October 24, 2014** – Chief Priest, Capt. Reyes & Mayor Bowen attended the Topping Out Ceremony at the New Atascosa Co. Justice Center Precinct 2.
- **October 31, 2014** – Capt. Reyes & Ofc. Petrash attended the Drug Free Pep Rally & Parade at the Lytle Elementary School.
- **October 31, 2014** – Officers patrolled for Halloween Night.

Fire Marshal Division

- Review Plans – HEB Fuel Pumps
- Certificate of Occupancy – Well Service Logistics
- Review Plans – Doc Popcorn
- Certificate of Occupancy – 4 Chinitas Sales
- Review Plans – Hack Building
- Annual Inspection – US Renal Care

Lytle Police – Criminal Investigations / Case Management Monthly Activity Report *Month of October 2014*

Cases Filed with Atascosa County Attorney's Office (Class A & B Misdemeanors)	5
Cases Filed with Medina County Attorney's Office (Class A & B Misdemeanors)	0
Cases Filed with Atascosa County District Attorney's Office 81 st Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	1
Suspect has not been arrested – Case submitted for presentation to Grand Jury	0
Cases Filed with Medina County District Attorney's Office 38 th Judicial Dist. (Felony)	0
Suspect has been arrested (pre indictment)	0
Suspect has not been arrested – Case submitted for presentation to Grand Jury	0
Cases Filed with Bexar County Criminal District Attorney's Office (Class A & B Misdemeanors and Felonies)	
Warrants submitted to and issued by a Judge	
Class A & B Misdemeanors	1
Felonies	
Cases pending lab reports as of 11/7/2014	5
Cases Filed with Juvenile Probation	
Atascosa	
Medina	

Human Resource Allocations

Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/18/14 – 10/15/14	1,208.75	1,163.25	5	1	23	14.5 PL
10/16/14 – 11/12/14						
11/13/14 – 12/10/14						
12/11/14 – 1/7/15						
1/8/15 – 2/4/15						
2/5/15 – 3/4/15						
3/5/15 – 4/1/15						
4/2/15 – 4/29/15						
4/30/15 – 5/27/15						
5/28/15 – 6/24/15						
6/25/15 – 7/22/15						
7/23/15 – 8/19/15						
8/20/15 – 9/16/15						
Totals for Fiscal Year	1,208.75	1,163.25	5	1 days	23	14.5 hrs.

Non-Paid Reserve Officer Hours

**Target Hours is 16 hrs per Officer per Work Period
(Time includes training and meetings)**

Work Period	Target Hours	Actual Hours
9/18/14 – 10/15/14	48	52.5
10/16/14 – 11/12/14		
11/13/14 – 12/10/14		
12/11/14 – 1/7/15		
1/8/15 – 2/4/15		
2/5/15 – 3/4/15		
3/5/15 – 4/1/15		
4/2/15 – 4/29/15		
4/30/15 – 5/27/15		
5/28/15 – 6/24/15		
6/25/15 – 7/22/15		
7/23/15 – 8/19/15		
8/20/15 – 9/16/15		
Totals for Fiscal Year	48	52.5

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/1/14 – 10/14/14	80	77	-----	-----	3	-----
10/15/14 – 10/28/14	80	79.5	-----	-----	-----	0.5 PL
Totals for Fiscal Year	160	156.5	-----	0 days	3	0.5 hrs.

Part-Time Officer Hours

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours
10/1/14 – 10/14/14	91	91	-----
10/15/14 – 10/28/14	124	124	-----
Total for Fiscal Year	215	215	-----