



Lytle Police Monthly Report



MONTH OF NOVEMBER 2014

Emailed to Mayor / Council & Posted to the web on December 12, 2014 – R. Priest, Chief

Calls for Service –193

Motor Vehicle Collisions 13		Alarm Calls 12		Police Patrol Activity 634	
Private Property	8	Business / Commercial	7	Building Checks (check of closed business, business check card left)	421
Public Roadway	5	Residential	5	Business Checks (checks of open business, contact made with employees)	213

Class C Citation Data

127 Class C Citations Issued

Stop Sign / Red Light	17	No Insurance	19	Theft	1
Driver's License Related	32	Speeding	29	Tint	1
M.V.R. / M.V.I.	23	Alcohol / Drug Related	4	Viol. IFC	1
Racial Composition: Asian 2.29% / Caucasian 32.19% / Hispanic 65.52%					

Adult Arrest

Driving While Intoxicated (Class B Misdemeanor)	1
Driving While Intoxicated Enhanced with Open Container	1
Hindering Apprehension (Class A)	1
Public Intoxication (Class C Citation)	2
Theft < \$50 (Class C Misdemeanor)	1
Violation IFC – Vapor Recovery	1
Warrant Arrest – Aggravated Assault with Deadly Weapon (Medina Co.)	1
Warrant Arrest – Fail to ID – Fugitive (Medina Co.)	1
Warrant Arrest – FTA Theft \$1,500 - \$20,000 (Medina Co.)	2
Warrant Arrest – FTA Forgery of Financial Instrument (Medina Co.)	1
Warrant Arrest – Org. Charge Assault Causing BI – Family (Bexar Co.)	1
Warrant Arrest – Probation Viol. Org. Charge of Unlawful Poss. of Firearm – Felon (Bexar Co.)	1
Warrant Arrest – Terroristic Threat – Family (Medina Co.)	1
Warrant Arrest – US Marshal's Office	1

Juvenile Arrest – None

Robbery / Aggravated Robbery – None

Criminal Mischief & Graffiti

11/06	Lytle Feed & Seed – Criminal Mischief	Damage to Truck Windshield
11/10	Bill Miller P-Lot – Criminal Mischief	Broken Windshield
11/16	Wisdom Road – Criminal Mischief	Vehicle Keyed

Financial / Fraud / Identity Theft Related

11/07	Fraud	2 Prepaid money cards
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Thefts & Lost Property

11/03	Unknown Location	Lost	Checkbook	-----
11/10	HEB Plus	Theft	Merchandise	\$535
11/10	McDonald's	Theft	Currency	\$190
11/10	McDonald's	Lost	Phone	???
11/12	HEB Plus	Theft	Cosmetics (Recovered)	\$27
11/13	HEB Plus P-Lot	Theft	1993 Dodge Stealth (Recovered)	\$1,500
11/14	LHS Football Field	Lost	Wallet (Recovered)	-----
11/18	Lytle Jr. High	Theft	iPad	\$500
11/21	Pico Store	Internal Theft	Lottery Cards	-----
11/24	HEB Plus	Lost	Wallet (Recovered)	-----

Burglaries

11/14	Wisdom Road	Burg. of Hab.	55" TV, Xbox, Wii System, 5 Watches & Jewelry	\$6,600
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Lytle Police Department Civilian Auxiliary

Patrol Miles	91	Patrol Hrs.	11.75
Patrols	2	Man Hrs.	16
Court Dates	0	Man Hrs.	0
Special Events	1 (Hay Ride)	Man Hrs.	7.5
Other:	0	Man Hrs.	0
Total Volunteer Hours 23.5			

Plans, Projects, Goals, & Ideas - Five Year Plan Progress Report
 Five Year Plan October 1, 2010 through September 30, 2015
 See Five Year Plan on our Website www.lytle.tx.org/police

October 2010 – September 2011 **YEAR 1** Goals Not Completed

All Goals were met during the first year of the Five year Plan with the exception of **Preparing a new Policy Manual**. We have been working on this but it is not complete. **When Officer Guzman returns an officer will be assigned full-time to work on this.**

October 2011 – September 2013 **YEARS 2 & 3** Goals Not Completed

Some objects for this time period have been put on hold & will be reevaluated / addressed in the future. Those

items are:
1. Create Minimum Staffing Guidelines
2. Divide City into Patrol Districts
3. Establish Shift Differential Pay (also special assignment pay)
4. Establish Police Explorer Post
5. Obtain Automated External Defibrillators (AEDs) for Police Vehicle
October 2013 – September 2015 YEARS 4 & 5 Goals
The final two years of the plan included fewer goals, but some of them were larger items. Two of the items have already been addressed and completed (Staffing and Police Vehicles). With the addition of a police vehicle (FY 13/14) and the 8 th full time officer position (FY 12/13) these issues are taken care of. The largest item on the list was the New Police Facility , which has also been addressed.
The Following Items Remain on the 2013/2015 Goals List
<u>Equipment – Three Items were specifically listed:</u>
A. <u>Consider Automatic License Plate Reader</u> – Status: There have been some issues raised by some civil liberties groups and we are evaluating our need.
B. <u>FLIR</u> – Thermal imaging camera used for locating suspects at night – Status: Not a priority there are other more important purchases we could make at this time.
C. <u>Digital Radio System</u> – Update: We have money budgeted in the 2014/2015 budget to move the radio. We will be working on building a small shed under the water tower on an existing slab to place the repeater in.
<u>Accreditation / Recognition :</u>
It is still our full intention to become a Recognized agency through the Texas Police Chief’s Foundation. We will be required to meet and maintain numerous professional standards. Lt. Dear and I were able to obtain additional training in the Recognition Program and spend time with Chief’s from recognized departments both large and small.
<u>Emergency Care Attendant or Emergency Medical Technician Training for Staff:</u>
This is still a current goal that we have for the final two years of our five year plan. Hopefully after getting settled in the new Police Facility we will be able to look at moving on this goal.

Special Events / Activities / Dept. News

Training Information

- **November 10 – 13, 2014** – Chief Priest & Lt. Dear attended the Greater Houston Area Fire Marshal Conference in Pasadena.

Crime Prevention / Community Relations / Special Events

- **November 15, 2014** – Ofc. Petrash and Capt. Reyes assisted with traffic control for the Annual Dog Gone Fun Run hosted by Lytle Animal Control.
- **November 20, 2014** – Ofc. Guzman & Ofc. Petrash met with the Cub Scouts.
- **November 21, 2014** – Chief Priest, Lt. Dear & Ofc. D. Lopez attended the Camino Real Community Services Ground Breaking Ceremony.
- **November 29, 2014** – Officers patrolled for the Hay Ride.

Fire Marshal Division

- Site Visit – Dr. Ayala’s New Building Tots to Teens
- Conference Call – Crisis Center
- Certificate of Occupancy – Diamond S
- Complaint Inspection – Coby’s Cafe
- Dr. Ayala’s New Building – Made Contact with General Contractor re: Site Keeping
- Annual Inspection – Lytle Nursing Home
- Met with Mr. Hack – Fire Alarm System

Lytle Police – Criminal Investigations / Case Management Monthly Activity Report *Month of November 2014*

Cases Filed with Atascosa County Attorney’s Office (Class A & B Misdemeanors)	1
Cases Filed with Medina County Attorney’s Office (Class A & B Misdemeanors)	1
Cases Filed with Atascosa County District Attorney’s Office 81 st Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	0
Suspect has not been arrested – Case submitted for presentation to Grand Jury	0
Cases Filed with Medina County District Attorney’s Office 38 th Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	0
Suspect has not been arrested – Case submitted for presentation to Grand Jury	0
Cases Filed with Bexar County Criminal District Attorney’s Office (Class A & B Misdemeanors and Felonies)	0
Warrants submitted to and issued by a Judge	
Class A & B Misdemeanors	0
Felonies	0
Cases pending lab reports as of 12/5/2014	1
Cases Filed with Juvenile Probation	0
Atascosa	0
Medina	0

Human Resource Allocations

Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/18/14 – 10/15/14	1,208.75	1,163.25	5	1	23	14.5 PL
10/16/14 – 11/12/14	1,295.25	1,168.5	1.5	2	89.75	21 PL
11/13/14 – 12/10/14	1,382.5	1,277.5	-----	7	6	35 PL, 8 HOL.
12/11/14 – 1/7/15						
1/8/15 – 2/4/15						
2/5/15 – 3/4/15						
3/5/15 – 4/1/15						
4/2/15 – 4/29/15						
4/30/15 – 5/27/15						
5/28/15 – 6/24/15						
6/25/15 – 7/22/15						
7/23/15 – 8/19/15						
8/20/15 – 9/16/15						
Totals for Fiscal Year	3,886.5	3,069.25	6.5	10 days	118.75	78.5 hrs.

Non-Paid Reserve Officer Hours

**Target Hours is 16 hrs per Officer per Work Period
(Time includes training and meetings)**

Work Period	Target Hours	Actual Hours
9/18/14 – 10/15/14	48	52.5
10/16/14 – 11/12/14	48	44.5
11/13/14 – 12/10/14	80	69.25
12/11/14 – 1/7/15		
1/8/15 – 2/4/15		
2/5/15 – 3/4/15		
3/5/15 – 4/1/15		
4/2/15 – 4/29/15		
4/30/15 – 5/27/15		
5/28/15 – 6/24/15		
6/25/15 – 7/22/15		
7/23/15 – 8/19/15		
8/20/15 – 9/16/15		
Totals for Fiscal Year	176	166.25

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/1/14 – 10/14/14	80	77	-----	-----	3	-----
10/15/14 – 10/28/14	80	79.5	-----	-----	-----	0.5 PL
10/29/14 – 11/11/14	80	77.5	-----	-----	-----	2.5 PL
11/12/14 – 11/25/14	80	68	-----	-----	12	-----
11/26/14 – 12/9/14	80	58.25	-----	-----	5.75	16 HOL.
Totals for Fiscal Year	400	360.25	-----	0 days	20.75	19 hrs.

Part-Time Officer Hours

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours
10/1/14 – 10/14/14	91	91	-----
10/15/14 – 10/28/14	124	124	-----
10/29/14 – 11/11/14	12	12	-----
Total for Fiscal Year	227	227	-----

(Currently no part-time paid officers are authorized)