



Lytle Police Monthly Report



Month of December 2014

Submitted by Chief Richey Priest on January 12, 2015 at the Regular City Council Meeting

Calls for Service – 194

Motor Vehicle Collisions 11		Alarm Calls 11		Police Patrol Activity 732	
Private Property	6	Business / Commercial	7	Building Checks (check of closed business, business check card left)	268
Public Roadway	5	Residential	4	Business Checks (checks of open business, contact made with employees)	464

Class C Citation Data

69 Class C Citations Issued

Stop Sign / Red Light	3	No Insurance	9	Assault	1
Driver's License Related	22	Speeding	12	Fail to Dim Headlights	1
M.V.R. / M.V.I.	19	Alcohol / Drug Related	1	Viol. City Ordinance	1

Racial Composition: African 4.66% / Caucasian 34.88% / Hispanic 60.46%

Adult Arrest

Assault by Contact (Class C)	1
Driving While Intoxicated (Class B Misdemeanor)	1
Driving While Intoxicated 1st with Child (State Jail Felony)	1
Driving While Intoxicated 2nd (Class A)	1
Failure to Identify (Class B)	1
Hindering Apprehension (Class A)	1
Manufacture or Delivery of a Controlled Substance PG1 1g to 4g (2nd Degree Felony)	1
Possession of Marijuana < 2 oz. (Class B)	3
Public Intoxication (Class C Citation)	2
Resisting Arrest (Class A)	1
Soliciting without a Permit (Class C)	1
Theft < \$50 (Class C)	1
Unlawful Possession of Firearm (Felony 3rd Degree)	1
Lytle Warrant Arrest – Assault Bodily Injury – Family Violence (Class A)	1
Lytle Warrant Arrest – Theft \$500 - \$1,500(Class A)	1
Warrant Arrest – Aggravated Robber – Elderly Felony (Bexar Co.) First Degree Felony	1
Warrant Arrest – Assault Bodily Injury (Misdemeanor (Bexar Co.) (Class A)	1
Warrant Arrest – Assault Causing Bodily Injury – Family Violence Felony (Bexar Co.) 3rd Degree	2
Warrant Arrest – Hindering Apprehension/Prosecution (Atascosa Co.) (Class A)	1
Warrant Arrest – Motion to Revoke Probation – Burglary of Habitation (Bexar Co.) 2nd Degree	1
Warrant Arrest – Motion to Revoke Probation – Credit/Debit Card Abuse (Bexar Co.) State Jail	1
Warrant Arrest – Motion to Revoke Probation – Criminal Mischief \$1,500 - \$20,000 (Bexar Co.) State Jail	1

Juvenile Arrest – None

Robbery / Aggravated Robbery – None

Criminal Mischief & Graffiti

12/01	John Lot Park – Pavilion	Graffiti
12/02	Lytle Nursing Home – Criminal Mischief	Damage to Electric Door
12/08	ID Theft	Credit/Debit Card Abuse
12/15	US Renal Care – Criminal Mischief	Building Power Shut Off
12/18	HEB Plus – Criminal Mischief	Possible Damage to Ignition Key

Financial / Fraud / Identity Theft Related

12/02	Possible ID Theft	Debit Card Used in Arizona
12/08	ID Theft	Debit/Credit Card Abuse
12/29	Counterfeit	\$10 Bill used at HEB Plus

Thefts & Lost Property

12/03	HEB Plus	Theft	Envelope with Currency Inside	\$260
12/07	HEB Plus	Theft	Phone (Recovered)	\$100
12/09	Lytle High School	Theft	Softball Bag w/Multiple Items	-----
12/17	HEB Plus	Lost/Stolen	Purse	-----
12/30	HEB Plus	Theft	Aleve Pain Medication	\$6

Burglaries

12/15	CR 6710	Burg. of Hab.	55" TV, PS3 Console, PS3 Games & Jewelry	\$7,000
12/30	Lytle Mini Storage	Burg. of Bldg.	2 Storage Locks Cut Off	-----

Lytle Police Department Civilian Auxiliary

Patrol Miles	91	Patrol Hrs.	12
Patrols	2	Man Hrs.	16
Court Dates	0	Man Hrs.	0
Special Events	1 (Santa Patrol)	Man Hrs.	8
Other:	0	Man Hrs.	0
Total Volunteer Hours 24			

Plans, Projects, Goals, & Ideas - Five Year Plan Progress Report
 Five Year Plan October 1, 2010 through September 30, 2015
 See Five Year Plan on our Website www.lytle.tx.org/police

October 2010 – September 2011 **YEAR 1** Goals **Not** Completed

All Goals were met during the first year of the Five year Plan with the exception of **Preparing a new Policy Manual**. We have been working on this but it is not complete. **When Officer Guzman returns an officer will be assigned full-time to work on this.**

October 2011 – September 2013 **YEARS 2 & 3** Goals **Not** Completed

Some objects for this time period have been put on hold & will be reevaluated / addressed in the future. Those

items are:
1. Create Minimum Staffing Guidelines
2. Divide City into Patrol Districts
3. Establish Shift Differential Pay (also special assignment pay)
4. Establish Police Explorer Post
5. Obtain Automated External Defibrillators (AEDs) for Police Vehicle
October 2013 – September 2015 YEARS 4 & 5 Goals
The final two years of the plan included fewer goals, but some of them were larger items. Two of the items have already been addressed and completed (Staffing and Police Vehicles). With the addition of a police vehicle (FY 13/14) and the 8 th full time officer position (FY 12/13) these issues are taken care of. The largest item on the list was the New Police Facility , which has also been addressed.
The Following Items Remain on the 2013/2015 Goals List
<u>Equipment – Three Items were specifically listed:</u>
A. <u>Consider Automatic License Plate Reader</u> – Status: There have been some issues raised by some civil liberties groups and we are evaluating our need.
B. <u>FLIR</u> – Thermal imaging camera used for locating suspects at night – Status: Not a priority there are other more important purchases we could make at this time.
C. <u>Digital Radio System</u> – Update: We have money budgeted in the 2014/2015 budget to move the radio. A small shed is currently under construction and once it is completed we can move forward with the placement of the antenna on the water tower.
<u>Accreditation / Recognition :</u>
It is still our full intention to become a Recognized agency through the Texas Police Chief’s Foundation. We will be required to meet and maintain numerous professional standards. Lt. Dear and I were able to obtain additional training in the Recognition Program and spend time with Chief’s from recognized departments both large and small.
<u>Emergency Care Attendant or Emergency Medical Technician Training for Staff:</u>
This is still a current goal that we have for the final two years of our five year plan. Hopefully after getting settled in the new Police Facility we will be able to look at moving on this goal.

Special Events / Activities / Dept. News

Training Information

- **December 2, 2014** – Sgt. Hanson & Ofc. D. Lopez attended the Human Trafficking Presentation at the Atascosa Co. District Attorney’s Office.
- **December 6, 2014** – Cpl. Gamez & Ofc. Petrash attended the Active Shooters Course at the Bexar Co. Justice Center in San Antonio.
- **December 13, 2014** – Chief Priest, Ofc. Guzman, Ofc. Petrash, Ofc. D. Lopez, Ofc. Ramirez & Ofc. Torres had ASP training at the Lytle PD.
- **December 20, 2014** – Capt. Reyes, Sgt. Hanson, Cpl. Gamez, Sgt. Montgomery, Sr. Ofc. Robison & Ofc. B. Lopez had ASP training at the Lytle PD.

Crime Prevention / Community Relations / Special Events

- **December 5, 2014** – Ofc. Petrash participated in the filming of a Lytle High School Film Project in Castroville.
- **December 11, 2014** – Chief Priest participated in the filming of a Lytle High School Film Project at the Lytle PD.
- **December 2014** – Ofc. Petrash made contact with 40 Businesses and distribute courtesy note pads.

Fire Marshal Division

- Certificate of Occupancy – Doc Popcorn
- Met with General Contractor – HEB Fuel
- Met with General Contractor – Camino Real
- Site Visit – HEB Fuel
- Site Visits – HEB Lease Space
- Certificate of Occupancy – Globe Energy
- HEB Fuel – After Hours Pressure Test Inspection of Underground Fuel Lines
- After Hours Certificate of Occupancy – Tots to Teens

Lytle Police – Criminal Investigations / Case Management Monthly Activity Report

Month of December 2014

Cases Filed with Atascosa County Attorney's Office (Class A & B Misdemeanors)		7	
Cases Filed with Medina County Attorney's Office (Class A & B Misdemeanors)		0	
Cases Filed with Atascosa County District Attorney's Office 81 st Judicial Dist. (Felony)			
Suspect has been arrested (pre indictment)		1	
Suspect has not been arrested – Case submitted for presentation to Grand Jury		0	
Cases Filed with Medina County District Attorney's Office 38 th Judicial Dist. (Felony)			
Suspect has been arrested (pre indictment)		0	
Suspect has not been arrested – Case submitted for presentation to Grand Jury		0	
Cases Filed with Bexar County Criminal District Attorney's Office (Class A & B Misdemeanors and Felonies)			
		0	
Warrants submitted to and issued by a Judge			
	Class A & B Misdemeanors	1	
	Felonies	0	
Cases pending lab reports as of 1/9/2015			
		5	
Cases Filed with Juvenile Probation	0	Atascosa	0
		Medina	0

Human Resource Allocations
Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/18/14 – 10/15/14	1,208.75	1,163.25	5	1	23	14.5 PL
10/16/14 – 11/12/14	1,295.25	1,168.5	1.5	2	89.75	21 PL
11/13/14 – 12/10/14	1,382.5	1,277.5	-----	7	6	35 PL, 8 HOL.
12/11/14 – 1/7/15	1,369.25	1,307.25	-----	3	14	16 PL, 8 HOL.
1/8/15 – 2/4/15						
2/5/15 – 3/4/15						
3/5/15 – 4/1/15						
4/2/15 – 4/29/15						
4/30/15 – 5/27/15						
5/28/15 – 6/24/15						
6/25/15 – 7/22/15						
7/23/15 – 8/19/15						
8/20/15 – 9/16/15						
Totals for Fiscal Year	5,255.75	7,916.5	6.5	13 days	132.75	102.5 hrs.

Non-Paid Reserve Officer Hours
Target Hours is 16 hrs. per Officer per Work Period
(Time includes training and meetings)

Work Period	Target Hours	Actual Hours
9/18/14 – 10/15/14	48	52.5
10/16/14 – 11/12/14	48	44.5
11/13/14 – 12/10/14	80	69.25
12/11/14 – 1/7/15	80	115.25
1/8/15 – 2/4/15		
2/5/15 – 3/4/15		
3/5/15 – 4/1/15		
4/2/15 – 4/29/15		
4/30/15 – 5/27/15		
5/28/15 – 6/24/15		
6/25/15 – 7/22/15		
7/23/15 – 8/19/15		
8/20/15 – 9/16/15		
Totals for Fiscal Year	256	281.5

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/1/14 – 10/14/14	80	77	-----	-----	3	-----
10/15/14 – 10/28/14	80	79.5	-----	-----	-----	0.5 PL
10/29/14 – 11/11/14	80	77.5	-----	-----	-----	2.5 PL
11/12/14 – 11/25/14	80	68	-----	-----	12	-----
11/26/14 – 12/9/14	80	58.25	-----	-----	5.75	16 HOL.
12/10/14 – 12/23/14	80	78.5	-----	-----	1.5	-----
12/24/14 – 1/6/15	80	16	-----	2	-----	40 HOL. / 8 PL
Totals for Fiscal Year	560	454.75	-----	2 days	22.25	67 hrs.

Part-Time Officer Hours

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours
10/1/14 – 10/14/14	91	91	-----
10/15/14 – 10/28/14	124	124	-----
10/29/14 – 11/11/14	12	12	-----
Total for Fiscal Year	227	227	-----

(Currently no part-time paid officers are authorized)