

Lytle Police Monthly Report

Month of February 2015



Submitted by Chief Richey Priest on March 9, 2015 at the Regular City Council Meeting



Calls for Service – 163

Motor Vehicle Collisions 7		Alarm Calls 6		Police Patrol Activity 416	
Private Property	4	Business / Commercial	4	Building Checks (check of closed business, business check card left)	291
Public Roadway	3	Residential	2	Business Checks (checks of open business, contact made with employees)	125

Class C Citation Data 124 Class C Citations Issued

Stop Sign / Red Light	6	No Insurance	18	Wireless Phone School Zone	1
Driver's License Related	25	Speeding	28	Viol. FC – No Burn Permit	1
M.V.R. / M.V.I.	38	Stop/Stand on RR Tracks	6	Wrong LP Light	1
Racial Composition: African 1.17% / Caucasian 38.83% / Hispanic 60%					

Adult Arrest

Assault Bodily Injury (Class A)	1
Burning without a Permit – Violation of Fire Code (Class C)	1
Driving While Intoxicated 1st Offense (Class B)	1
Failure to Use Vapor Recovery – Violation of Fire Code (Class C)	1
Theft < \$50 (Class C)	1
Theft \$50 - \$500 (Class B)	3
Warrant Arrest – Larceny (Bexar Co.)	1
Warrant Arrest – MTR Possession of Controlled Substance PG1 (Bexar Co.)	1
Warrant Arrest – Theft by Check \$500 - \$1,500 (Bexar Co.)	1

Juvenile Arrest – None

Robbery / Aggravated Robbery – None

02/02	Main St.	Robbery (Vehicle Taken by Force) – Suspect Identified – Case Filed
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Criminal Mischief & Graffiti

02/02	Criminal Mischief – John Lott Park	Baseball Foul Guide Bar & Live Oak Tree Bent Down
02/16	Criminal Mischief – Pecan Grove Apts.	Broken Window, Window Screen & Mini Blinds
02/16	Damage to City Property – Davis St.	Stop Sign
02/18	Damage to Property – HEB Plus P-Lot	Broken Side View Mirror
02/23	Damage to City Property – ACO Truck	Struck a Tree

Financial / Fraud / Identity Theft Related

02/06	ID Theft	Used Subjects Info on a Traffic Stop – Citations Issued
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Thefts & Lost Property

02/02	Main Street	Theft	Vehicle	\$1,700
02/03	HEB Plus	Theft	6 Grapefruits	\$1
02/03	HEB Plus	Lost	Cell Phone	\$100
02/04	Gathering Church	Theft	2 Wooden Benches & 2 Planters	\$400
02/11	Ana's Jewelry (HEB Plus)	Theft	Set of Silver Wedding Rings	\$40
02/12	HEB Plus	Theft	Cosmetics & Phone Items (Recovered / Arrest)	\$133
02/12	HEB Plus	Theft	Multiple Candy (Recovered / Arrest)	\$30
02/13	HEB Plus	Theft	Two Balloons (Recovered)	\$15
02/14	HEB Plus	Theft	Cosmetics (Recovered / 2 Arrest)	\$55
02/22	HEB Plus	Theft	75 Qt. Yeti Ice Chest from Vehicle	\$350
02/23	HEB Plus	Theft	Gold Watch	----

Burglaries

02/01	HEB C-Store	Burg. of Veh.	Stereo & Cell Phone	\$300
02/02	HEB Plus P-Lot	Burg. of Veh. Susp. ID-Warrants Issued	Oakley Glasses & DVD Player (Attempt. Theft of Vehicle – Broken Ignition)	\$270
02/03	HEB Plus	Burg. of Veh.	Hydrocodone Pills	\$380
02/10	McDonald's	Burg. of Veh.	Stereo/DVD Player	\$500

Lytle Police Department Civilian Auxiliary

Patrol Miles	141	Patrol Hrs.	12.75
Patrols	3	Man Hrs.	25.50
Court Dates	0	Man Hrs.	0
Special Events	0	Man Hrs.	0
Other:	0	Man Hrs.	0
Total Volunteer Hours 25.5			

Plans, Projects, Goals, & Ideas - Five Year Plan Progress Report
 Five Year Plan October 1, 2010 through September 30, 2015
 See Five Year Plan on our Website www.lytle.tx.org/police

October 2010 – September 2011 YEAR 1 Goals Not Completed

All Goals were met during the first year of the Five year Plan with the exception of **Preparing a new Policy Manual**. We have been working on this but it is not complete.

October 2011 – September 2013 YEARS 2 & 3 Goals Not Completed

Some objects for this time period have been put on hold & will be reevaluated / addressed in the future. Those items are:

1. Create Minimum Staffing Guidelines
2. Divide City into Patrol Districts
3. Establish Shift Differential Pay (also special assignment pay)
4. Establish Police Explorer Post
5. Obtain Automated External Defibrillators (AEDs) for Police Vehicle

October 2013 – September 2015 YEARS 4 & 5 Goals

The final two years of the plan included fewer goals, but some of them were larger items. Two of the items have already been addressed and completed (**Staffing** and **Police Vehicles**). With the addition of a police vehicle (FY 13/14) and the 8th full time officer position (FY 12/13) these issues are taken care of. The largest item on the list was the **New Police Facility**, which has also been addressed.

The Following Items Remain on the 2013/2015 Goals List

Equipment – Three Items were specifically listed:

- A. **Consider Automatic License Plate Reader** – Status: There have been some issues raised by some civil liberties groups and we are evaluating our need.
- B. **FLIR** – Thermal imaging camera used for locating suspects at night – Status: Not a priority there are other more important purchases we could make at this time.
- C. **Digital Radio System** – Update: Construction on the small shed is still ongoing to move repeater from City Hall. Shed is about 75% complete.

Accreditation / Recognition :

It is still our full intention to become a Recognized agency through the Texas Police Chief’s Foundation. We will be required to meet and maintain numerous professional standards. Lt. Dear and I were able to obtain additional training in the Recognition Program and spend time with Chiefs from recognized departments both large and small.

Emergency Care Attendant or Emergency Medical Technician Training for Staff:

This is still a current goal that we have for the final two years of our five year plan. Hopefully after getting settled in the new Police Facility we will be able to look at moving on this goal.

Special Events / Activities / Dept. News

Training Information

- **February 2, 2015** – Chief Priest & Capt. Reyes had Firearm Qualifications.
- **February 3, 2015** – Ofc. Guzman attended a TCIC Class in Kerrville.
- **February 4, 2015** – Admin. Assist. Paola Rios attended the Human Resources Seminar in San Antonio.
- **February 16 - 20, 2015** – Ofc. D. Lopez attended a 60 hour SWAT School in Uvalde.
- **February 26, 2015** – Chief Priest attended the Civilian Response to an Active Shooter Training at Devine FBC. Training was provided by a San Antonio PD.

Crime Prevention / Community Relations / Special Events

- **February 11, 2015** – Chief Priest, Cpl. Gamez & Civilian Auxiliary assisted with an escort for a trailride.
- **February 11, 2015** – Chief Priest, Capt. Reyes, Cpl. Gamez & Ofc. Petrash assisted with an escort for a trailride.
- **February 21, 2015** – Cpl. Gamez & Sr. Ofc. Robison assisted with a escorting a motorcycle ride

Fire Marshal Division

- Plans Review – Great Clips
- Plans Review – Ana’s Jewelry
- Plans Review – Camino Real Crisis Center (Fire Alarm)
- Issued Permit – Camino Real Crisis Center (Fire Alarm)
- Plans Review – Bealls (Sprinkler System)
- Issued Permit – Bealls (Sprinkler System)
- Walk Thru – Bealls
- Under Ground Fire Line Partial Inspection – Camino Real Crisis Center
- Walk Thru – Bealls & Great Clips

Lytle Police – Criminal Investigations / Case Management Monthly Activity Report

Month of February 2015

Cases Filed with Atascosa County Attorney’s Office (Class A & B Misdemeanors)	5
Cases Filed with Medina County Attorney’s Office (Class A & B Misdemeanors)	1
Cases Filed with Atascosa County District Attorney’s Office 81 st Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	1
Suspect has not been arrested – Case submitted for presentation to Grand Jury	5
Cases Filed with Medina County District Attorney’s Office 38 th Judicial Dist. (Felony)	
Suspect has been arrested (pre indictment)	0
Suspect has not been arrested – Case submitted for presentation to Grand Jury	0
Cases Filed with Bexar County Criminal District Attorney’s Office (Class A & B Misdemeanors and Felonies)	
Warrants submitted to and issued by a Judge	
Class A & B Misdemeanors	3
Felonies	0
Cases pending lab reports as of 3/6/15	5
Cases Filed with Juvenile Probation	0
Atascosa	
Medina	
Other: On 2/6/15, Lt. Dear, Cpl. Gamez & Ofc. D. Lopez appeared at a Parole Hearing in San Antonio. On 2/26/15, Lt. Dear & Cpl. Gamez appeared in District Court on a Child Protective Services case in Jourdanton.	

Human Resource Allocations - Sworn Officers (Full-Time) Current Fiscal Year

Work Period	Total Hrs.	Total Hrs. Worked	OT Hrs.	Vac. Days	Sick Hours	Other
9/18/14 – 10/15/14	1,208.75	1,163.25	5	1	23	14.5 PL
10/16/14 – 11/12/14	1,295.25	1,168.5	1.5	2	89.75	21 PL
11/13/14 – 12/10/14	1,382.5	1,277.5	-----	7	6	35 PL, 8 HOL.
12/11/14 – 1/7/15	1,369.25	1,307.25	-----	3	14	16 PL, 8 HOL.
1/8/15 – 2/4/15	1,358.75	1,261.78	-----	2	56	17 PL, 8 HOL.
2/5/15 – 3/4/15	1,385.5	1,224	13	5	38.5	3 PL, 80 ML
3/5/15 – 4/1/15						
4/2/15 – 4/29/15						
4/30/15 – 5/27/15						
5/28/15 – 6/24/15						
6/25/15 – 7/22/15						
7/23/15 – 8/19/15						
8/20/15 – 9/16/15						
Totals for Fiscal Year	8,000	7,402.25	19.5	20 days	227.25	210.5 hrs.

Non-Paid Reserve Officer Hours

Target Hours is 16 hrs. per Officer per Work Period (Time includes training and meetings)

Work Period	Target Hours	Actual Hours
9/18/14 – 10/15/14	48	52.5
10/16/14 – 11/12/14	48	44.5
11/13/14 – 12/10/14	80	69.25
12/11/14 – 1/7/15	80	115.25
1/8/15 – 2/4/15	80	70.5
2/5/15 – 3/4/15	80	77.5
3/5/15 – 4/1/15		
4/2/15 – 4/29/15		
4/30/15 – 5/27/15		
5/28/15 – 6/24/15		
6/25/15 – 7/22/15		
7/23/15 – 8/19/15		
8/20/15 – 9/16/15		
Totals for Fiscal Year	416	429.5

Civilian Administrative Assistant

Target Hours are 80hrs Full-Time per Pay Period

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours	Vac. Days	Sick Hours	Other Hours
10/1/14 – 10/14/14	80	77	-----	-----	3	-----
10/15/14 – 10/28/14	80	79.5	-----	-----	-----	0.5 PL
10/29/14 – 11/11/14	80	77.5	-----	-----	-----	2.5 PL
11/12/14 – 11/25/14	80	68	-----	-----	12	-----
11/26/14 – 12/9/14	80	58.25	-----	-----	5.75	16 HOL.
12/10/14 – 12/23/14	80	78.5	-----	-----	1.5	-----
12/24/14 – 1/6/15	80	16	-----	2	-----	40 HOL. / 8 PL
1/7/15 – 1/20/15	80	69	-----	-----	3	8 HOL.
1/21/15 – 2/3/15	80	79	-----	-----	1	-----
2/4/15 – 2/17/15	80	64.5	-----	-----	6	8 HOL. / 1.5 PL
2/18/15 – 3/3/15	80	80	-----	-----	-----	-----
Totals for Fiscal Year	880	747.25	-----	2 days	32.25	84.5 hrs.

Part-Time Officer Hours **(Currently no part-time paid officers are authorized)**

Work Period	Total Hrs.	Total Hrs. Worked	OT Hours
10/1/14 – 10/14/14	91	91	-----
10/15/14 – 10/28/14	124	124	-----
10/29/14 – 11/11/14	12	12	-----
Total for Fiscal Year	227	227	-----