REGULAR MEETING
CITY OF LYTLE CITY COUNCIL
March 25, 2024

Notice is hereby given that a Regular City Council Meeting of the governing body of the City of Lytle will be held March 25, 2024, at 6:30 p.m. in the City Council Chambers, City Hall at 14916 Main Street, Lytle, Texas, for the purpose of discussing matters incident and related to the City of Lytle. One or more of the Council Members may participate via video conference call. The presiding officer of the meeting will be physically present at the City Hall.

Meetings will be streamed live and can be viewed on the City of Lytle's YouTube page.

The following items to be considered:

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance to the United States Flag
4. Citizens to be Heard:
   This is the opportunity for citizens, visitors, and guests to address the City Council on any issue or any item of the agenda, in compliance with LGC Section 551.007. City Council may not discuss any presented issue, nor may any action be taken on any issue at this time. Citizens to be heard are limited to three (3) minutes each. (Attorney General Opinion – JC-0169)

5. Public Hearing
   a. Conduct a Public Hearing on a Request to Change the Zoning from Secondary Business District (B-2) to Manufactured Home District (R-3) on Property Legally Described as Harris MH Park 16.387 (AKA AB-839), Generally Located North of Interstate 35 Access Road and East of Benton City Road (FM 3175) and to Amend the Official Zoning Map of the City of Lytle.
   b. Conduct a Public Hearing on a Request to Change the Zoning from Secondary Business District (B-2) to Manufactured Home District (R-3) on Property Legally Described as ABS A00309 J B Goettleman SV-512, 15.757 Acres, Generally Located South of Magnolia Street and West of Benton City Road (FM 3175), with the Address Being 15215 Rodeo Drive, Lytle, Texas and to Amend the Official Zoning Map of the City of Lytle.
   c. Conduct a Public Hearing on a Request to Change the Zoning from Secondary Business District (B-2) to Manufactured Home District (R-3) on Property Legally Described as ABS A00309 J B Goettleman SV-512, 12.93 Acres, Generally Located South of Magnolia Street and West of Benton City Road (FM 3175), with the Address Being 19815 Fm 3175, Lytle, Texas and to Amend the Official Zoning Map of the City of Lytle.
6. Open session – Take Action on Item(s) Discussed

a. Consideration and Possible Action Concerning Ordinance #24-XX, an Ordinance of the City of Lytle, Texas Changing the Zoning from Secondary Business District (B-2) to Manufactured Home District (R-3) on Property Legally Described as Harris MH Park 16.387 (AKA A8-839), Generally Located North of Interstate 35 Access Road and East of Benton City Road (FM 3175) and Amending the Official Zoning Map of the City of Lytle. (City Administrator Meadows)

b. Consideration and Possible Action Concerning Ordinance #24-XX, an Ordinance of the City of Lytle, Texas Changing the Zoning from Secondary Business District (B-2) to Manufactured Home District (R-3) on Property Legally Described as ABS A00309 J B Goettleman SV-512, 15.757 Acres, Generally Located South of Magnolia Street and West of Benton City Road (FM 3175), with the Address Being 15215 Rodeo Drive, Lytle, Texas and Amending the Official Zoning Map of the City of Lytle. (City Administrator Meadows)

c. Consideration and Possible Action Concerning Ordinance #24-XX, an Ordinance of the City of Lytle, Texas Changing the Zoning from Secondary Business District (B-2) to Manufactured Home District (R-3) on Property Legally Described as ABS A00309 J B Goettleman SV-512, 12.93 Acres, Generally Located South of Magnolia Street and West of Benton City Road (FM 3175), with the Address Being 19815 Fm 3175, Lytle, Texas and Amending the Official Zoning Map of the City of Lytle. (City Administrator Meadows)

d. Consideration And Possible Action Concerning a Request for a Variance by Brad Boyd for the Property Located at 15254 Oak Street, from Section 36-104 Lots, of Chapter 36 Subdivisions and Plats, to Allow a Lot to be Less than Fifty (50) Feet Wide and with Frontage Less than Forty (40) Feet. (City Administrator Meadows)

e. Consideration and Possible Action Concerning an Application for a Variance by Brad Boyd for the Property Located at 15254 Oak Street, from Section 46-190, Area Regulations, of Chapter 46, Zoning to Allow for a Lot to be Less Than the Minimum Width Required of Sixty (60) Feet. (City Administrator Meadows)

f. Consideration and Possible Action Concerning Adoption of Resolution Number #24-12, a Resolution of the City Council of the City of Lytle, Texas, Approving the Terms and Conditions of Change Order Number #1 to the Agreement by and between the City of Lytle, Texas and TRC for Unit 1 of Rosewood Estates Construction Plans, Plat Review, and Engineering Services; Providing for Incorporation of Preamble; Authorizing the City Administrator to Execute any and all Documents Necessary to Effectuate Such Agreement; and Providing an Effective Date. (City Administrator Meadows)

g. Consideration and Possible Action Concerning Resolution #24-13, a Resolution of the City Council of the City of Lytle, Texas, Approving the Terms and Conditions of a Contract by and between the City of Lytle, Texas and AG3 Group, LLC for Construction Management & Inspection Services; Providing for Incorporation of Preamble; Authorizing the Mayor to Execute any and all Documents Necessary to Effectuate Such Contract; and Providing an Effective Date. (City Administrator Meadows)

h. Discussion and Possible Action Concerning the creation of a new employee position, entitled Accounting Assistant. (Finance Director Hester)

i. Consideration And Possible Action Concerning Ordinance #24-XX, an Ordinance of the City of Lytle, Texas Amending Article XI, Utility Rates and Charges, of Chapter 42, Utilities, of the Code of Ordinances of the City of Lytle, Texas By Adding Section 42-366 Regarding Adjustments to Utility Bills for Defects in Customer’s System; Providing for the Repeal of Conflicting Ordinances; Providing a Severability Clause; Setting an Effective Date; And Providing for Codification of Ordinance. (City Attorney Solis)
7. Department Reports
   a. **Finance Director’s Report:** Update Status on Utility Billing, Impact/Tapping Acquisition, Donations and Miscellaneous Income, Residential Garbage Collection, City Sales Tax, Hotel Tax, Court Fines, Internal Updates, and Upcoming Deadlines.

   b. **City Secretary’s Report:** Update Status on Permits, Building Inspections, Plumbing Inspections, and Training.

   c. **City Administrator’s Report:** Update Status of Certificates of Obligation; Residential Development; Open Projects; City Projects; Miscellaneous Updates; Training and Vacation; Code Compliance Report; and Parks Department.

8. Informational Items: Pursuant to Texas Government Code Section 551.0415, the City Council may report on any of the following items: a. Expression of thanks, gratitude, and condolences; b. Information regarding holiday schedules; c. Recognition of individuals, i.e. Proclamations; d. Reminders regarding City Council events; e. Reminders regarding community events; and f. Health and safety announcements.

9. Adjournment

The City Council of the City of Lytle, Texas may go into executive session on any posted item(s) under the Texas Government Code Chapter 551, subchapter D; and if it does so after taking a vote in open session, it will then go into executive session the City Council will reconvene in open session to take action.

Posted on this the 22nd day of March 2024 at the City Hall, @ 3:00 P.M.

[Signature]
Paola L. Rios, City Secretary

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**NOTICE OF ASSISTANCE AT PUBLIC MEETINGS**

The City of Lytle is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Administrator at 830-709-3692 at least 48 hours in advance.