MINUTES CITY OF LYTLE
REGULAR CITY COUNCIL MEETING
MAY 13, 2024

CALL TO ORDER
Mayor Ruben Gonzalez called the meeting to order at 6:30 PM

ROLL CALL
Mayor Ruben Gonzalez, Alderman Miguel Aguirre, Alderman Richard Hughes, Alderman David Emery, Alderman Michael Rodriguez, and Alderman Matthew Martinez were present.

Staff Present: City Administrator Zachary Meadows, City Secretary Paola Rios, Finance Director LaNet Hester, Police Chief Richard Priest, Interim Public Works Director Robert Hernandez, Library Director Cassandra Cortez, Interim Animal Control Director Betty Kroeger, Animal Control Director Daniel Garcia, and City Attorney Molly Solis.


PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG
Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD
Betty Kroeger took the opportunity to introduce Animal Control Director Daniel Garcia and his wife Sandra Garcia.

PRESENTATION OF SERVICE AWARD
Alderman District #5 Charles Cate was not in attendance, Mayor Gonzalez asked the City Administrator to get with Mr. Cate and ask him how he would like the plaque to be presented to him.

PROCLAMATIONS
Mayor Ruben Gonzalez presented a Police Week Proclamation to Chief of Police Richard Priest.
Mayor Ruben Gonzalez presented a Public Works Week Proclamation to City Administrator Zachary Meadows since Public Works Director Robert Hernandez was not feeling well and went home.
CONSENT AGENDA

a. Approval of Minutes
   i. Alderman Michael Rodriguez made the motion, seconded by Alderman David Emery to approve the minutes of April 8, 2024, with the changes suggested. A vote was taken (5:0 all ayes) the motion carried by all present.
   ii. Alderman Michale Rodriguez made the motion, seconded by Alderman Richard Hughes to approve the minutes of April 22, 2024. A vote was taken (5:0 all ayes) the motion carried by all present.
   iii. Alderman Michael Rodriguez made the motion, seconded by Alderman David Emery to approve the minutes of April 25, 2024. A vote was taken (5:0 all ayes) the motion carried by all present.

b. Approval of Payment of Bills
   i. Alderman Michael Rodriguez made the motion, seconded by Alderman David Emery to approve the item. A vote was taken (5:0 all ayes) the motion carried by all present.

OPEN SESSION – ACTION ITEMS

a. Consideration and Possible Action Concerning an Application for a Variance by Phillip and Maria Turner for the Property Located at 15424 main Street, from Section 46-333, Area Regulations, of Chapter 46, Zoning to Allow for a Pergola to be Place Less Than the Required Side Setback of Four (4) Feet.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Miguel Aguirre to approve the item, with the understanding that the structure does not exceed the sides. After further discussion, a vote was taken (5:0 all ayes) the motion carried by all present.

b. Consideration and Possible Action Concerning an Application for a Variance by Paul Ramirez for the Property Located at 18808 Live Oak Street, from Section 46-305, Area Regulations, of Chapter 46, Zoning to Allow for a Shed to be Placed Less Than the Required Side Setback of Four (4) Feet and Required Rear Setback of Twenty-Five (25) Feet.
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to deny the item. After further discussion, a vote was taken (2 ayes: 3 no by Alderman Miguel Aguirre, Alderman Richard Hughes, and Alderman Matthew Martinez) the motion died. Alderman Miguel Aguirre made the motion, seconded by Alderman Richard Hughes to approved the item. After further discussion, Alderman Miguel Aguirre amended his motion to have the setback by four (4) feet from the back and four (4) feet from the side. After further discussion, a vote was taken (3 ayes, 2 no by Alderman David Emery and Alderman Michael Rodriguez) the motion carried by all present.

c. Consideration and Possible Action Concerning the Request for Placement of a Radio Antenna on the City of Lytle Water Tower for Medina County and Lytle ISD.
   i. A motion was made by Alderman David Emery, seconded by Alderman Richard Hughes to approve the item. Alderman David Emery amended the motion adding an agreement with Lytle ISD for maintenance. After further discussion, a vote was taken (5:0 all ayes) the motion carried by all present.

d. Consideration and Possible Action Concerning the Purchase of Two (2) Police Vehicles from Caldwell Country Chevrolet
   i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Matthew Martinez to approve the item, and choose option #4 to pay outright $167,188.00 for the two vehicles fully outfitted. After further discussion, a vote was taken (5:0 all ayes) the motion carried by all present.

e. Consideration and Possible Action Concerning Changes to the Employee Handbook as Directed by the City Council for Vacation Payouts Policy Change at the End of the Calendar Year 2024.
   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve the item. A discussion, Alderman David Emery amended his motion, seconded by Alderman Michael...
Rodriguez to include the change agreed upon. A vote was taken (5:0 all ayes) the motion carried by all present.

f. Consideration and Possible Action Concerning Resolution #24-19, A resolution of the City Council of the City of Lytle Texas, Accepting and Adopting the Lakeshore Estates Master Drainage Plan.

   i. A motion was made by Alderman David Emery, seconded by Alderman Miguel Aguirre to approve the item. After further discussion, a vote was taken (5:0 all ayes) the motion carried by all present.

g. Consideration and Possible Action Concerning a Request from City Hall Staff Requesting Fiesta Friday/Battle of Flowers Day be Added to the List of Official City Holidays Starting in 2025.

   i. A motion was made by Alderman David Emery, seconded by Alderman Miguel Aguirre to approve the item. After further discussion, a vote was taken (4 ayes, 1 no by Alderman Michael Rodriguez) the motion carried by all present.

City Council took a break at 7:55 p.m.

City Council reconvened at 8:12 p.m.

h. Consideration and Possible Action Concerning Changing Proposed Budget Workshop Dates Previously Set for May 20, 2024, and June 20, 2024.

   i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to change the meeting of May 20th to 7 p.m. and to change the meeting of June 20th to June 27th at 6:30 p.m. A vote was taken (5:0 all ayes) the motion carried by all present.

i. Discussion and Update Concerning Well #2.

   i. City Administrator gave council an update on the well. UWR was there on the 29th of April and spent four (4) days jetting the well and cleaning it out. Mr. Meadow stated that he is waiting on the breakdown report from them. Edward's Aquafier came out and did a camera inspection and put down a probe that went down alongside the casing to check the casing where they think it issue potentially could be, they are also waiting for these results.

EXECUTIVE SESSION

a. Saddle Ridge Estates Subdivision Easements.

b. Discuss Development Vested Rights Statutory Requirements and Legal Opinion.

City Council went into executive session at 8:18 p.m.

City Council reconvened at 9:46 p.m.

DISCUSSION AND POSSIBLE ACTION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION

c. Saddle Ridge Estates Subdivision Easements.

   i. There was no action taken for this item.

d. Discuss Development Vested Rights Statutory Requirements and Legal Opinion.

   i. There was no action taken for this item.
DEPARTMENT REPORTS

a. Betty Kroeger reviewed her Animal Control’s Report in a power point presentation.
b. Cassandra Cortez reviewed her Library Director’s Report in a power point presentation.
c. Robert Herandez reviewed his Public Works Director’s Report in a power point presentation.
d. Richard Priest reviewed his Police Chief’s Report in a power point presentation.

ANNOUNCEMENTS FROM CITY COUNCIL AND CITY STAFF

1. Thanked Cassandra for taking care of the patrons while she was out in a conference.
2. Thanked Public Works on the Water Well, they also taking the last two weeks to install 62 new meters.
3. Thanked Chief Priest on the recovery of all stolen vehicles and with the individual that barricaded himself.
4. Thanked Alderman Rodriguez, Alderman Emery, Zach, and all volunteers who showed up for the Clean-up Day. They had 3 ½ dumpsters full. They also were handing out flyers with recycling information to use the recycling that we have available in Lylte.
5. Welcome Daniel to Animal Care and Control, Betty and the staff are very happy that he is here.
6. Reminder on the Outreach Fair this Thursday, San Antonio Food Bank will give 200 bags of produce to the first 200 families that arrive.
7. Main Street Wrestling Event will be this Saturday.
9. Thanked the City Staff for working hard with the proposition, thank Paola for getting everything set up for the elections.
10. Lytle Baseball Boys made the Bi-District Champs along with One Act Play as Alternates for State Competition, Lytle Band is going to State the day after graduation.
11. Birthdays this month, Matt Dear on the 25th.
12. Thanked the staff’s family for supporting them during their volunteer time to the city and give them a chance to be able to do what they do.

ADJOURNMENT
Alderman David Emery made the motion, seconded by Alderman Richard Hughes to adjourn the meeting at 10:13 p.m. A vote was taken (5:0 all ayes) the motion carried by all present.

ATTEST:

[Signature]
[Name / Title]
[Date]

[Signature]
[Name / Title]
[Date]