



**MINUTES
CITY OF LYTLE
REGULAR CITY COUNCIL MEETING
JULY 25, 2022**

CALL TO ORDER

Mayor Ruben Gonzalez called the meeting to order at 6:30 PM

ROLL CALL

Mayor Ruben Gonzalez, Alderman David Emery, Alderman Sam Cortez and Alderman Michael Rodriguez were present.

Alderman Joseph Morrow arrived late. Alderman Charles Cate was absent.

Staff Present: Interim City Administrator Matthew Dear, City Secretary Paola Rios, Animal Control Director Santiago Morantez, Library Director Cassandra Cortez, Chief of Police Richard Priest, Public Works Director James McGrath, Code Compliance Officer Scott Traeger and City Attorney Jesse Lopez.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG

Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD

Atascosa Co. Commissioner talked to council regarding the Atascosa Co. Appraisal District Budget. He also talked about Kenneth Co. and Goliath Co. requested to pass a resolution of disaster declaring an invasion of their counties and they had requested surrounding counties to assist them. Atascosa Co. passed a resolution declaring an invasion and the county judge signed the order until they no longer needed it.

Cristian from Patriot Automotive, Board Member for the Chamber of Commerce and VFW member spoke to council regarding partnership with him for a September 11 Breakfast for First Responders.

CONSENT AGENDA

Approval of Payments of Bills

- i. A motion was made by Alderman David Emery, seconded by Alderman Sam Cortez to approve the items. A vote was taken (3:0 all ayes) the motion carried by all present.

OPEN SESSION – ACTION ITEMS

- a. Consider and Act upon revision to use and rental policy for Lytle Community Center to remove requirements of an on-site Security Officer for non-alcoholic events and adjustments to other rental costs and fees for local residents.
 - i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman David Emery to approve the item. After further discussion, Alderman Michael Rodriguez amended his motion, seconded by Alderman David Emery to table this item. After further discussion, Alderman Michael Rodriguez amended his motion, seconded by Alderman David Emery to have the city staff investigate the removal of security officer requirements for non-alcoholic event and to have a single payment deposit for non-alcoholic events only in use of the Community Center. A vote was taken (3:0 all ayes) the motion carried by all present.
- b. Consider and Act upon approving agreement with LensLock Inc. in the amount of \$37,255 for the purchase of body worn camera equipment and related services for the Lytle Police Department.
 - i. A motion was made by Alderman Sam Cortez, seconded by Alderman David Emery to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.
- c. Consider and Act upon on authorization of the sale of surplus water well motors
 - i. A motion was made by Alderman David Emery, Seconded by Alderman Michael Rodriguez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.
- d. Consider and Act upon approving city's membership in Texas Rural Water Association (TRWA) and to request that TRWA undertake the Utility Rate Study for proposed future utility rate and fee adjustments.
 - i. A motion was made by Alderman David Emery, seconded by Alderman Joseph Morrow to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.
- e. Discussion on Possible Action to recognize former City Secretary
 - i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to draft a certificate of 45 years of service to be signed by council and a proclamation. A vote was taken (4:0 all ayes) the motion carried by all present.
- f. Consider and Act upon authorizing City Administrator to obtain leasing option for Public Works and Police Department equipment.
 - i. A motion was made by Alderman Michael Rodriguez, seconded by Alderman Sam Cortez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.
- g. Consider and Act upon intent to purchase two fully equipped Police Department vehicles form CAP Fleet.
 - i. A motion was made by Alderman David Emery, seconded by Alderman Joseph Morrow to approve the item. Alderman David Emery amended his motion, seconded by Alderman Joseph Morrow to allow City Administrator to be the signatore. A vote was taken (4:0 all ayes) the motion carried by all present.
- h. Consider and Act upon amending job description for City Administrator to include supervision of certain departments employee matters and other organization issues.
 - i. A motion was made by Alderman David Emery, seconded by Alderman Michael Rodriguez to approve the item. A vote was taken (4:0 all ayes) the motion carried by all present.

City Council Took a Break at 8:09 p.m.

City Council Reconvened at 8:22 p.m.

EXECUTIVE SESSION

Council broke into executive session at 8:09 p.m.

- a. Consider the sale of city-owned real property near Farm to Market 2790 and County Road 6710, Lytle, Texas.
- b. Discussion of pending economic development negotiations.
 - i. SAEDC prospect
 - ii. Project Mockingbird
- c. Update/Report on pending litigation matters against the city.

RECONVENE IN OPEN SESSION

Council reconvened at 8:58 p.m.

DISCUSS AND CONSIDER APPROPRIATE ACTION RESULTING FROM THE EXECUTIVE SESSION

- i. No Action was taken

DEPARTMENT REPORT

- a. Santiago Morantez reviewed his Animal Control Director's Report in a power point presentation.
- b. Cassandra Cortez reviewed her Library Director's Report in a power point presentation.
- c. Code Compliance Officer Scott Traeger reviewed his report with council.
 - i. Advised 8 residents of Stage III Water Restrictions
 - ii. Brush placed out early at 13 locations
 - iii. Removed debris/bulky waste from 33 residential locations
 - iv. Reminded only a few residents to monitor their watering yards
 - v. Rental property at Railroad Street septic system being repaired
- d. James McGrath reviewed his Public Works Director's Report in a power point presentation.
- e. Richard Priest reviewed his Police Chief's Report in a power point presentation.
- f. City Administrator Matthew Dear reviewed the Finance Director's Report in a power point presentation.
- g. Paola Rios reviewed her City Secretary's Report in a power point presentation.
- h. Matthew Dear reviewed his City Administrator's Report in a power point presentation.

ANNOUCEMENTS FROM CITY COUNCIL AND CITY STAFF

1. Alderman Michael Rodriguez reminded city council about each council member to appoint a member to the Citizens Award Committee
2. Mayor Ruben Gonzalez updated everyone on Well #4
3. TXDOT reminder about Frontage Road by Trophy Buck and Tex Trailers, construction will start around August
4. LaNet and Matt working hard on Infrastructure projects
5. Working on taxes and utility rates
6. Check on the elderly during the hot months
7. Alderman Sam Cortez met with electrician for poles at parks for lighting
8. Alderman David Emery asked for the sign for the front of City Hall, date to install and height

ADJOURNMENT

Alderman David Emery made the motion, seconded by Alderman Sam Cortez to adjourn the meeting at 10:04 p.m. A vote was taken (4:0 all ayes) the motion carried by all present.